

WEDNESDAY DECEMBER 19, 2018

MINUTES

Date: December 19, 2018

Location: The Station Tap House & Steak Co.

Present: Chris Mayne
 Mark King
 Tanya Vrebosch
 Dean Backer
 Tamela Price-Fry
 Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
 Ric Campbell, Chief Financial Officer
 Julie Pilkey, Recording Secretary

Guests:

Regrets:

	ITEM	ACTION
A. CALL TO ORDER		
	<p><i>“Moved by Mark King and seconded by Tamela Price-Fry that the meeting be called to order at 5:21 p.m.”</i></p> <p>Res. #47-18 <u>Carried</u></p>	
1. Approval of Agenda		
	<p>The following Agenda item was added: 5.1 Budget to Actuals – November 2018</p> <p><i>“Moved by Sherry Culling and seconded by Dean Backer that the agenda for this meeting be approved as amended.”</i></p> <p>Res. #48-18 <u>Carried</u></p>	
2. Conflict of Interest		
	<p><i>“Moved by Tanya Vrebosch and seconded by Sherry Culling that no member present has declared a conflict of interest.”</i></p> <p>Res.#49-18 <u>Carried</u></p>	
3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Regular Meeting held on November 28, 2018</p> <p><i>“Moved by Tanya Vrebosch and seconded by Dean Backer that the minutes of the Regular Meeting held on November 28, 2018, be adopted as presented.”</i></p> <p>Res.#50-18 <u>Carried</u></p>	

4. Business Arising

4.1 Redevelopment – South Algonquin (memo attached)

Jamie, Chris and Mark attended a meeting in Toronto at the Minister's office on Dec. 17/18. They met with Christine Elliott and Vic Fedeli. Ministry is still reluctant to approve the extra beds. Jamie explained that we were ready and have done our due diligence. South Algonquin is requesting to leave and this issue must be resolved in order to proceed. Discussed a Resolution. Ric suggested talking to Dean Decaire at BDO. Jamie will gather more information and send it to South Algonquin.

The following Resolution was presented to the Board. A recorded vote took place and was Carried with all members in attendance voting yes.

“That, given the Township of South Algonquin (SA) continues to be unwilling to negotiate in good faith with respect to their participation on the Board of Management and the associated member municipalities, nor in regards to redevelopment of the home, let it be resolved that South Algonquin be released from its obligation to contribute to the redevelopment capital costs of Cassellholme District Home, and from any involvement in approving the project itself; SA share of Capital will be funded by Cassellholme's existing reserve.

That, South Algonquin continue, as prescribed under the Long Term Care Homes Act, to be a supporting member of the Board of Management for the Territorial District of Nipissing East and therefor observe/undertake all of the obligations arising from such membership.

That, the CEO acknowledge in writing, as per SA Council's direction to Cassellholme's Board of Management, dated December 6, 2018, South Algonquin will not exercise its right to appoint a representative to the Board of Management.

And that, the current Board Member from the Township of Mattawa continue to serve as the Area 2 representative on the Board of Management should the other municipalities associated with Area 2, with the exception of SA support this motion through resolution of their respective Councils.”

Res.#51-18

Carried

5. Business Arising

No business arising at this time

6. Cassellholme Operations

6.1 Cassellholme Budget to Actuals for 2018

Ric Campbell discussed the report, forecasting a surplus of \$36,000 at the end of the year. Received \$24,000 the dissolution of the Joint Hospital Laundry. Money will be used for the purchase of the new washing machine.

“Moved by Mark King and seconded by Sherry Culling that the Budget to Actuals for 2018 be approved as presented.”

Res.#52-18

Carried

7. New Business

7.1 Board Appointments

The City of North Bay held their regular meeting on Dec. 4/18. A resolution was passed by council that Councillors Tanya Vrebosch, Chris Mayne, and Mark King be appointed to the Cassellholme Board for a four year term to expire in November 14, 2022.

The Municipality of East Ferris held a special council meeting on Dec 12/18. A resolution was passed by council that Councillor Terry Kelly be appointed as the represented Area 3 on Cassellholme's Board for the term beginning January 1, 2019 and ending December 21, 2022.

	<p>Cassellholme received a memo from The Township of South Algonquin. The Council for the Township of South Algonquin has requested to abstain from having a member on the Cassellholme Board of Management.</p> <p>Dean Backer has agreed to continue to sit on the Cassellholme Board of Management until a replacement can be found.</p>	
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B. CORRESPONDENCE

	<p>No correspondence</p>	
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C. REQUEST FOR FUTURE AGENDA ITEMS

	<p>None noted Email Julie if you have any future agenda items</p>	
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D. DATE OF NEXT MEETING

	<p>The next Board Meeting is scheduled for December 19, 2018 – Cassellholme Garden Room @ 5:00 p.m.</p>	
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E. ADJOURNMENT

	<p><i>“Moved by Dean Backer and seconded by Mark King that the meeting be adjourned at 5:50 p.m.</i></p> <p>Res. 53-18 <u>Carried</u></p>	
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Secretary

Chairman