

CASSELLHOLME FAMILY COUNCIL MEETING MINUTES

Tuesday, October 1, 2019, 2:00 pm

PRESENT: Jillian Duschene (staff representative), Judy Koziol, Blanche-Hélène Tremblay (Chair) Gerrie Gyene, Nancy Tod (Past Chair), Roxanne Robert, Ghislaine Taylor, Stan Sloan, Pierrette Villeneuve, Marcelle Gravelle, John Martin, Roger Hudebine, Karen Gooch, Ann McIntyre (Recorder)

REGRETS: Elio Tignanelli, Madeleine Mantha, Émilie Johnson,

1. Call to order – The meeting was called to order at 2:01 pm.
2. Family Council Education – Family Council Elections, December 2019- Blanche-Hélène reminded Family Council that elections will be held in December with the new council to assume responsibilities at the beginning January. Names have been put forward for recorder and chair of research and advocacy. The position of chair is still open.
3. Approval of the Minutes, September 1, 2019 Judy Koziol moved that the minutes be approved. Gerrie Gyene seconded the motion. The minutes were approved as presented.
4. Approval of the Agenda: Judy Koziol moved that the agenda be approved. Marcelle Gravelle seconded the motion. The agenda was approved as presented.
5. Review of Self Evaluation Results: The chair reviewed the results of the previous meeting. She spoke of our code of conduct. Members were encouraged to comment on the form provided at the end of the meeting.
6. Follow-up to Last Meeting. The chair will send out by email. Some items are pending.
7. Cassellholme Update: Redevelopment, update on provincial funding – Mr. Lowery, CEO, Cassellholme. Mr. Lowery spoke about funding for the new redevelopment as well as the current situation at Cassellholme.
 - Cassellholme is approximately \$493000 over budget for the year. Front line staff will not be affected. Funding for LTC is about 2 years behind. Reserves will be used in the short term. CMI went in last year as 1.03. COLA budgeted at 2% however this was not the case. 2 new air conditioners, water main problem and other expenses, including 48 new beds and mattresses as well as the roof, all contributed to overage of budget. The administration budget is 5% of total budget which is lower than most. At present Cassellholme has only 12 vacancies on the front line which is lower than it has ever been. Another change is being made to unit coordinators, clinical background is important for these positions as well as those for admissions.
 - Cassellholme Redevelopment Update: Mr. Lowery spoke about the history of Cassellholme, including the fact that some municipalities decided to opt out. Redevelopment has now been approved with an addition of 24 beds, (2 twelve bed dementia units), and an Indigenous unit with specialized beds and care. Mr. Lowery spoke about the new plan for redevelopment. Assisted living, a clinic with doctors and physiotherapy, and the possibility of a seniors complex are being considered. He

showed council maps of the new building pointing out the various dimensions of each area. Cameras are being considered to allow for residents to use Skype with families as well as for security. The schedule indicates that there is a possibility of completion by 2024. Funding was discussed including municipal, Ministry of Health and Long Term Care, private fundraising etc.

8. Cassellholme Board of Management – Observers Report – deferred – No agenda was received this month. Members were encouraged to attend. The minutes are posted on line.
9. Positive Attitudes Towards Aging and Long Term Care
 - a. Resident Food Committee – Follow up from previous meeting. Invitation on website for family members to attend. Blanche-Hélène Tremblay attended the meeting which was mainly regarding resident food choices etc. Approximately 20 residents attended.
 - b. Resident Satisfaction Survey - Jillian Duchesne, Cassellholme staff representative, indicated that these same residents were provided with the Cassellholme survey to fill out either by themselves or with the assistance of a student.
10. Family Mentoring: Survey, presentation on dementia proposed for November – Concern was raised regarding the possibility that 2 surveys would be circulating at the same time for family members to complete. The survey regarding family education might need to be postponed so that families would not be faced with two surveys. Discussion was held regarding an educational presentation being held during the November Family Council Meeting. This seemed to be accepted by all members as it may allow for improved attendance. An educational component could be held every second meeting. BSO could be invited for November and The Alzheimer's Society in January, 2020. Jillian Duchesne would investigate.
11. Discussion/Sharing – Positive comments were made about new staff as well as improved methods of dealing with behavioural issues in the dining room.
12. Research and Advocacy Group – Nothing to report at this time.
13. Evaluation of Meeting – Everyone was encouraged to complete the evaluation forms.
14. Next Meeting Date – **Tuesday, November 5th, 2019 at 2:00 pm in the Garden Room**
15. Adjournment – The meeting was adjourned at 3:30.