

THURSDAY, FEBRUARY 25, 2021

MINUTES

Date: Thursday February 25, 2021

Location: ZOOM Meeting

Present: Chris Mayne
Mark King
Terry Kelly
Tanya Vrebosch
Sherry Culling
Dean Backer

Staff: Jamie Lowery, Chief Executive Officer
Billy Brooks, Finance Manager
Angie Punnett, Director of Operations
Julie Pilkey, Recording Secretary

Regrets:

Guests: Claire Campbell, Impending New Board Member
Ann McIntyre, (Family Council)
Blanche-Helene Tremblay (Family Council)
Emilie (Family Council)
Monique Peters (Family Council)

ITEM		ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Mark King and seconded by Sherry Culling that the meeting be called to order at 5:07 p.m.</i></p> <p>Res. #06-21 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Tanya Vrebosch and seconded by Terry Kelly that the agenda for this meeting be adopted, as presented.”</i></p> <p>Res. #07-21 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Terry Kelly and seconded by Mark King that no member present has declared a conflict of interest.”</i></p> <p>Res. #08-21 <u>Carried</u></p>	

3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Meeting held on February 4, 2021</p> <p><i>“Moved by Tanya Vrebosch and seconded by Sherry Culling that the minutes for the Regular Meeting held on February 4, 2021, be adopted as amended.”</i></p> <p>Res. #09-21 <u>Carried</u></p>	
4. Business Arising		
	<p>4.1 COVID-19 Update See Operations Update, included in package. Goggles are now used in all common areas by staff. This precaution was put in place due to the outbreak at the Lancelot apartment building. Mark questioned ventilation system. The Health Unit has not visited Castle Arms to inspect. The source at Lancelot has still not been confirmed.</p> <p>4.2 Rent Thresholds for Market Rent – Rent Comparison for Seniors (deferred from Sept 2020 meeting) See Operations Update (pg2) Market comparisons are similar in North Bay area. Tanya requesting a CMHC comparison. Billy to provide prior to next year’s rent increase.</p>	Billy
5. Castle Arms Operations		
	<p>5.1 Castle Arms Operations Update See Operations Report included in package. Jamie noted an RN from Cassellholme was called to remove a person from Castle Arms. Person entered the building when a visitor was buzzed in. Reinstructed tenants not to let in strangers. Additional security has been added at shift change for Cassellholme. Repairs to be completed from flood in CA2.</p> <p>Tanya noted a Conflict of Interest for the following item: Mark noted transitional housing, low barrier shelter, will be open soon.</p>	
6. New Business		
	<p>6.1 Provincial Appointment – Term Renewal</p> <p><i>“Moved by Tanya Vrebosch and seconded by Terry Kelly that the Board approves and supports the application to re-appoint Sherry Culling to the Castle Arms Board of Management. Her current term will expire in June 2021.”</i></p> <p>Res. #10-21 <u>Carried</u></p>	
B.	CORRESPONDENCE	
	No items noted	

C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETING	
	Thursday March 25, 2021 @ 5:00 p.m. – or at the call of the Chair.	
E.	ADJOURNMENT	
	<p><i>“Moved by Sherry Culling and seconded by Mark King that the meeting be adjourned at 5:31 p.m.”</i></p> <p>Res. #11-21 <u>Carried</u></p>	

Secretary

Chairman