

**THURSDAY, JULY 22, 2021**

**MINUTES**

**Date:** Thursday July 22, 2021

**Location:** ZOOM Meeting

**Present:** Chris Mayne  
 Mark King  
 Terry Kelly  
 Claire Campbell  
 Dean Backer  
 Al McDonald

**Staff:** Jamie Lowery, CEO  
 Billy Brooks, Director of Finance & IT  
 Angie Punnett, Associate Administrator  
 Shani Giroux, Director of Human Resources  
 Julie Pilkey, Recording Secretary

**Regrets:**

**Guests:** Anna Fitzsimmons, Lawyer  
 John D'Agostino, Lawyer  
 Christopher Lee, Legal Advisor  
 Don Gracey, CG Group  
 Blanche-Helene Tremblay, Family Council  
 Margaret Karpenko, City of North Bay  
 Scott Robertson, City of North Bay  
 Monique, Family Council  
 Chantal Brousseau (Johanne?)  
 Bonnie's iPhone  
 Tanya Vrebosch  
 Micheal Lee, Nugget News  
 Stu Campaigne, Bay Today News

	ITEM	ACTION
<b>A.</b>	<b>CALL TO ORDER</b>	
	<p><b>RECORDED MEETING (recording started at agenda item 9.1)</b></p> <p><i>“Moved by Mark King and seconded by Terry Kelly that the meeting be called to order at 5:05 p.m.”</i></p> <p>Res. #64-21 <span style="float: right;"><u>Carried</u></span></p>	
	<b>1. Approval of Agenda</b>	
	<p><i>“Moved by Dean Backer and seconded by Claire Campbell that the Board approve the agenda for this meeting, as presented.”</i></p> <p>Res. #65-21 <span style="float: right;"><u>Carried</u></span></p>	

## 2. Board Member Resignation and Appointment of Members

*“Moved by Claire Campbell and seconded by Dean Backer that the Board approve the attached Resignation and Appointment of the Members, effective July 15, 2021.”*

Res. #66-21

Carried

## 3. Public Appointment Vacancy

Chris noted Sherry Culling’s Board Appointment expired on June 10/21. At this time, Sherry has not been reappointed. A new Board Member has not been appointed.

## 4. Conflict of Interest

*“Moved by Dean Backer and seconded by Mark King that no Board Members present, have declared a conflict of interest.*

*And that all Board Members will read, complete, sign and return the “Disclosure of Conflicts of Interest” to the Secretary of the Board of Management, prior to the next Board Meeting.”*

Res. #67-21

Carried

## 5. Code of Conduct

*“That all Board Members will read and sign the “Code of Conduct/Confidentiality Agreement” and return to the Secretary of the Board of Management, prior to the next Board Meeting.”*

Res. #68-21

Carried

## 6. Approval of Minutes

*“That the minutes of the Regular Board Meeting, held on June 17, 2021, be adopted as presented.”*

Res. #69-21

Carried

## 7. Business Arising

### 7.1 COVID-19 Update

Angie noted lots of changes. Staff who are fully vaccinated, no longer require testing. Screening questions are still asked upon entry. Unvaccinated staff must be tested 2 x week.

Residents are able to leave the home for outings. Plexiglass has been taken down in resident dining rooms. The Covid team are preparing for a 4<sup>th</sup> wave, just in case.

Masks are still required, but goggles have been discontinued, as of last week.

There are approximately 5 residents not vaccinated. 91% of staff are vaccinated.

Al McDonald noted the Delta variant is in our area.

## 8. New Business

### 8.1 Board By-Laws – Final \*

Anna Fitzsimmons reviewed the changes and additions to the By-Laws. Board Members to review and approve at the next Board meeting.

### 8.2 Redevelopment – Proposed Plan – Notice of Motion (Al McDonald)

This motion was not received with the required amount of time, prior to the meeting (submitted the day of the meeting). Deferred to the next meeting.

## 9. IN-CAMERA

All guests were put in the waiting room. Don Gracey left the meeting.

*“Moved by Dean Backer and seconded by Terry Kelly that the Board proceed to an in-camera session at 5:35 p.m.”*

**Res. #70-21**

**Carried**

### 9.1 Personnel Matter

**STARTED RECORDING**

### 9.2 Legal Matter

Anna Fitzsimmons left the meeting.

Al McDonald declared a conflict of interest and asked to be put in the waiting room.

*“Moved by Mark King and seconded by Terry Kelly that the In-Camera session be adjourned at 7:23 p.m.”*

**Res. #71-21**

**Carried**

Returned everyone in the waiting room to the meeting. Al McDonald did not return to the meeting. He left the waiting room at 6:42 p.m. Tanya Vrebosch joined the meeting as a guest.

*“Moved by Terry Kelly and seconded by Dean Backer that the Board approve the costs incurred, as discussed and agreed to in-camera at 9.1 – Personnel Matter.”*

**Res. #72-21**

**Carried**

**RECORDED VOTE**

*Mark King – Yes*

*Claire Campbell – Yes*

*Chris Mayne – Yes*

*Dean Backer – abstained to seek legal council*

*Terry Kelly – abstained to seek legal council*

*Al McDonald – absent*

*“Moved by Mark King and seconded by Claire Campbell that the Board approve the following resolution, approved by a recorded vote, and as discussed in-camera:*

*Whereas the Nipissing region has a serious LTC bed crisis and need for such beds is growing. Whereas Cassellholme has properly procured through a competitive process, a contractor to construct a new home.*

*Whereas the value of the work has been verified through an independent study.*

*Whereas the only viable source of funding has been rejected.*

*Whereas the continued delays are likely to increase costs, The Board of Management resolves to levy those municipalities that have rejected the preferred financing and borrow for those that support the financing option through Infrastructure Ontario.*

*And thereby directs the Chief Executive Officer to take the necessary steps to organize and/or secure the necessary financing for the immediate redevelopment of Cassellholme.”*

**Res. #73-21**

**Carried**

<b>10. Redevelopment</b>		
	<p><b>10.1 Redevelopment – Next Steps</b>  Discussion not necessary at this time. Item removed from the Agenda.</p>	
<b>B. CORRESPONDENCE</b>		
	No items noted	
<b>C. REQUEST FOR FUTURE AGENDA ITEMS</b>		
	No items noted	
<b>D. DATE OF NEXT MEETING</b>		
	TBD or at the call of the Chair.	
<b>E. ADJOURNMENT</b>		
	<p><i>“Moved by Dean Backer and seconded by Claire Campbell that the meeting be adjourned at 7:36 p.m.”</i></p> <p>Res. #74-21 <span style="float: right;"><u>Carried</u></span></p>	

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Secretary

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Chairman