

THURSDAY, SEPTEMBER 24, 2020

MINUTES

Date: Thursday September 24, 2020

Location: ZOOM Meeting

Present: Chris Mayne
 Mark King
 Terry Kelly
 Dean Backer
 Tanya Vrebosch

Staff: Jamie Lowery, CEO
 Billy Brooks, Finance Manager
 Angie Punnett, Director of Operations
 Shani Giroux, Director of Human Resources
 Julie Pilkey, Recording Secretary

Regrets: Sherry Culling

Guests: Bill Vrebosch

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>"Moved by Terry Kelly and seconded by Mark King that the meeting be called to order at 5:37 p.m."</i></p> <p>Res. #41-20 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>"Moved by Dean Backer and seconded by Mark King that the agenda for this meeting be approved presented."</i></p> <p>Res. #42-20 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>"Moved by Tanya Vrebosch and seconded by Mark King that no member present has declared a conflict of interest."</i></p> <p>Res. #43-20 <u>Carried</u></p>	
	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Regular Meeting held on June 25, 2020</p> <p><i>"Moved by Tanya Vrebosch and seconded by Dean Backer that the minutes of the Regular Meeting held on June 25, 2020, be adopted as presented."</i></p> <p>Res. #44-20 <u>Carried</u></p> <p>3.2 Approval of Minutes of the Special Meeting held on September 8, 2020</p> <p><i>"Moved by Tanya Vrebosch and seconded by Mark King that the minutes of the Special Meeting held on September 8, 2020, be adopted as presented."</i></p> <p>Res. #45-20 <u>Carried</u></p>	

4. Business Arising

No business arising

5. Cassellholme Operations

5.1 COVID-19 Update

Staff and visitors are tested, alternating, every 2 weeks. Testing is not mandatory.

Suggestions to provide an incentive to get tested...draw, coupon, etc.

Added testing will be provided for children and spouses of staff. Dr. Prins will sign requisitions. Testing will be offered daily, M-F by appointment and only if they have symptoms.

Cassellholme Covid Team are preparing for the 2nd wave.

Screening at the front door is done 2 daily for staff and residents are also tested twice a day.

Visitors have been approved to enter the building as well as residents able to leave the building. A tracking sheet is given to track everywhere they go and who they come in contact with.

PPE supplies are still good. Staff are reminded to wear masks properly. Supervisors will be conducting audits and reinstruction.

Flu shots will be given to staff in the coming weeks. Vaccines have been ordered. Always a high compliance from staff and all residents receive the flu shot.

Pandemic pay ended Aug. 14/20.

Plexi-glass is being installed in the dining rooms on the tables. Maintenance continuing to build until all dining rooms are done. Completion date by Thanksgiving weekend.

5.2 Budget to Actuals Review at August 31, 2020

Billy provided a PowerPoint presentation. Printouts available, if requested.

“Moved by Mark King and seconded by Terry Kelly that the Board approve the Budget to Actuals Review at August 31, 2020, as presented.”

Res. #46-20

Carried

6. Redevelopment

6.1 Redevelopment Update

All documents are completed and have been sent to the Minister's office for final signature. Vic Fedeli met with the Minister on Monday (Sept 21/20) to advocate for the need to have the document signed to move forward. Dave Smits calls every couple of days for an update and communicates with Don Gracey weekly.

Tanya agreed to call the Minister's office on behalf of the City of North Bay. Jamie to prepare the blurb for her.

Tanya
Jamie

7. IN-CAMERA

7.1 Compliance

7.2 Bargaining (Shani Giroux)

“Moved by Tanya Vrebosch and seconded by Terry Kelly that the Board proceed to an In-Camera Session at 6:45 p.m.”

Res. #47-20

Carried

“Moved by Mark King and seconded by Terry Kelly that the In-Camera Session be adjourned at 7:15 p.m.”

Res. #48-20

Carried

8. New Business		
	No new business noted	
B. CORRESPONDENCE		
	No correspondence noted	
C. REQUEST FOR FUTURE AGENDA ITEMS		
	No items noted	
D. DATE OF NEXT MEETING		
	Thursday October 22, 2020 @ 5:00 p.m. – or at the call of the Chair.	
E. ADJOURNMENT		
	<p><i>“Moved by Tanya Vrebosch and seconded by Terry Kelly that the meeting be adjourned at 7:20 p.m.”</i></p> <p>Res. #49-20 <u>Carried</u></p>	

Secretary

Chairman