

CASSELLHOLME FAMILY COUNCIL MEETING
TUESDAY, APRIL 2, 2019 at 2:00 PM
GARDEN ROOM

Present: Blanche-Helene Tremblay (Chair), Jillian Duchesne, Kathryn Jordan-Mikkelsen, Pierrette Villeneuve, Marcelle Gravelle, Evelyn Johnson, Elio Tignanelli, Ann McIntyre
Regrets: Judy Koziol, Nancy Tod, Madeleine Mantha, Sue Pigeau, Paulette Gibbens

1. **Call to Order:** The meeting was called to order at 2:01 PM.
2. **Approval of the minutes:** The minutes were approved as read. Emilie moved minutes be approved and Elio seconded the motion. The minutes were approved as presented.
3. **Approval of the agenda:** The agenda was approved as presented.
 1. **Review of Self-Evaluation Results:** A good list of suggestions was provided. Blanche-Helene thanked everyone for their ideas which included: fitting of wheelchair and walkers, recruiting new family members.
4. **Follow-up to Last Meeting:** See Cassellholme Update
5. **Education – Medical Assistance in Dying (MAID) with Kathryn Jordan-Mikkelsen RN.**

Kathryn explained her role within Cassellholme as well as those of the community, hospital, LTC and community nursing. Clinical services, policy and procedure manual was provided. Cassellholme's policy was explained. Champions for MAID (staff) at Cassellholme were mentioned and a list circulated. Procedure was explained in full. Several questions were entertained including the need for a palliative room in the new build. Kathryn was thanked for her excellent presentation.
6. **Cassellholme Update (Jillian Duchesne, Resident Services Coordinator)**

Jillian has no news on the physio room. Ministry was here last week and some changes of bed rails were suggested. A larger bulletin board was investigated but a way was found to provide more space. "Saying Goodbye to Cassellholme" document has been completed and will go to the printers after final approval. It will be available on the website.
7. **Cassellholme Board of Management – Observers' Report**

Three family members attended the past meeting. Three letters were on the table from Family Council – invitation for Board of Management members to attend Family Council Meetings. Letter re: Night Staff – plan had been vetted by fire department, and staffing approved based on finances. Letter sent previously regarding Family Council suggestions for redevelopment
8. **Positive Attitudes towards Aging and Long-Term Care: Review of regulations regarding consultation of residents and families, recommendations for next year's survey - deferred**
9. **Family mentoring: Identifying needs of families - deferred**
10. **Discussion/Sharing:** A positive comment was made regarding quality of care at Cassellholme in contrast to another facility. Jillian gratefully accepted the compliment.
11. **Political Action Working Group** – Discussion was held regarding the rally on April 30th. Some Family members are planning on attending.
12. **Evaluation of Meeting:** Forms were handed out and completed.
13. **Next Meeting Date: TUESDAY, MAY 7TH, 2019 AT 2:PM**
14. **Adjournment:** The meeting was adjourned at 3:30.