

THURSDAY, DECEMBER 17, 2020

MINUTES

Date: Thursday December 17, 2020

Location: ZOOM Meeting

Present: Chris Mayne
Mark King
Terry Kelly
Tanya Vrebosch
Sherry Culling
Dean Backer

Staff: Jamie Lowery, Chief Executive Officer
Billy Brooks, Finance Manager
Angie Punnett, Director of Operations
Julie Pilkey, Recording Secretary

Regrets:

Guests: Dave Smits, Project Manager
Dean Decaire, BDO
Greg Lloyd, BDO
Jason Trottier
Michael Lee
Monique Petes (Family Council)
Wendy Abdallah
Bill Vrebosch
Mayor Al McDonald
Margaret Karpenko

ITEM		ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Mark King and seconded by Dean Backer that the meeting be called to order at 5:03 p.m.</i></p> <p>Res. #53-20</p> <p style="text-align: right;"><u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Tanya Vrebosch and seconded by Terry Kelly that the agenda for this meeting be adopted, as presented.”</i></p> <p>Res. #54-20</p> <p style="text-align: right;"><u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Terry Kelly and seconded by Sherry Culling that Tanya Vrebosch declared a conflict of interest for all items discussed and related to the DNSSAB.”</i></p> <p>Res. #55-20</p> <p style="text-align: right;"><u>Carried</u></p>	

3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Meeting held on November 26, 2020</p> <p><i>“Moved by Dean Backer and seconded by Terry Kelly that the minutes for the Regular Meeting held on November 26, 2020, be adopted as presented.”</i></p> <p>Res. #56-20 <u>Carried</u></p>	
4. Business Arising		
	<p>4.1 COVID-19 Update</p> <p>Cleaning continues 7 days a week. Security checks are still ongoing. The Health Unit is looking at how to vaccinate tenants and how it will be distributed. Jamie sits on the committee for our region, noting distribution could begin in early January. Moderna will most likely be the vaccine we receive for our region. 2 doses, given 28 days apart.</p>	
5. Castle Arms Operations		
	<p>5.1 Insurance Renewal</p> <p>Billy discussed the 2 quotes received for the Castle Arms Insurance renewal. The Board agreed to approve Knox Insurance for the 2021 year.</p> <p><i>“Moved by Mark King and seconded by Dean Backer that Castle Arms continue to purchase insurance through Knox Insurance on the basis of the lowest quotation received.”</i></p> <p>Res. #57-20 <u>Carried</u></p> <p>5.2 Budget to Actuals – Update Year to Date</p> <p>Billy provided a PowerPoint presentation with an update on the financials. No concerns noted.</p>	
6. New Business		
	<p>6.1 North Bay Shelter Concerns</p> <p>Tanya noted a conflict of interest with the employer. Jamie concerned with the amount of activity from the shelter - break-ins, stealing and loitering on the Castle Arms/Cassellholme properties. Mark noted the city is looking at using the OPP building as a Day Program. This will hopefully stop the transient traffic as well as provide 2 security guards.</p>	
B.	CORRESPONDENCE	
	No items noted	
C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	

D.	DATE OF NEXT MEETING	
	Thursday January 28, 2021 @ 5:00 p.m. – or at the call of the Chair.	
E.	ADJOURNMENT	
	<p><i>“Moved by Sherry Culling and seconded by Terry Kelly that the meeting be adjourned at 5:20 p.m.”</i></p> <p>Res. #58-20 <u>Carried</u></p>	

Secretary

Chairman