

CASTLE ARMS NON-PROFIT SENIORS APARTMENTS BOARD OF MANAGEMENT MEETING



WEDNESDAY December 19, 2018

MINUTES

Date: December 19, 2018

Location: The Station Tap House & Steak Co.

Present: Chris Mayne
Mark King
Tanya Vrebosch
Tamela Price- Fry
Dean Backer
Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
Ric Campbell, Chief Financial Officer
Julie Pilkey, Recording Secretary

Guests:

Regrets:

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>"Moved by Sherry Culling and seconded by Dean Backer that the meeting be called to order at 5:15 p.m.</i></p> <p>Res. #34-18 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>"Moved by Tamela Price-Fry and seconded by Mark King that the agenda for this meeting be adopted as presented."</i></p> <p>Res. #35-18 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>"Moved by Tanya Vrebosch and seconded by Sherry Culling that no member present has declared a conflict of interest."</i></p> <p>Res. #36-18 <u>Carried</u></p>	
	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Meeting held on November 28, 2018</p> <p><i>"Moved by Dean Backer and seconded by Tamela Price-Fry that the minutes for the Regular Meeting held on November 28, 2018, be adopted as presented."</i></p> <p>Res. #37-18 <u>Carried</u></p>	
	4. Business Arising	
	No business arising from last meeting	

	5. Castle Arms Operations	
	Nothing to report at this time	
	6. New Business	
	<p>6.1 Insurance Quotations – 2019 Fiscal Year Ric reviewed and explained the attached insurance quotations.</p> <p><i>“Moved by Mark King and seconded by Tanya Vrebosch that the Board approve the quote for insurance coverage from Knox Worldwide Insurance for the 2019 fiscal year.”</i></p> <p>Res. #38-18 <u>Carried</u></p>	
B.	CORRESPONDENCE	
	Board Members received Christmas cards from Tamela Price-Fry	
C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETING	
	The next Board Meeting is scheduled for January 23, 2019	
E.	ADJOURNMENT	
	<p><i>“Moved by Tamela Price-Fry and seconded by Mark King that the meeting be adjourned at 5:20 p.m.”.</i></p> <p>Res. 39-18 <u>Carried</u></p>	

Secretary

Chairman