

THURSDAY, FEBRUARY 25, 2021

MINUTES

Date: Thursday February 25, 2021

Location: ZOOM Meeting

Present: Chris Mayne
 Mark King
 Terry Kelly
 Sherry Culling
 Tanya Vrebosch
 Dean Backer

Staff: Jamie Lowery, CEO
 Billy Brooks, Director of Finance & IT
 Angie Punnett, Director of Operations
 Julie Pilkey, Recording Secretary

Regrets:

Guests: Claire Campbell, Impending New Board Member
 Ann McIntyre (Family Council)
 Blanche-Helene Tremblay (Family Council)
 Emilie (Family Council)
 Monique Peters (Family Council)
 Bonnie Bolger (Family Council)

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>"Moved by Mark King and seconded by Dean Decaire that the meeting be called to order at 5:32 p.m."</i></p> <p>Res. #12-21 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>"Moved by Terry Kelly and seconded by Sherry Culling that the Board approve the agenda for this meeting, as presented."</i></p> <p>Res. #13-21 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>"Moved by Tanya Vrebosch and seconded by Dean Backer that no member has declared a conflict of interest."</i></p> <p>Res. #14-21 <u>Carried</u></p>	
	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Regular Meeting held on February 4, 2021</p> <p><i>"Moved by Sherry Culling and seconded by Mark King that the minutes of the Regular Meeting held on February 4, 2021 be adopted as amended."</i></p> <p>Res. #15-21 <u>Carried</u></p>	

4. Business Arising

4.1 COVID-19 Update

Cassellholme is currently in a COVID-19 Outbreak. 10 caregivers and 2 staff were tested with a low-positive result on Friday, February 19/21. All residents who were in contact with the caregivers were moved to the isolation unit and tested. All tests came back negative. One staff member hadn't worked since Nov 27/21 but had come in for testing. The other staff member was a delivery driver to transport swabs to Sudbury. Staff were retested with a negative result. Both were instructed to self isolate along with their family members. 10 caregivers were retested with a negative result. One caregiver lives in Sudbury and still hasn't been retested.

Cassellholme is in contact with all caregivers to provide support while they are self isolating.

Jamie noted the swabs provided by the Health Unit are testing for one gene. This would detect any type of "coronavirus", including a cold. New tests are being requested to test for 2 genes to avoid miss-diagnoses. This incident caused undue stress on the residents that had to be moved to the isolation unit, as well as the caregivers. Cassellholme is working with the Health Unit to understand the cause and retesting process.

Waiting to hear from Public Health Ontario today to determine when we can come out of Outbreak as well as confirm if we can switch to the 2 gene testing.

Two extra cleaning staff have been added. Extra staff booked for the isolation unit. Audit are continuing on all shifts to observe handwashing, proper mask wearing, etc.

Cassellholme is also currently in an Enteric Outbreak.

Tanya requesting something in writing to present to the Health Unit on behalf of Cassellholme and the Board. Jamie and Chris to prepare draft.

245 staff received their first dose of the Pfizer vaccine yesterday, Feb 24/21. 112 Essential Caregivers were also vaccinated at St. Emanuel Church. Residents are scheduled to receive their 2nd dose on Monday Feb 22/21.

Moving forward, staff will get rapid tested. If positive, they will go immediately to the hospital for a 2nd test, and isolate. Staff will be tested 3 times per week.

Residents with symptoms will get tested using the biofire test.

Jamie noted if an outbreak crisis occurs, reserves can only be deployed by the Federal Government. Cassellholme has a MEST agreement with the hospital. They will send staff when our staffing gets below a certain percentage.

Jamie/
Chris

4.2 Staff Survey Results

Billy noted there were 191 responses. Shani to present the results at the next meeting.

5. Cassellholme Operations

5.1 Cassellholme Operations Update

Reviewed update, included in package. No concerns or questions.

6. Redevelopment

6.1 Redevelopment Update

Update included in package. No concerns or questions.

7. New Business

7.1 Bristo Briefing Note 2202

Jamie discussed the Briefing Note prepared to send to Sheila Bristo outlining the requirement for regulation amendments to reconfigure East Nipissing Board of Management in order to proceed with the Cassellholme Redevelopment.

7.2 Health Unit Update

Discussed at agenda item 4.1

	<p>7.3 Provincial Appointee – Term Renewal</p> <p><i>“Moved by Tanya Vrebosch and seconded by Dean Backer that the Board approves and supports the application to re-appoint Sherry Culling to the Cassellholme Board of Management. Her current term will expire in June 2021.”</i></p> <p>Res. #16-21 <u>Carried</u></p>	
8. Community Support Services		
	<p>8.1 Request for Surplus Dollars – 400 Club</p> <p>A letter (included in package) was sent to the NELHIN to request re-allocation of the 400 Club surplus dollars, fiscal year ending March 31/21. The surplus dollars will be used to update the room, add a doorway/wall to separate the entrance to the program, as well as providing a separate entrance to access the hairdresser.</p>	
9. IN - CAMERA		
	<p>Family Council left the meeting.</p> <p>9.1 Redevelopment</p> <p><i>“Moved by Mark King and seconded by Dean Backer that the Board proceed to an In-Camera session at 6:37 p.m.”</i></p> <p>Res. #17-21 <u>Carried</u></p> <p><i>“Moved by Dean Backer and seconded by Terry Kelly that the In-Camera session be adjourned at 6:58 p.m.”</i></p> <p>Res. #18-21 <u>Carried</u></p>	
B. CORRESPONDENCE		
	<p>B.1 Joint Statement – Cassellholme & Health Unit</p> <p>B.2 5 Compliments – 3rd Floor Staff and Cassellholme Team</p> <p>B.3 Rejuvenation Station / Chair – provided on a trial run to be used by staff as a relaxation area to reduce stress.</p> <p>Jamie also noted, during COVID, Cassellholme is providing weekly treats and special meals to staff to thank them for the dedication and commitment.</p>	
C. REQUEST FOR FUTURE AGENDA ITEMS		
	<p>No items noted</p>	
D. DATE OF NEXT MEETING		
	<p>Thursday March 25, 2021 @ 5:00 p.m. – or at the call of the Chair.</p>	
E. ADJOURNMENT		
	<p><i>“Moved by Sherry Culling and seconded by Tanya Vrebosch that the meeting be adjourned at 7:03 p.m.”</i></p> <p>Res. #19-21 <u>Carried</u></p>	

Secretary

Chairman