

CASSELLHOLME FAMILY COUNCIL MEETING MINUTES

TUESDAY, JUNE 5TH, 2018

GARDEN ROOM, CASSELLHOLME

PRESENT: Blanche-Helene Tremblay (Chair), Jillian Marchand (Resident Coordinator), John Martin, Tracy Davis (Pastoral Care, Cassellholme), Nancy Tod (Past Chair), Madeleine Mantha, Emelie Johnson, Ann McIntyre (Recorder)

REGRETS: Sue Pigeau, Pat Graham, Paulette Gibbens

1. CALL TO ORDER: The meeting was called to order at 2:00 PM.

2. PASTORAL/PALLIATIVE CARE: GUEST SPEAKER – TRACY DAVIS. An excellent presentation was given regarding pastoral and palliative care at Cassellholme. Tracy introduced herself and her role which is to provide pastoral and palliative care to residents of Cassellholme. Changes have been made to better provide for Resident needs. Residents who do not have family are a top priority. Time is spent working through grief, reengaging with families, reading the Bible, book studies, organizing bins for palliative care and trolleys for families which include tea, blankets, reading lights etc. Since her allotted time is 15 hours per week, volunteers are always needed. Some items for the trolleys are still being added. A pamphlet is being revamped and will be placed on the trolleys. Questions were asked and suggestions were made.

John Martin's information regarding palliative care was mentioned. He is continuing to investigate and compile information, however it is not complete as yet. Thus far, families have found this information useful and consideration is being given to providing it at the time of admission. Tracy mentioned that grief counselling is in very short availability and can be very costly. Discussion was held around designated Palliative Care Rooms particularly in the new building. Tracy agreed to bring this Family Council concern forward to administration.

Discussion was held around the passing of a resident and nursing staff response. Suggestions were provided to Tracy and by Tracy. These included: provision of food for the family, informing Room Mates and Table Mates, removal of belongings, availability of a trolley and assistance with carts etc. Tracy was thanked for her time and excellent presentation.

3. APPROVAL OF THE MINUTES OF MAY 1, 2018: The minutes were approved as presented.

4. APPROVAL OF THE AGENDA: The agenda was approved as presented with a minor change.

5. NEW BUSINESS: Cassellholme Website: A request was made for a comment regarding Family Council. The mandate and goals have changed. Resident care is the main focus of Family Council and therefore will be presented as such for the website.

6. DISCUSSION/SHARING:

Ann mentioned the recent PSW Day and how important it was to staff.

Hand hygiene – trial wipe containers are being used in the Apple Dining Room. Attention needs to be paid to ensuring they are full at all times.

Plaque to Algers Furniture for their contributions to the Armstrong Room was discussed.

7. EVALUATION OF MEETING: Members completed a Self-Evaluation of Family Council Performance.

8. NEXT MEETING DATE: TUESDAY, JULY 3, 2018. 2:00 PM IN THE GARDEN ROOM.

9. ADJOURNMENT: The meeting was adjourned at 3:30.