

## **Family Council Meeting Minutes Tuesday February 6, 2018**

**Present:** Blanche-Helene Tremblay (chair), John Martin, Nancy Tod, Madeleine Mantha, Paulette Gibbens, Pat Graham (recording secretary)

**Regrets:** Jillian Marchand, Ann McIntyre

**1. Call to Order:** Meeting commenced at 2:07 pm

**2. Approval of Minutes** of meeting January 9, 2018  
Approved by Paulette Gibbens and John Martin

**3. Approval of Agenda:** Approved with the addition of  
5.5 Recommendations for Aftercare of our Loved Ones  
5.6 Evacuation Plan

### **4. Recurring Business:**

**4.1 Staff Shortages:** No report available, in the past month some family members have noted some staff shortages on various floors but no specific numbers available

**4.2 Resident Hand Hygiene:** Difficult to assess if recommendations are being followed, as there have been limited activities due to recent month long outbreak.

**4. Cassellholme Website:** work continues on the website

**4.4 Humanizing Discharge (renamed) Procedure:** No update as meeting was postponed

**4.5 Political Action Working Group:** Brief review of presentation that Ann and Blanche-Helene made to various politicians in Sudbury, were interviewed by CBC radio

**4.6 Long Term Care Act Amendments:** Notice received from CUPE rep of a rally in Toronto on Feb. 27/18 to show support for Bill 33 (Time to Care Bill). The Bill has passed First and Second readings and now

goes to a Standing Committee. Various other groups are showing support for this Bill to ensure that it progresses through the system before the Provincial Election occurs.

- Check the UNIFOR website for a video titled "The Six Minute Challenge", addresses the challenges of caring for individuals within such limited time constraints.
- the Ontario Health Coalition notes some concerns regarding the four hours of care recommended, it may not just include nursing/PSW care but may also include physio and other health care specialities
- the Ontario Health Coalition may develop some specific questions on postcards regarding areas of concern in Long Term Care Homes (referendum format), these could then be used when raising issues with the government

## **5. New Business:**

**5.1 Satisfaction Survey 2017:** The methodology used in determining percentages in the survey is one imposed by the Quality Improvement Program at the provincial level

- survey results do not seem to match calculated percentages related to total number of responses, further follow up required

## **5.2 Family Council Mandate: Terms of Reference**

- had some discussion among the members as to how we view the role of Family Council
- reviewed and made some changes to our Mission Statement:  
**"Cassellholme Family Council is committed to supporting Cassellholme administration in its efforts to improve the quality of life of the people it serves in a safe and healthy environment."**

## **5.5 Recommendations for Aftercare for our Loved Ones**

John Martin presented several resources that he compiled concerning the issues that need to be addressed after a loved one dies.

He provided handouts from NBRHC Chaplaincy Services, a list of important items to keep record of, Bereavement Support Services, and agencies that will accept donations.

Page 3

Council members were very appreciative of this information.

There was also some discussion about compiling a list of services that can provide additional care to residents outside of the normal care received ie. Dental Hygiene, Foot Care, Hearing Aids ....

**8. Next Meeting Date:** Tuesday March 6, 2018

**9. Meeting Adjourned** at 3:30 pm.