

THURSDAY, NOVEMBER 25, 2021

MINUTES

Date: Thursday November 25, 2021

Location: ZOOM Meeting

Present: Chris Mayne
Mark King
Sherry Culling
Claire Campbell

Staff: Jamie Lowery, Chief Executive Officer
Billy Brooks, Director of Finance & IT
Dave Smits, Project Manager
Lindsay Dyrda, Director of Clinical Services
Julie Pilkey, Recording Secretary

Regrets:

Guests: John D'Agostino, Lawyer
Jeff Turl, Bay Today
Monique Peters, Family Council
Blanche-Helene Tremblay, Family Council
Michelle Kelly, RN
Jennifer McCharles, Nugget

ITEM		ACTION
A.	CALL TO ORDER	
	<p>RECORDED MEETING</p> <p><i>“Moved by Mark King and seconded by Sherry Culling that the meeting be called to order at 5:00 p.m.”</i></p> <p>Res. #50-21 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Claire Campbell and seconded by Mark King that the agenda for this meeting be adopted, as presented.”</i></p> <p>Res. #51-21 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Mark King and seconded by Claire Campbell that no Board Members present have declared a conflict of interest.”</i></p> <p>Res. #52-21 <u>Carried</u></p>	

	3. Approval of Minutes	
	<p>3.1 Approval of Minutes of the Meeting held on October 28, 2021</p> <p><i>“Moved by Claire Campbell and seconded by Sherry Culling that the minutes for the Regular Meeting held on October 28, 2021, be adopted as presented.”</i></p> <p>Res. #53-21 <u>Carried</u></p>	
	4. Business Arising	
	<p>4.1 COVID-19 Update</p> <p>Cleaning is ongoing. The policy for the Common Rooms has been approved and implemented.</p>	
	5. Castle Arms Operations	
	<p>5.1 Castle Arms Operations Update</p> <p>See Operations Report included in package.</p> <p>Jamie noted the DNSSAB is pleased with our package submitted for the review.</p>	
	6. New Business	
	<p>6.1 Legal Matter – Board Composition</p> <p>Jamie discussed advertising for 3 positions to the Castle Arms Board to separate the Cassellholme Board from Castle Arms. This change is to ensure compliance with the recent changes to the Ontario Not-for-Profit Corporations Act.</p> <p><i>“Moved by Claire Campbell and seconded by Sherry Culling that the Board approve the CEO to make the necessary changes to ensure compliance with the most recent changes to the Ontario Not-for-Profit Corporations Act (ONCA) and commence the recruitment process for the current Board vacancies.”</i></p> <p>Res. #54-21 <u>Carried</u></p>	
B.	CORRESPONDENCE	
	No items noted	
C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETING	
	TBD	
E.	ADJOURNMENT	
	<p><i>“Moved by Mark King and seconded by Claire Campbell that the meeting be adjourned at 5:11 p.m.”</i></p> <p>Res. #55-21 <u>Carried</u></p>	

Secretary

Chairman