

# AGM

Annual General Meeting

CASSELLHOLME

BOARD OF MANAGEMENT MEETING

MONDAY APRIL 23, 2018



## MINUTES

**Date:** April 23, 2018

**Location:** Cassellholme Garden Room

**Present:** Chris Mayne  
Mark King  
Sherry Culling  
Walter Ross  
Tamela Price-Fry  
Dean Backer  
Al MacDonald

**Staff:** Jamie Lowery, Chief Executive Officer  
Richard Campbell, Chief Financial Officer  
Julie Pilkey, Recording Secretary

**Guest:** Dean Decaire, BDO

**Regrets:** Tanya Vrebosch

	ITEM	ACTION
<b>A. CALL TO ORDER</b>		
	<p><i>“Moved by Mark King and seconded by Sherry Culling that the meeting be called to order at 5:34 p.m.”</i></p> <p><b>Res. #001-18</b></p>	<p><b><u>Carried</u></b></p>
<b>1. Approval of Agenda</b>		
	<p><i>“Moved by Mark King and seconded by Sherry Culling that the agenda for this meeting be approved as presented.”</i></p> <p><b>Res. #002-18</b></p>	<p><b><u>Carried</u></b></p>
<b>2. Conflict of Interest</b>		
	<p><i>“Moved by Tamela Price-Fry and seconded by Walter Ross that no member present has declared a conflict of interest.”</i></p> <p><b>Res.#003-18</b></p>	<p><b><u>Carried</u></b></p>
<b>3. Approval of Minutes</b>		
	<p><b>3.1 Approval of Minutes of the Annual General Meeting held on April 27, 2017</b></p> <p><i>“Moved by Mark King and seconded by Tamela Price-Fry that the minutes of the Annual General Meeting held on April 27, 2017, be adopted as presented.”</i></p> <p><b>Res.#004-18</b></p>	<p><b><u>Carried</u></b></p>

#### 4. Election of Officers

*“Moved by Tamela Price-Fry and seconded by Sherry Culling that Chris Mayne be elected Chairperson of the Cassellholme Board of Management.”*

**Res. #005-18**

**Carried**

*“Moved by Dean Backer and seconded by Sherry Culling that Mark King be elected as Vice Chairperson of the Cassellholme Board of Management.”*

**Res. #006-18**

**Carried**

*“Moved by Tamela Price-Fry and seconded by Sherry Culling that Walter Ross be elected as Treasurer of the Cassellholme Board of Management.”*

**Res. #007-18**

**Carried**

*“Moved by Dean Backer and seconded by Sherry Culling that Tamela Price-Fry be elected as Chairperson of the Cassellholme Charitable Foundation.”*

**Res. #008-18**

**Carried**

#### 5. Election of 2018 Auditors

*“Moved by Walter Ross and seconded by Mark King that BDO Canada LLP Chartered Accountants be appointed as Cassellholme Auditors for 2018.”*

**Res. #009-18**

**Carried**

#### 6. 2017 Financial Statements

Dean Decaire, BDO Chartered Accountant, presented and reviewed the Cassellholme Financial Statements.

*“Moved by Walter Ross and seconded by Mark King that the 2017 Financial Statements from BDO Canada LLP Chartered Accountants be accepted as presented.”*

**Res. #010-18**

**Carried**

#### B. CORRESPONDENCE

No Correspondence

#### C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

#### D. DATE OF NEXT MEETING

April 2019 – Annual General Meeting, Cassellholme Garden Room

#### E. ADJOURNMENT

*“Moved by Sherry Culling and seconded by Mark King that the meeting be adjourned at 6:15 p.m.”*

**Res. 011-18**

**Carried**

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Secretary

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Chairman