

THURSDAY, NOVEMBER 25, 2021

MINUTES

Date: Thursday, November 25, 2021

Location: ZOOM Meeting

Present: Chris Mayne
 Mark King
 Sherry Culling
 Claire Campbell

Staff: Jamie Lowery, CEO
 Billy Brooks, Director of Finance & IT
 Angie Punnett, Associate Administrator
 Dave Smits, Project Manager
 Shani Giroux, Director of Human Resources
 Lindsay Dyrda, Director of Clinical Services
 Bev Von Hassell, Clinical Services Manager

Regrets:

Guests: John D'Agostino, Lawyer
 Blanche-Helene Tremblay, Family Council
 Monique Peters, Family Council
 Jeff Turl, Bay Today
 Jennifer Hamilton-McCharles – Nugget
 Michelle Kelly, RN

	ITEM	ACTION
A.	CALL TO ORDER	
	<p>RECORDED MEETING</p> <p><i>“Moved by Sherry Culling and seconded by Claire Campbell that the meeting be called to order at 5:12 p.m.”</i></p> <p>Res. #106-21 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p>Request to change In-Camera to 7.0 and Operations to 8.0 Add 7.2 – In-Camera – Legal Matter Add B.2 – ONA Letter</p> <p><i>“Moved by Claire Campbell and seconded by Sherry Culling that the Board approve the agenda for this meeting, as amended.”</i></p> <p>Res. #107-21 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Mark King and seconded by Sherry Culling that no Board Members present, have declared a conflict of interest.”</i></p> <p>Res. #108-21 <u>Carried</u></p>	

3. Approval of Minutes

3.1 Approval of Minutes of the Meeting held on October 28, 2021

“Moved by Claire Campbell and seconded by Mark King that the minutes of the Regular Board Meeting, held on October 28, 2021, be adopted as presented.”

Res. #109-21

Carried

4. Business Arising

4.1 COVID-19 Update

The Ministry was in to look at critical incidents. Did IPAC, no concerns. Random testing is ongoing for staff. All staff and visitors are screened for contact tracing with Barkley House and Au Chateau. 5-10 Staff are not vaccinated and have been removed from the schedule on a LOA.

4.2 Board Representative – Response Letter from Calvin

Calvin declined the offer to have a member represent Area 2 on the Cassellholme Board. A request letter will be sent to the next representative, Papineau Cameron. There has been no response to date from East Ferris. A request letter will be sent to the next representative, Matawan. We are still waiting for a response from the City of North Bay to appoint a member to represent Area 1.

5. New Business

No new business

6. Redevelopment Update

6.1 Probity Report*

Jamie discussed the Probity Report. A legal document providing a gold standard procurement process. It was noted the process exceeded the needs of the organization.

“Moved by Mark King and seconded by Sherry Culling that the Procurement Office - Probity Report be made publicly available and shared with our Municipal partners.”

Res. #110-21

Carried

6.2 Project Management

Discussed at 6.3

6.3 Financial Options Responses

Dave Smits and Jamie discussed options for the Municipalities. Jamie noted an invitation went out to all the Municipalities to attend a meeting on Nov 4/21 to discuss financing options. All Municipalities declined. A letter outlining financing options and decision deadlines was sent to the Municipalities on Nov 10/21 with no response received by the deadlines noted. Communication was sent to MLTC on Nov 23/21 noting appreciation for support provided by the province re: the guarantee but given that consensus was not achieved, the project financing would be proceeding with the levy. A letter was received from MLTC on Nov 22/21 requesting that a revised version of the Development Agreement be signed and returned within 10 days. No significant changes were noted.

6.4 Reconsideration – South Algonquin

Jamie discussed the reconsideration that South Algonquin must agree to the same status quo as the member municipalities.

“Moved by Mark King and seconded by Sherry Culling that the Motion 51-19, dated January 24, 2019, to relieve South Algonquin of their capital contributions for the Redevelopment, be rescinded and that their participation in the Redevelopment be returned to status quo.”

Res. #112-21

Carried

7. IN-CAMERA

All guests were put in the waiting room.

7.1 Legal Matter

7.2 Legal Matter

“Moved by Mark King and seconded by Claire Campbell that the Board proceed to an in-camera session at 5:50 p.m.”

Res. #111-21

Carried

“Moved by Claire Campbell and seconded by Sherry Culling that the In-Camera session be adjourned at 6:32 p.m.”

Res. #112-21

Carried

Dave Smits left the meeting.

8. Operations

8.1 Cassellholme Operations Update

Jamie noted 2 maintenance staff are not vaccinated.

Minor capital project for approximately 110 air conditioning units. Electrical will need to be assessed.

Structural building audit to be addressed immediately

The partnership with Canadore CTS has provided 40 applicants.

8.2 Proposed Operating Budget 2022

Billy provided a presentation on the 2022 proposed operating budget.

“Moved by Mark King and seconded by Claire Campbell that the Board approve Cassellholme’s Proposed 2022 Operating Budget, as presented.”

Res. #114-21

Carried

“Moved by Sherry Culling and seconded by Claire Campbell that the Board approve the 2022 Apportionment Statistics for calculating the Cassellholme Municipal Levy.”

Res. #115-21

Carried

B. CORRESPONDENCE

B.1 Cassellholme Virtual Staff Christmas Party – December 10, 2021 @ 7:00 p.m.

B.2 ONA Letter

Jamie noted the healthcare staffing crisis across the province. Shani discussed trialing an alternate level of care.

C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETING	
	TBD	
E.	ADJOURNMENT	
	<p><i>“Moved by Sherry Culling and seconded by Mark King that the meeting be adjourned at 7:50 p.m.”</i></p> <p>Res. #116-21 <u>Carried</u></p>	

Secretary

Chairman