

CASTLE ARMS NON-PROFIT SENIORS APARTMENTS BOARD OF MANAGEMENT MEETING



MONDAY APRIL 23, 2018

MINUTES

Date: April 23, 2018

Location: Cassellholme Garden Room

Present: Chris Mayne
Mark King
Sherry Culling
Walter Ross
Tamela Price-Fry
Dean Backer
Al MacDonald

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Julie Pilkey, Recording Secretary

Guest:

Regrets: Tanya Vrebosch (*Maternity Leave of Absence*)

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Mark King and seconded by Walter Ross that the meeting be called to order at 6:02 p.m.</i></p> <p>Res. #11-18 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Al MacDonald and seconded by Sherry Culling that the agenda for this meeting be adopted as presented.”</i></p> <p>Res. #12-18 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Tamela Price-Fry and seconded by Sherry Culling that no member present has declared a conflict of interest.”</i></p> <p>Res. #13-18 <u>Carried</u></p>	
	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Meeting held on February 22, 2018</p> <p><i>“Moved by Mark King and seconded by Tamela Price-Fry that the minutes for the Regular Meeting held on February 22, 2018, be adopted as presented.”</i></p> <p>Res. #14-18 <u>Carried</u></p>	

4. Business Arising		
	No items noted	
5. Castle Arms Operations		
	<p>5.1 Budget to Actuals – CAI, CAII, CAIII</p> <p><i>“Moved by Walter Ross and seconded by Tamela Price-Fry that the 2018 Castle Arms I, II, III Budget to Actual Operating Budget to March 31, 2018, be adopted as presented.”</i></p> <p>Res. #15-18 <u>Carried</u></p> <p>5.2 Budget to Actuals – CAIV</p> <p><i>“Moved by Al MacDonald and seconded by Tamela Price-Fry that the 2018 Castle Arms IV Budget to Actual Operating Budget to March 31, 2018, be adopted as presented.”</i></p> <p>Res. #16-18 <u>Carried</u></p> <p>5.3 Budget to Actuals - Mattawa</p> <p><i>“Moved by Sherry Culling and seconded by Mark King that the 2018 Castle Arms Mattawa Budget to Actual Revenue and Expenses to March 31, 2018, be adopted as presented.”</i></p> <p>Res. #17-18 <u>Carried</u></p>	
6. New Business		
	No items noted	
B. CORRESPONDENCE		
	No items noted	
C. REQUEST FOR FUTURE AGENDA ITEMS		
	No items noted	
D. DATE OF NEXT MEETINGS		
	May 24, 2018 – Regular Board Meeting, Cassellholme Garden Room	
E. ADJOURNMENT		
	<p><i>“Moved by Tamela Price-Fry and seconded by Al MacDonald that the meeting be adjourned at 6:10 p.m.”.</i></p> <p>Res. 18-18 <u>Carried</u></p>	

Secretary

Chairman