

**MINUTES OF THE
CASSELLHOLME
EAST NIPISSING DISTRICT HOME FOR THE AGED
BOARD OF MANAGEMENT MEETING**

Date: December 22, 2016

Location: Castle Arms Board Room

Present: Chris Mayne
Walter Ross
Tanya Vrebosch
Mark King
Tamela Price-Fry
Dean Backer
Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
Gerri-Lyn Ciciarelli, Recording Secretary

Regrets: Richard Campbell, Chief Financial Officer

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Tanya Vrebosch and seconded by Mark King that the meeting be called to order at 5:12 p.m.</i></p> <p>Res.#-86-16 <u>Carried</u></p>	
1.	APPROVAL OF AGENDA	
	<p>Item No. 5.2 – Volunteer Event</p> <p><i>“Moved by Tamela Price Fry and seconded by Dean Backer that the agenda for this meeting be approved as amended.”</i></p> <p>Res.#87-16 <u>Carried</u></p>	
2.	CONFLICT OF INTEREST	
	<p><i>“Moved by Walter Ross and seconded by Sherry Culling that no member present has declared a conflict of interest.”</i></p> <p>Res.#88-16 <u>Carried</u></p>	
3.	APPROVAL OF MINUTES	
	<p><i>“Moved by Mark King and seconded by Tanya Vrebosch that the minutes of the Regular Meeting held on November 17, 2016, be adopted as presented.”</i></p> <p>Res.#89-16 <u>Carried</u></p>	

4.	BUSINESS ARISING	
	<p>4.1 Seniors' Mental Health</p> <p>Mr. Jamie Lowery, CEO reported that he met with the Medical Advisory Committee at the North Bay Regional Health Centre on Thursday, December 15, 2016. Seniors' Mental Health Services will be reinstated upon agreement of a series of guiding principles and respective responsibilities.</p>	
5.	NEW BUSINESS	
	<p>5.1 Meeting with Minister of Health and Long-Term Care</p> <p>Mr. Lowery, Mr. Campbell and Board Chair Chris Mayne met with Ian Chesney on December 16, 2016. A very positive response was received however issues remain with borrowing up front. Mr. Chesney was provided with a copy of the draft business plan as well as a briefing note. It was noted that Mr. Chesney was very impressed with the work that has been done to date.</p> <p>5.2 Volunteer Event</p> <p>Board member Tamela Price-Fry attended the Volunteer Gala noting that the volunteers were very pleased that a board member was present. Ms. Price-Fry encouraged the group to attend future volunteer events.</p> <p>Mr. Lowery reported that the Heritage Room is being re-named The Armstrong Room after Dr. Armstrong who served as Cassellholme's Medical Director for 29 years.</p>	
6.	CASSELLHOLME OPERATIONS	
	<p>6.1 CEO Report</p> <p>Mr. Lowery presented the CEO Report. Upon review, Mr. Lowery further explained the purpose of the Sub-LHINs noting they have been established in an effort to respond to local health care needs.</p> <p>Mr. Lowery also noted that the City of North Bay Police Department is in the process of developing a protocol to determine whether they will need to dispatch an officer to the home for responsive behaviours.</p> <p>6.2 Budget to Actuals</p> <p>Mr. Campbell presented the budget to Actuals as at November 30, 2016. Upon review, no questions were noted.</p> <p><i>"Moved by Walter Ross and seconded by Mark King that the budget to actuals for Cassellholme as at November 30, 2016, be approved as presented."</i></p> <p>Res.#90-16 <u>Carried</u></p> <p>6.3 2017 Municipal Levy Contributions</p> <p>Mr. Campbell provided a schedule of the 2017 levy calculations for information purposes only.</p>	

7.	CSS RECAP YTD APRIL 2017 TO MARCH 2018	
	Mr. Campbell presented the CSS Recap for 2017, noting that nothing has changed over the 2016 Recap. Upon further review, no questions were noted and the board approved.	
8.	IN-CAMERA SESSION	
	<p><i>“Moved by Mark King and seconded by Tamela Price-Fry that the Board proceed to an In-Camera session at 5:54 p.m.”</i></p> <p>Res.#91-16 <u>Carried</u></p> <p><i>“Moved by Tamela Price-Fry and seconded by Tanya Vrebosch that the In Camera session be adjourned at 6:01 p.m.”</i></p> <p>Res.92-16 <u>Carried</u></p>	
B.	REQUEST FOR FUTURE AGENDA ITEMS	
	- None noted	
C.	DATE OF NEXT MEETING	
	Thursday, January 26, 2017	
D.	ADJOURNMENT	
	<p><i>“Moved by Mark King and seconded by Walter Ross that the meeting be adjourned at 6:05 p.m.”</i></p> <p>Res.#93-16 <u>Carried</u></p>	

Secretary

Chairman