

**MINUTES OF THE
CASSELLHOLME
EAST NIPISSING DISTRICT HOME FOR THE AGED
BOARD OF MANAGEMENT MEETING**

Date: April 16, 2015

Location: Castle Arms Board Room

Present: Chris Mayne
Tanya Vrebosch
Walter Ross
Mark King
Dean Backer
Art Syversen

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Gerri-Lyn Ciccirelli, Recording Secretary

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Tanya Vrebosch and seconded by Mark King that the meeting be called to order at 6:41 p.m.</i></p> <p>Res.#-22-15 <u>Carried</u></p>	
1.	APPROVAL OF AGENDA	
	<p><i>“Moved by Tanya Vrebosch and seconded by Dean Backer that the agenda for this meeting be approved as presented.”</i></p> <p>Res.#23-15 <u>Carried</u></p>	
2.	CONFLICT OF INTEREST	
	<p><i>“Moved by Art Syversen and seconded by Mark King that no member present has declared a conflict of interest.”</i></p> <p>Res.#24-15 <u>Carried</u></p>	
3.	APPROVAL OF MINUTES	
	<p>3.1 Minutes of Regular Meeting held on March 19, 2015</p> <p><i>“Moved by Mark King and seconded by Tanya Vrebosch that the minutes of the Regular Meeting held on March 19, 2015, be adopted as presented.”</i></p> <p>Res. #25-15 <u>Carried</u></p>	

<p>4.</p>	<p>BUSINESS ARISING</p> <p>4.1 Redevelopment Update</p> <p>4.1.1 Consultation Update</p> <p>Deferred</p> <p>4.1.2 Long-Term Care Home Renewal Strategy – Meeting with the NE LHIN</p> <p>Deferred</p> <p>4.1.3 Long-Term Care Home Renewal Strategy – Education Session/Application</p> <p>Deferred</p>	
<p>5.</p>	<p>CASSELLHOLME OPERATIONS</p> <p>5.1 CEO Report</p> <p>Mr. Lowery presented the CEO report. Upon review, no questions were noted.</p> <p>5.2 Budget to Actuals</p> <p>Mr. Richard Campbell presented the Budget to Actuals as at March 19, 2015. Upon review, no questions were noted.</p> <p><i>“Moved by Dean Backer and seconded by Tanya Vrebosch that the Budget to Actuals as at March 31, 2015, be accepted as presented.”</i></p> <p>Res. #26-15 <u>Carried</u></p>	
<p>6.</p>	<p>IN CAMERA SESSION</p> <p><i>“Moved by Tanya Vrebosch and seconded by Art Syversen that the Board proceed to an In Camera session at 6:42 p.m.”</i></p> <p>Res. #27-15 <u>Carried</u></p> <p>6.1 Matters relating to personnel, residents, volunteers, purchases, sales of property.</p> <p><i>“Moved by Tanya Vrebosch and seconded by Art Syversen that the In-Camera session be adjourned at 7:07 p.m.”</i></p> <p>Res.# 28-15 <u>Carried</u></p>	

	<p>As a result of discussions during the In-Camera Session, the following motion was passed:</p> <p><i>“Moved by Tanya Vrebosch and seconded by Art Syversen that the Board direction for Collective Bargaining be:</i></p> <ul style="list-style-type: none"> - 4 year term - 1% increase per year - Elimination of paid lunch breaks - Reduced sick time accruals <p>Res.#29-15 <u>Carried</u></p>	
7.	ADDITIONAL ITEMS	
	<p>7.1 Cassellholme Redevelopment / Exiting Municipalities</p> <p>Dean Backer reminded the Board of the positions of the Townships of Mattawa, Mattawan, Papineau-Cameron and Calvin with respect to their intention to exit the Cassellholme Board of Management. As well, Mr. Backer informed the Board of Mattawa’s plan to develop assisted living units and increase their long-term care bed allocation to 96. Mr. Backer suggested that a meeting between the four exiting municipalities and Cassellholme be coordinated in order to provide an update with respect to an exit strategy.</p> <p>Jamie Lowery stated that while the current legislation speaks to the composition of the Cassellholme Board of Management, he intends to delegate each municipality to discuss the Cassellholme redevelopment and governance options.</p>	
B.	REQUEST FOR FUTURE AGENDA ITEMS	
	<ul style="list-style-type: none"> • None noted. 	
C.	DATE OF NEXT MEETING	
	<ul style="list-style-type: none"> • To be determined. 	
D.	ADJOURNMENT	
	<p><i>“Moved by Tanya Vrebosch and seconded by Art Syversen that that the meeting be adjourned at 7:20 p.m.”</i></p> <p>Res.# 30-15 <u>Carried</u></p>	

Secretary

Chairman