

MINUTES OF THE CASTLE ARMS NON-PROFIT SENIORS APARTMENTS BOARD OF MANAGEMENT MEETING

Date: January 25, 2018

Location: Cassellholme Garden Room

Present: Chris Mayne
Mark King
Sherry Culling
Walter Ross
Tamela Price-Fry
Dean Backer

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Shani Giroux, Director, Human Resources

Guest:

Regrets: Tanya Vrebosch
Julie Pilkey, Recording Secretary

ITEM		ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Walter Ross and seconded by Tamela Price-Fry that the meeting be called to order at 5:10 p.m.</i></p> <p>Res. #01-18 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Dean Backer and seconded by Mark King that the agenda for this meeting be adopted as amended.”</i></p> <p>Res. #02-18 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Sherry Culling and seconded by Tamela Price-Fry that no member present has declared a conflict of interest.”</i></p> <p>Res. #03-18 <u>Carried</u></p>	
	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Meeting held on December 18, 2017</p> <p><i>“Moved by Walter Ross and seconded by Dean Backer that the minutes for the Regular Meeting held on December 18, 2017, be adopted as presented.”</i></p> <p>Res. #04-18 <u>Carried</u></p>	
	4. Business Arising	

	5. Castle Arms Operations	
	No items notes	
	6. New Business	
	6.1 SHIP Funding: Call from the DNSSAB. SHIP funding available. \$29, 936.68. Cheque payable to Castle Arms will be issued and credited to reserves.	
B.	CORRESPONDENCE	
	No items noted	
C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETINGS	
	February 22, 2018 – Regular Board Meeting, Cassellholme Garden Room	
E.	ADJOURNMENT	
	<p><i>“Moved by Sherry Culling and seconded by Tamela Price-Fry that the meeting be adjourned at 5:12 p.m.”.</i></p> <p>Res. 05-18 <u>Carried</u></p>	

Secretary

Chairman