

**CASSELLHOLME
BOARD OF MANAGEMENT MEETING**



THURSDAY JANUARY 25, 2018

MINUTES

Date: January 25, 2018

Location: Cassellholme Garden Room

Present: Chris Mayne
Mark King
Sherry Culling
Walter Ross
Tamela Price-Fry
Dean Backer

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Shani Giroux, Director, Human Resources

Guest:

Regrets: Tanya Vrebosch
Julie Pilkey, Recording Secretary

	ITEM	ACTION
A. CALL TO ORDER		
	<p><i>“Moved by Dean Backer and seconded by Mark King that the meeting be called to order at 5:14 p.m.”</i></p> <p>Res. #01-18 <u>Carried</u></p>	
1. Approval of Agenda		
	<p>Item 5.1 changed from “2018 Preliminary” to “2018 Proposed”</p> <p><i>“Moved by Sherry Culling and seconded by Walter Ross that the agenda for this meeting be approved as amended.”</i></p> <p>Res. #02-18 <u>Carried</u></p>	
2. Conflict of Interest		
	<p><i>“Moved by Mark King and seconded by Walter Ross that no member present has declared a conflict of interest.”</i></p> <p>Res.#03-18 <u>Carried</u></p>	
3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Regular Meeting held on December 18, 2017</p> <p><i>“Moved by Mark King and seconded by Sherry Culling that the minutes of the Regular Meeting held on December 18, 2017, be adopted as presented.”</i></p> <p>Res.#04-18 <u>Carried</u></p>	

4. Business Arising

4.1 Redevelopment

The Cassellholme Redevelopment is moving along. Working through final drawings – doors, locks, audio-visual requirements. Application is ready for site plan agreement to proceed. February 13, 2018 – next meeting at Queen’s Park. Financial model will be presented pending BDO and Ernest Young analysis. If all goes according to plan, tender could be issued in March 2018.

5. Cassellholme Operations

5.1 2018 Proposed Cassellholme Operating Budget

“Moved by Dean Backer and seconded by Mark King that the proposed Cassellholme Budget, be adopted as presented.”

Res.#05-18

Carried

6. Community Support Services

6.1 CSS Recap for YTD April 1, 2017 to December 31, 2017

“Moved by Sherry Culling and seconded by Tamela Price-Fry that the CSS Recap for Year-to-Date – April 1, 2017 to December 31, 2017, be adopted as presented.”

Res.#06-18

Carried

7. New Business

7.1 Transportation

Single contribution up to \$60,000.00 towards the purchase of a bus. LHIN will provide support with a driver. Create opportunity for seniors to participate in activities of daily living and recreational programming.

B. CORRESPONDENCE

No Correspondence

C. REQUEST FOR FUTURE AGENDA ITEMS

Lady Isabelle Update

Hope to present model to the LHIN to demonstrate need for beds in the community in near future, utilizing a shared services management model.

D. DATE OF NEXT MEETING

February 22, 2018 – Regular Board Meeting, Cassellholme Garden Room
It was discussed and agreed that beginning in April 2018, meetings will begin at 6:00 p.m.

E. ADJOURNMENT

“Moved by Mark King and seconded by Tamela Price-Fry that the meeting be adjourned at 6:22 p.m.”

Res. 07-18

Carried

Secretary

Chairman