

Wednesday, December 18, 2019

MINUTES

Date: December 18, 2019

Location: Cassellholme - Garden Room

Present: Chris Mayne
 Mark King
 Terry Kelly
 Dean Backer

Staff: Jamie Lowery, CFO
 Billy Brooks, Finance Manager
 Julie Pilkey, Recording Secretary

Regrets: Tanya Vrebosch

Guests: Sherry Culling (awaiting re-appointment)

	ITEM	ACTION
A. CALL TO ORDER		
	<p><i>"Moved by Dean Backer and seconded by Mark King that the meeting be called to order at 7:28 p.m."</i></p> <p>Res. #69-19 <u>Carried</u></p>	
1. Approval of Agenda		
	<p><i>"Moved by Dean Backer and seconded by Terry Kelly that the agenda for this meeting be approved presented."</i></p> <p>Res. #70-19 <u>Carried</u></p>	
2. Conflict of Interest		
	<p><i>"Moved by Terry Kelly and seconded by Mark King that no member present has declared a conflict of interest."</i></p> <p>Res. #71-19 <u>Carried</u></p>	
3. Approval of Minutes		
	<p>4.1 Approval of Minutes of the Regular Meeting held on November 21, 2019</p> <p><i>"Moved by Terry Kelly and seconded by Dean Backer that the minutes of the Regular Meeting held on November 21, 2019, be adopted as presented."</i></p> <p>Res. #72-19 <u>Carried</u></p>	

4. Business Arising		
	<p>4.1 Redevelopment Update</p> <p>Jamie noted the drawings/designs are complete and will be sending out to the Project Manager. The new Project Manager, Dave Smits has accepted and signed his agreement/offer. Jamie is preparing a presentation to the Cabinet to request a construction subsidy. BDO to assist. BDO has decreased their proposal for a savings of \$20,000.</p>	

	<p>4.2 Ontario Health Team Update (OHT)</p> <p>The committee members nominated and voted for Jamie Lowery and Paul Preston to sit on the committee as co-chairs at the last meeting, held on Dec. 6/19. Jamie noted the hospital will be an affiliate only. Discussed how to get more affiliates. Basecamp is up and running and sub-groups have been created. Working on the Governance structure. Several members and dignitaries attended Vic Fideli's, Ministry Announcement, held in North Bay in December 2019. Tentative start will begin in January 2020. Next meeting will be held on January 15/20, at Cassellholme.</p>	
5. Cassellholme Operations		
	<p>Jamie informed the Board that the Ministry (one inspector) was in recently to investigate a complaint. The report has not come in yet.</p>	
6. Community Support Services		
	<p>4-5 new PSW's & homemakers have been hired. The OHT is suggesting that Phara and CSS look at amalgamating. Also suggested to move surplus dollars to the OHT funding.</p>	
7. New Business		
	<p>7.1 Insurance Coverage Billy presented and discussed the new policy for insurance coverage for the 2020 fiscal year from Knox Worldwide Insurance.</p> <p><i>"Moved by Terry Kelly and seconded by Mark King that Board approve insurance coverage from Knox Worldwide Insurance for the 2020 fiscal year."</i></p> <p>Res. #73-19 <u>Carried</u></p>	
B. CORRESPONDENCE		
	<p>No items noted</p>	
C. REQUEST FOR FUTURE AGENDA ITEMS		
	<p>No items noted</p>	
D. DATE OF NEXT MEETING		
	<p>Thursday January 23, 2020 @ 5:00 p.m. – Cassellholme Garden Room</p>	
E. ADJOURNMENT		
	<p><i>"Moved by Mark King and seconded by Dean Backer that the meeting be adjourned at 7:50 p.m."</i></p> <p>Res. #74-19 <u>Carried</u></p>	

Secretary

Chairman