

**Thursday, January 24, 2019**

**MINUTES**

**Date:** January 24, 2019

**Location:** Cassellholme, Auditorium

**Present:** Chris Mayne  
 Mark King  
 Tanya Vrebosch  
 Dean Backer  
 Tamela Price-Fry  
 Sherry Culling  
 Terry Kelly

**Staff:** Jamie Lowery, Chief Executive Officer  
 Ric Campbell, Chief Financial Officer  
 Renée Blahut, Recording Secretary

**Guests:**

**Regrets:**

	ITEM	ACTION
<b>A.</b>	<b>CALL TO ORDER</b>	
	<p><i>"Moved by Sherry Culling and seconded by Tamela Price-Fry that the meeting be called to order at 5:10 p.m."</i></p> <p><b>Res. # 01-19</b> <span style="float: right;"><b><u>Carried</u></b></span></p>	
	<b>1. Welcome New Board Member</b>	
	New East Ferris Member, Terry Kelly.	
	<b>2. Approval of Agenda</b>	
	<p><i>"Moved by Dean Backer and seconded by Tanya Vrebosch that the agenda for the meeting of January 24, 2019 be approved as presented."</i></p> <p><b>Res. # 02-19</b> <span style="float: right;"><b><u>Carried</u></b></span></p>	
	<b>3. Conflict of Interest</b>	
	<p><i>"Moved by Dean Backer and seconded by Sherry Culling that no member present has declared a conflict of interest."</i></p> <p><b>Res.# 03-19</b> <span style="float: right;"><b><u>Carried</u></b></span></p>	
	<b>4. Approval of Minutes</b>	
	<p><b>4.1 Approval of Minutes of the Regular Meeting held on December 19, 2018</b></p> <p><i>"Moved by Dean Backer and seconded by Tamela Price-Fry that the minutes of the Regular Meeting held on December 19, 2018, be adopted as presented."</i></p> <p><b>Res.# 04-19</b> <span style="float: right;"><b><u>Carried</u></b></span></p>	

## 5. Business Arising

### 5.1 South Algonquin

*“Moved by Tanya Vrebosch seconded by Sherry Culling that the Board moves in-camera at 5:11pm.”*

**Res.# 05-19**

**Carried**

*“Moved by Tamela Price-Fry seconded by Mark King that the Board adjourns the in-camera session at 6:05pm.”*

**Res.# 06-19**

**Carried**

Resolution deriving from In-Camera:

*“Moved by Mark King and seconded by Tamela Price Fry that the principles of an exit were unanimously supported and include*

- o Each municipality remits its share of capital (to make Cassellholme whole) either by way of a 25 year contribution or an up-front payment (preferably secured by Letter of Credit)*
- o The municipality would then have to commit their operating levy to a local Long Term Care Home*
- o Once all transactions have been completed, the Province would be asked to amend Schedule 4 of Regulation 79/10 to make the necessary governance changes as requested*
- the cost of the project escalates as time passes by approximately 2 – 3% annually*
- the faster the project is completed the sooner the exiting municipalities can move their levy to the home in Mattawa*
- the legislation compels municipalities to contribute to the operating and minor capital program of Cassellholme*
- the municipalities of Mattawa, Calvin, Papineau-Cameron and Mattawan have, in good-faith agreed to an exit formula*
- the Township of South Algonquin receives no direct benefit from the capital construction*
- the Township of South Algonquin has chosen not to negotiate with the other partners (through resolution) nor move their operating portion of the levy to another Long Term Care Home as per the agreed upon exit principles*

*The Board of Management recommends that South Algonquin be relieved of their capital contribution since it does not directly serve their residents nor will it add to the economic fabric of their municipality and that the partner municipalities not support their departure from the Territorial District. South Algonquin will therefore continue to be compelled to financially support Cassellholme with an operating levy as well as participate in its future governance obligations as set out in the Long Term Care Act.*

*Direct CEO Jamie Lowery to contact each municipality to co-ordinate and communicate the essence of their resolution in order that a consistently worded letter be sent to the Ministry of Health and Long Term Care.”*

**Res. #07-19**

**Carried**

## 6. Business Arising

**No business arising at this time**

## 7. Cassellholme Operations

### 7.1 CSS Budget – April 1, 2019 to March 31, 2020

*“Moved by Terry Kelly and seconded by Sherry Culling that the CSS Budget – April 1, 2019 to March 31, 2020, be adopted as presented.”*

**Res.# 08-19**

**Carried**

## 8. 2019 Operating Budget

### 8.1 2019 Proposed Cassellholme Operating Budget

Chief Financial Officer Ric Campbell presented the 2019 Proposed Cassellholme Operating Budget, and provided highlights of areas that have increased/decreased. Further discussion took place regarding repairs/upgrades that are required for the building.

- ✓ Air condition for the North Wing
- ✓ Pipes in basement
- ✓ Repairs on the roof Apple and Maple Unit
- ✓ Elevator (installed in an area that it would remain as part of the redevelopment)

Total costs have not yet been determined for these repairs; however, staff can provide estimates to Board Members to allow them to consider in their municipal budgets.

*“Moved by Mark King and seconded by Dean Backer that the 2019 Cassellholme Operating Budget be approved as presented with Revenue Expenses of \$20,087,713.”*

**Res. #09-19**

**Carried**

## B. CORRESPONDENCE

No correspondence

## C. Other Business

### Cannabis / Residents

Jamie Lowery speaks to safety concern with the use of cannabis by residents, and suggests that it is perhaps time to look at phasing out the smoking areas.

The Board requested that an update be provided at the next Board Meeting.

### Budget Presentation

The Chair and CEO are scheduled to present the 2019 Operating Budget to MPP presentation to Vic on February 8<sup>th</sup>.

## D. DATE OF NEXT MEETING

The next Board Meeting is scheduled for February 28, 2019 – Cassellholme Garden Room @ 5:00 p.m. Moving forward the Board Meetings will be scheduled on the 4<sup>th</sup> Thursdays of the month.

## E. ADJOURNMENT

*“Moved by Terry Kelly and seconded by Dean Backer that the meeting be adjourned at 6:45 p.m.”*

**Res. #10 -19**

**Carried**

\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Chairman**