

**MINUTES OF THE
CASSELLHOLME
EAST NIPISSING DISTRICT HOME FOR THE AGED
BOARD OF MANAGEMENT MEETING**

Date: November 17, 2016

Location: Castle Arms Board Room

Present: Chris Mayne
Walter Ross
Tanya Vrebosch
Mark King
Tamela Price-Fry
Dean Backer
Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Gerri-Lyn Cicciarelli, Recording Secretary

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Tanya Vrebosch and seconded by Mark King that the meeting be called to order at 5:15 p.m.</i></p> <p>Res.#-78-16 <u>Carried</u></p>	
1.	APPROVAL OF AGENDA	
	<p>Item No. 4.2 SEIU added, Item No. 4.3 CUPE added</p> <p><i>“Moved by Tamela Price Fry and seconded by Walter Ross that the agenda for this meeting be approved as amended.”</i></p> <p>Res.#79-16 <u>Carried</u></p>	
2.	CONFLICT OF INTEREST	
	<p><i>“Moved by Dean Backer and seconded by Mark King that no member present has declared a conflict of interest.”</i></p> <p>Res.80-16 <u>Carried</u></p>	
3.	APPROVAL OF MINUTES	
	<p><i>“Moved by Walter Ross and seconded by Tanya Vrebosch that the minutes of the Regular Meeting held on October 27, 2016, be adopted as presented.”</i></p> <p>Res.81-16 <u>Carried</u></p>	

4.	NEW BUSINESS	
	<p>4.1 Seniors' Mental Health</p> <p>Mr. Jamie Lowery, CEO reported that there has been an increase in behavioural issues among residents in recent weeks with three residents being sent to hospital for psychiatric evaluation. As a result of this increase, Mr. Lowery will be meeting with the Medical Advisory Committee from the North Bay Regional Health Centre to discuss the reinstatement of Seniors' Mental Health services for Cassellholme.</p> <p>As well, Mr. Lowery met with North Bay Police Services to discuss Cassellholme's requirement to contact the police for resident abuse and mental health concerns. The meeting was very successful, with the police agreeing to develop a protocol to manage these issues.</p> <p>4.2 SEIU</p> <p>Mr. Lowery reported that a three year tentative agreement has been reached among the SEIU membership which includes a 1.3% wage increase for each year. Among other items in the agreement, shift premiums have been introduced, stat holidays will not be recognized and homemaker positions will be offered.</p> <p>4.3 CUPE</p> <p>Mr. Lowery informed the group that following interest arbitration in August of 2016, a decision was awarded on Tuesday, November 15, 2016. Wage increases of 1.5% and 1.4% for 2014 and 2015, respectively, were awarded. An attempt at eliminating paid lunches was not successful.</p>	
5.	CASSELLHOLME OPERATIONS	
	<p>5.1 CEO Report</p> <p>Mr. Lowery presented the CEO report. Upon review, no questions were noted.</p>	
7.	IN-CAMERA SESSION	
	<p><i>"Moved by Tanya Vrebosch and seconded by Mark King that the Board proceed to an In-Camera session at 6:00 p.m."</i></p> <p>Res.82-16 <u>Carried</u></p> <p><i>"Moved by Walter Ross and seconded by Mark King that the In Camera session be adjourned at 6:21 p.m."</i></p> <p>Res.83-16 <u>Carried</u></p> <p>Following the in-camera discussion, the following motion was passed:</p> <p><i>"Option B (Hybrid Model) – That the Board direct the CEO to finalize the recommendation section of the report to include next steps, a time table for implementation including approval from all municipalities, the North East LHI, the Ministry of Health and Long-Term Care and the Province of Ontario and the term that the option is based upon, i.e. requirements from the Province of Ontario, the North East LHIN and all municipalities, in particular the exiting municipalities (Mattawa, Mattawan, Papineau-Cameron and Calvin) and that should the approvals prove to be unacceptable by any one of the above-named partners, that the home continue to operate as a district home."</i></p>	

	<p><i>Further, the CEO organize a meeting of all member municipalities to discuss the recommendations and will include a detailed exit proposal for the four municipalities (Mattawa, Mattawan, Papineau-Cameron and Calvin) as well as a commentary as to the strategy to mitigate the financial loss of the said municipalities.</i></p> <p><i>Lastly, that a detailed communication proposal be included as part of the report and be presented to all municipalities.”</i></p> <p>Res. #84-16 <u>Carried</u></p>	
B.	REQUEST FOR FUTURE AGENDA ITEMS	
	- None noted	
C.	DATE OF NEXT MEETING	
	Thursday, December 22, 2016 – Christmas Dinner Meeting	
D.	ADJOURNMENT	
	<p><i>“Moved by Dean Backer and seconded by Tamela Price-Fry that the meeting be adjourned at 6:24 p.m.”</i></p> <p>Res.85-16 <u>Carried</u></p>	

Secretary

Chairman