

MONDAY, NOVEMBER 30, 2020

MINUTES

Date: Monday November 30, 2020

Location: ZOOM Meeting

Present: Chris Mayne
 Mark King
 Terry Kelly
 Sherry Culling
 Tanya Vrebosch
 Dean Backer

Staff: Jamie Lowery, CEO
 Billy Brooks, Finance Manager
 Angie Punnett, Director of Operations
 Julie Pilkey, Recording Secretary

Regrets: **Guests:** Dave Smits, Project Manager

	ITEM	ACTION
A. CALL TO ORDER		
	<p><i>"Moved by Terry Kelly and seconded by Mark King that the meeting be called to order at 4:06 p.m."</i></p> <p>Res. #64-20 <u>Carried</u></p>	
1. Approval of Agenda		
	<p><i>"Moved by Mark King and seconded by Sherry Culling that the Board approve to continue with the Agenda from November 26/20, starting at agenda item #5. The In-Camera with BDO, was completed on November 26/20."</i></p> <p>Res. #65-20 <u>Carried</u></p>	
2. Conflict of Interest		
	<p><i>"Moved by Tanya Vrebosch and seconded by Sherry Culling that no member present has declared a conflict of interest."</i></p> <p>Res. #66-20 <u>Carried</u></p>	
3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Regular Meeting held on October 22, 2020 Approved at the November 26/20 meeting.</p>	
4. Business Arising		
	<p>4.1 COVID-19 Update Discussed at the November 26/20 meeting.</p>	

5. Cassellholme Operations

5.1 Budget to Actuals at October 31, 2020

Billy provided a PowerPoint budget review (report available upon request). Discussed expenses, COVID-19, isolation, wandering 1:1, and staffing challenges.

“Moved by Mark King and seconded by Dean Backer that the Board approve the Cassellholme Budget to Actuals at October 31, 2020, as presented.”

Res. #67-20 Carried

5.2 2021 Budget Status Update

Billy provided a Draft 2021 budget PowerPoint presentation. Discussed CMI, hours of care.

6. IN-CAMERA - Redevelopment

6.1 Redevelopment Update – Dave Smits

“Moved by Tanya Vrebosch and seconded by Sherry Culling that the Board proceed to an In-Camera Session at 4:33 p.m.”

Res. #68-20 Carried

“Moved by Dean Backer and seconded by Mark King that the In-Camera session be adjourned at 5:22 p.m.”

Res. #69-20 Carried

7. Community Support Services

No items noted

8. New Business

No items noted

B. CORRESPONDENCE

Thank you letters plus \$20,000 donation to the 400 Club from the Auger family in memory of Kim Auger.

C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

D. DATE OF NEXT MEETING

Thursday December 17, 2020 @ 5:00 p.m. – or at the call of the Chair.

E. ADJOURNMENT

“Moved by Sherry Culling and seconded by Dean Backer that the meeting be adjourned at 5:27 p.m.”

Res. #70-20 Carried

Secretary

Chairman