

CASTLE ARMS NON-PROFIT SENIORS APARTMENTS BOARD OF MANAGEMENT MEETING



MONDAY APRIL 23, 2018

MINUTES

Date: April 23, 2018

Location: Cassellholme Garden Room

Present: Chris Mayne
Mark King
Sherry Culling
Walter Ross
Tamela Price-Fry
Dean Backer
Al MacDonald

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Julie Pilkey, Recording Secretary

Guest: Dean Decaire, BDO

Regrets: Tanya Vrebosch (*Maternity Leave of Absence*)

ITEM		ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Tamela Price-Fry and seconded by Al MacDonald that the meeting be called to order at 5:07 p.m.</i></p> <p>Res. #001-18 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Tamela Price-Fry and seconded by Al MacDonald that the agenda for this meeting be adopted as presented.”</i></p> <p>Res. #002-18 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Walter Ross and seconded by Dean Backer that no member present has declared a conflict of interest.”</i></p> <p>Res. #003-18 <u>Carried</u></p>	

3. Approval of Minutes		
3.1 Approval of Minutes of the Meeting held on April 27, 2017		
<i>“Moved by Mark King and seconded by Sherry Culling that the minutes for the Annual General Meeting held on April 27, 2017, be adopted as presented.”</i>		
Res. #004-18		<u>Carried</u>
4. Election of Officers		
<i>“Moved by Dean Backer and seconded by Mark King that <u>Chris Mayne</u> be elected Chairperson of the Castle Arms Board of Management.”</i>		
Res. #005-18		<u>Carried</u>
<i>“Moved by Dean Backer and seconded by Sherry Culling that <u>Mark King</u> be elected as Vice Chairperson of the Castle Arms Board of Management.”</i>		
Res. #006-18		<u>Carried</u>
<i>“Moved by Dean Backer and seconded by Mark King that <u>Walter Ross</u> be elected as Treasurer of the Castle Arms Board of Management.”</i>		
Res. #007-18		<u>Carried</u>
5. Election of 2018 Auditors		
<i>“Moved by Walter Ross and seconded by Tamela Price-Fry that <u>BDO Canada LLP Chartered Accountants</u> be appointed as Castle Arms Auditors for 2018.”</i>		
Res. #008-18		<u>Carried</u>
6. Castle Arms Financial Statements		
Dean Decaire, BDO Chartered Accountant, presented and reviewed the Castle Arms Financial Statements.		
<i>“Moved by Walter Ross and seconded by Tamela Price-Fry that the 2017 Financial Statements from BDO Canada LLP Chartered Accountants be accepted as presented.”</i>		
Res. #009-18		<u>Carried</u>
B. CORRESPONDENCE		
No items noted		

C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETING	
	April 2019 – Annual General Meeting, Cassellholme Garden Room	
E.	ADJOURNMENT	
	<p><i>“Moved by Al MacDonald and seconded by Walter Ross that the meeting be adjourned at 5:30 p.m.”.</i></p> <p>Res. 010-18 <u>Carried</u></p>	

Secretary

Chairman