

**MINUTES OF THE
CASSELLHOLME
EAST NIPISSING DISTRICT HOME FOR THE AGED
BOARD OF MANAGEMENT MEETING**

Date: March 9, 2017

Location: Castle Arms Board Room

Present: Chris Mayne
Walter Ross
Mark King
Tamela Price-Fry
Dean Backer
Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Gerri-Lyn Ciccirelli, Recording Secretary

Regrets: Tanya Vrebosch

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Dean Backer and seconded by Tamela Price-Fry that the meeting be called to order at 5:25 p.m.</i></p> <p>Res.#-10-17 <u>Carried</u></p>	
1.	APPROVAL OF AGENDA	
	<p>Item No. 5.1 was moved to item no. 5.3 under New Business Item No. 5.1 – Family Council added under New Business Item No. 5.2 – Municipal Motion Update added under New Business</p> <p><i>“Moved by Walter Ross and seconded by Sherry Culling that the agenda for this meeting be approved as amended.”</i></p> <p>Res.#11-17 <u>Carried</u></p>	
2.	CONFLICT OF INTEREST	
	<p><i>“Moved by Tamela Price-Fry and seconded by Walter Ross that no member present has declared a conflict of interest.”</i></p> <p>Res.#12-17 <u>Carried</u></p>	
3.	APPROVAL OF MINUTES	
	<p><i>“Moved by Dean Backer and seconded by Mark King that the minutes of the Regular Meeting held on January 26, 2017, be adopted as presented.”</i></p> <p>Res.#13-17 <u>Carried</u></p>	

4.	COMMUNITY SUPPORT SERVICES	
	<p>4.1 Q3 CSS Financial Summary</p> <p>The Q3 Financial Summary was presented by Mr. Jamie Lowery. Upon review, Mr. Lowery noted that there is no deficit. Additional funding is available for the new homemaker position for which CTS Canadian Career College is developing a curriculum.</p>	
5.	NEW BUSINESS	
	<p>5.1 Family Council</p> <p>Ms. Tamela Price-Fry reported that she was invited to attend a Family Council meeting. She noted that the council represents a dedicated group that want to make life better for their family members. It was also noted that resident hand hygiene before meals remains an issue.</p> <p>5.2 Municipal Motion Update</p> <p>It was stated that four municipalities are ready to pass the motion. The remaining municipalities have some questions that will be addressed by Mr. Lowery.</p> <p>5.3 Ernst & Young Presentation</p> <p>Representatives from Ernst & Young (EY) presented information relating to their organization and how they could help Cassellholme secure financing for the redevelopment project. It was noted that EY specializes in strategic advisory services, capital raising and arranging and project financing. The financing process was explained as well as the project timeline.</p> <p>The board recommended that Mr. Lowery strike a committee to review the services proposed by EY.</p>	
B.	REQUEST FOR FUTURE AGENDA ITEMS	
	- None noted	
C.	DATE OF NEXT MEETING	
	- Thursday, April 27, 2017 (AGM)	
D.	ADJOURNMENT	
	<p><i>“Moved by Tamela Price-Fry and seconded by Mark King that the meeting be adjourned at 6:40p.m.”</i></p> <p>Res.#14-17 <u>Carried</u></p>	

Secretary

Chairman