

MONDAY APRIL 25, 2019

MINUTES

Date: April 25, 2019

Location: Cassellholme Garden Room

Present: Chris Mayne
Mark King
Sherry Culling
Terry Kelly
Tamela Price-Fry
Dean Backer
Tanya Vrebosch

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Julie Pilkey, Recording Secretary

Guest: Dean Decaire, BDO
Blanche-Hélène Tremblay, Family Council
Evelyn Johnson, Family Council

Regrets:

	ITEM	ACTION
A. CALL TO ORDER		
	<p><i>“Moved by Terry Kelly and seconded by Tamela Price-Fry that the meeting be called to order at 5:51 p.m.”</i></p> <p>Res. #001-19</p>	<u>Carried</u>
1. Approval of Agenda		
	<p><i>“Moved by Terry Kelly and seconded by Tanya Vrebosch that the agenda for this meeting be approved as presented.”</i></p> <p>Res. #002-19</p>	<u>Carried</u>
2. Conflict of Interest		
	<p><i>“Moved by Mark King and seconded by Sherry Culling that no member present has declared a conflict of interest.”</i></p> <p>Res.#003-19</p>	<u>Carried</u>
3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Annual General Meeting held on April 23, 2018</p> <p><i>“Moved by Terry Kelly and seconded by Dean Backer that the minutes of the Annual General Meeting held on April 23, 2018, be adopted as presented.”</i></p> <p>Res.#004-19</p>	<u>Carried</u>

4. Election of Officers

“Moved by Mark King and seconded by Dean Backer that Chris Mayne be elected Chairperson of the Cassellholme Board of Management.”

Res. #005-19 Carried

“Moved by Tanya Vrebosch and seconded by Dean Backer that Mark King be elected as Vice Chairperson of the Cassellholme Board of Management.”

Res. #006-19 Carried

“Moved by Tanya Vrebosch and seconded by Terry Kelly that Tamela Price-Fry be elected as Treasurer of the Cassellholme Board of Management.”

Res. #007-19 Carried

“Moved by Tanya Vrebosch and seconded by Dean Backer that Tamela Price-Fry be elected as Chairperson of the Cassellholme Charitable Foundation.”

Res. #008-19 Carried

5. Election of 2019 Auditors

“Moved by Tanya Vrebosch and seconded by Terry Kelly that BDO Canada LLP Chartered Accountants be appointed as Cassellholme Auditors for 2019.”

Res. #009-19 Carried

6. 2018 Financial Statements

Dean Decaire, BDO Chartered Accountant, presented and reviewed the Cassellholme Financial Statements.

“Moved by Dean Backer and seconded by Sherry Culling that the 2018 Financial Statements from BDO Canada LLP Chartered Accountants be accepted as presented.”

Res. #010-19 Carried

B. CORRESPONDENCE

No Correspondence

C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

D. DATE OF NEXT MEETING

April 2020 – Annual General Meeting, Cassellholme Garden Room

E. ADJOURNMENT

“Moved by Tamela Price-Fry and seconded by Mark King that the meeting be adjourned at 6:24 p.m.

Res. 011-19 Carried

Secretary

Chairman