

AGM

Annual General Meeting

CASSELLHOLME

BOARD OF MANAGEMENT MEETING

CASSELLHOLME

Compassionate care for life's journey.

THURSDAY APRIL 28, 2022

MINUTES

DATE: Thursday April 28, 2022

LOCATION: ZOOM Meeting

TIME: 5:00 p.m.

Board Members: Chris Mayne
Mark King
Dave Mendicino
Gail Degagne
Robert Corriveau
Sherry Culling

Staff: Jamie Lowery, Chief Executive Officer
Billy Brooks, Director of Finance & IT
Angie Punnett, Associate Administrator
Julie Pilkey, Recording Secretary

Regrets:

Guests: Dean Decaire, BDO
John D'Agostino, Lawyer
Anna Fitzsimmons, Lawyer
Monique Peters, Family Council
Jennifer Hamilton-McCharles, Nugget

	ITEM	ACTION
A.	CALL TO ORDER	
	RECORDED MEETING <i>"Moved by Gail Degagne and seconded by Dave Mendicino that the meeting be called to order at 5:17 p.m."</i> Res. #01-22	Carried
	1. Approval of Agenda	
	<i>"Moved by Sherry Culling and seconded by Chris Mayne that the Agenda for the Annual General Meeting be approved as presented."</i> Res. #02-22	Carried

2. Conflict of Interest

2.1 Read, sign, and return form to Julie Pilkey prior to the next regular meeting.

“Moved by Mark King and seconded by Dave Mendicino that no other members present have declared a conflict of interest.”

Res.#03-22

Carried

3. Code of Conduct

3.1 Read, sign and return form to Julie Pilkey prior to the next regular meeting.

4. Approval of Minutes

4.1 Approval of Minutes of the Annual General Meeting held on April 22, 2021

“Moved by Chris Mayne and seconded by Sherry Culling that the minutes of the Annual General Meeting held on April 22, 2021, be adopted as presented.”

Res.#04-22

Carried

5. Election of Officers

Election of Board Chair - Nominations:

Dave Mendicino – 3 votes. Gail Degagne, Robert Corriveau, Dave Mendicino

Chris Mayne – 3 votes. Mark King, Sherry Culling, Chris Mayne

Election of Board Chair resulted in a tie. Anna Fitzsimmons and John D’Agostino, Lawyers, confirmed when the voting ends in a tie, the position defaults back to the current Chair, Chris Mayne.

Res. #05-22

Carried

No election held for Vice Chair due to the tie voting of Chair. Position to default back to current Vice Chair, Mark King.

Mark King accepted to remain in the position of Vice Chair.

Res. #06-22

Carried

No election held for Treasurer due to the tie voting of Chair. Position to default back to current Treasurer, Sherry Culling.

Sherry Culling accepted to remain in the position of Treasurer.

Res. #07-22

Carried

	<p>No nominations to elect a Chairperson for the Cassellholme Charitable Foundation. Seat will remain vacant. Jamie will bring any requested purchases from the Charitable Foundation to the Board for approval.</p> <p>Res. #08-22 Carried</p>	
6. 2021 Financial Statements		
	<p>Dean Decaire, BDO Chartered Accountant, presented and reviewed the Cassellholme Financial Statements.</p> <p><i>“Moved by Sherry Culling and seconded by Robert Corriveau that the 2021 Financial Statements from BDO Canada LLP Chartered Accountants be accepted as presented.”</i></p> <p>Res. #09-22 Carried</p>	
7. Election of 2022 Auditors		
	<p>Dean Decaire left the meeting.</p> <p><i>“Moved by Sherry Culling and seconded by Gail Degagne that <u>BDO Canada LLP Chartered Accountants</u> be appointed as Cassellholme Auditors for 2022.”</i></p> <p>Res. #10-22 Carried</p>	
B. CORRESPONDENCE		
	No Correspondence	
C. REQUEST FOR FUTURE AGENDA ITEMS		
	No items noted	
D. DATE OF NEXT MEETING		
	April 2023 – Annual General Meeting, Location TBD	
E. ADJOURNMENT		
	<p><i>“Moved by Mark King and seconded by Robert Corriveau that the meeting be adjourned at 6:31 p.m.”</i></p> <p>Res. #11-22 Carried</p>	

Secretary

Chairman