

THURSDAY, NOVEMBER 26, 2020

MINUTES

Date: Thursday November 26, 2020

Location: ZOOM Meeting

Present: Chris Mayne
 Mark King
 Terry Kelly
 Sherry Culling
 Tanya Vrebosch

Staff: Jamie Lowery, CEO
 Billy Brooks, Finance Manager
 Angie Punnett, Director of Operations
 Julie Pilkey, Recording Secretary

Regrets: Dean Backer

Guests: Dean Decaire, BDO
 Greg Lloyd, BDO
 Ryan Farkas, BDO
 Dave Smits, Project Manager
 Claire Campbell (potential new Board Member)

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>"Moved by Tanya Vrebosch and seconded by Sherry Culling that the meeting be called to order at 4:25 p.m."</i></p> <p>Res. #57-20</p> <p style="text-align: right;"><u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>"Moved by Mark King and seconded by Terry Kelly that the agenda for this meeting be approved, as presented."</i></p> <p>Res. #58-20</p> <p style="text-align: right;"><u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>"Moved by Sherry Culling and seconded by Mark King that no member present has declared a conflict of interest."</i></p> <p>Res. #59-20</p> <p style="text-align: right;"><u>Carried</u></p>	
	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Regular Meeting held on October 22, 2020</p> <p><i>"Moved by Terry Kelly and seconded by Tanya Vrebosch that the minutes of the Regular Meeting held on October 22, 2020, be adopted as presented."</i></p> <p>Res. #60-20</p> <p style="text-align: right;"><u>Carried</u></p>	

4. Business Arising

4.1 COVID-19 Update

Jamie noted there are increased cases in the community. New ministry of health recommendations made it mandatory for staff, visitors, contractors, etc., to be tested every 2 weeks.
The Ministry of Labour completed a field visit on Nov. 5/20 to address infectious respiratory illnesses, including COVID-19 and seasonal respiratory pathogens in order to protect workers.
Recommended plexi-glass be added to the desk at the front and back screening desks.
Moved location of masks when entering. Removed cloth gowns from use. Discussed physical distancing in lunchrooms and outside break areas and having max capacity signage.
Cassellholme is in the process of hiring screeners for the front door.
Waiting for approval to hire a Nurse Practitioner for Cassellholme within the next 2 weeks.
Ongoing shortage of RNs.

5. Cassellholme Operations

5.1 Budget to Actuals at October 31, 2020

5.2 2021 Budget Status Update

Due to time limitations for todays meeting, the above two items will be deferred to allow time for guest speakers from BDO to provide their in-camera presentation.

6. IN-CAMERA - Redevelopment

6.1 Redevelopment Update – BDO Presentation

“Moved by Mark King and seconded by Sherry Culling that the Board proceed to an In-Camera Session at 5:20 p.m.”

Res. #61-20 Carried

“Moved by Terry Kelly and seconded by Mark King that the In-Camera session be adjourned at 5:25 p.m.”

Res. #62-20 Carried

7. Community Support Services

No items noted

8. New Business

No items noted

B. CORRESPONDENCE

Thank you letters plus \$20,000 donation to the 400 Club from the Auger family in memory of Kim Auger.

C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

D. DATE OF NEXT MEETING

	Schedule another meeting to finish items deferred at this meeting - Monday November 30, 2020 @ 4:00 p.m. – or at the call of the Chair.	
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E. ADJOURNMENT

	<p><i>“Moved by Mark King and seconded by Sherry Culling that the meeting be adjourned at 5:27 p.m.”</i></p> <p>Res. #63-20 <u>Carried</u></p>	
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Secretary

Chairman