

**MINUTES OF THE
CASSELLHOLME
EAST NIPISSING DISTRICT HOME FOR THE AGED
BOARD OF MANAGEMENT MEETING**

Date: September 29, 2016

Location: Castle Arms Board Room

Present: Chris Mayne
Walter Ross
Dean Backer
Tamela Price-Fry
Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
Richard Campbell, Chief Financial Officer
Gerri-Lyn Cicciarelli, Recording Secretary

Regrets: Tanya Vrebosch, Mark King

	ITEM	ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Sherry Culling and seconded by Dean Backer that the meeting be called to order at 5:34 p.m.</i></p> <p>Res.#-62-16 <u>Carried</u></p>	
1.	APPROVAL OF AGENDA	
	<p>Item No. 4.4 – TD Bank Resolution was added to New Business</p> <p><i>“Moved by Walter Ross and seconded by Tamela Price-Fry that the agenda for this meeting be approved as amended.”</i></p> <p>Res.#63-16 <u>Carried</u></p>	
2.	CONFLICT OF INTEREST	
	<p><i>“Moved by Dean Backer and seconded by Sherry Culling that no member present has declared a conflict of interest.”</i></p> <p>Res.64-16 <u>Carried</u></p>	
3.	APPROVAL OF MINUTES	
	<p><i>“Moved by Sherry Culling and seconded by Walter Ross that the minutes of the Regular Meeting held on August 25, 2016, be adopted as amended.”</i></p> <p>Res.65-16 <u>Carried</u></p>	

<p>4.</p>	<p>BUSINESS ARISING</p> <p>4.1 Death and Assisted Dying Presentation</p> <p>Ms. Kathryn Jordan-Mikkelsen, RN presented information relating to Death and Assisted Dying. Following the presentation, the Board agreed that Cassellholme should proceed with developing a work plan to prepare for the potential need for this service.</p> <p>4.2 Business Plan Update</p> <p>Mr. Jamie Lowery, CEO, reported that given reports received to date, the business plan will be developed to provide an objective opinion with respect to the not-for-profit model, noting that risks will be outlined.</p> <p>4.3 MOHLTC Complaint Investigation Report</p> <p>Mr. Lowery reported that as a result of a critical incident involving a resident, the Ministry of Health and Long-Term Care attended Cassellholme to conduct an investigation. Cassellholme received two orders and the required changes have been implemented.</p> <p>4.4 TD Bank Resolution</p> <p>Due to the change in the Board executive, resolutions are required to have these changes applied at the bank.</p> <p><i>“Moved by Walter Ross and seconded by Sherry Culling that the Board approve the attached Resolution of Officers/Members of Unincorporated Associations provided by TD Canada Trust dated September 29, 2016.”</i></p> <p>Res.66-16 <u>Carried</u></p>	
<p>5.</p>	<p>CASSELLHOLME OPERATIONS</p> <p>5.1 CEO Report</p> <p>Mr. Lowery presented the CEO report. Upon review, Mr. Lowery advised that many changes to Long-Term Care will be coming including LGBT rights, sexual behaviours and medical marijuana. More discussion on these items will be required.</p>	
<p>6.</p>	<p>IN-CAMERA SESSION</p> <p><i>“Moved by Tamela Price-Fry and seconded by Dean Backer that the Board proceed to an In Camera session at 6:54 p.m.”</i></p> <p>Res. #67-16 <u>Carried</u></p> <p><i>“Moved by Sherry Culling and seconded by Dean Backer that the In Camera session be adjourned at 6:57 p.m.”</i></p> <p>Res.68-16 <u>Carried</u></p>	
<p>B.</p>	<p>REQUEST FOR FUTURE AGENDA ITEMS</p> <p>- None noted</p>	

C.	DATE OF NEXT MEETING	
	Thursday, October 27, 2016	
D.	ADJOURNMENT	
	<p><i>“Moved by Walter Ross and seconded by Tamela Price-Fry that the meeting be adjourned at 7:00 p.m.”</i></p> <p>Res.69-16 <u>Carried</u></p>	

Secretary

Chairman