

**WEDNESDAY, APRIL 29, 2026**

**MINUTES**

**Date:** Wednesday, April 29, 2026

**Location:** Cassellholme Auditorium

**Board Members:** Dave Mendicino, Chair  
 Michelle Lahaye  
 James (Jim) Bruce (ZOOM)  
 Peter Chirico  
 Robert Corriveau

**Staff:** Angie Punnett, Administrator  
 Camille Bigras, QI Director  
 Billy Brooks, CFO  
 Tiffany Chapman, Secretary  
 Anita Brisson, Project Manager

**Regrets:**

**Guests:** Monique Peters, Barnheart?  
 Will Konken (Bay Today), Mac Bain, Gary Gardiner, Larry, Jamie  
**Zoom:** Don Gracey, Johanna B., Collette

|           | ITEM  | ACTION |
|-----------|---|--------|
| <b>A.</b> | <b>CALL TO ORDER</b>  |        |
|           | <b>MEETING RECORDED</b><br><i>“Moved by Michelle Lahaye and seconded by Peter Chirico that the meeting be called to order at 3:55p.m.”</i><br><b>Res. #052-26</b> <span style="float: right;"><b><u>Carried</u></b></span>  |        |
| <b>B.</b> | <b>WELCOME NEW BOARD MEMBER</b>   |        |
|           | Welcomed new Board Members – Municipal Appointments (joined as guests) <ul style="list-style-type: none"> <li>• Gary Gardiner</li> <li>• Mac Bain</li> </ul>  |        |
| <b>C.</b> | <b>ROLL CALL</b>  |        |
|           | As noted above  |        |
|           | <b>1. Approval of Agenda</b>  |        |
|           | Removed item: 6.2.3. Financials<br>Added item: 8.3.2. Legal Matter – Board Related<br><br><i>“Moved by Peter Chirico and seconded by Jim Bruce the Board approved the Agenda for this meeting, as amended.”</i><br><b>Res. #053-26</b> <span style="float: right;"><b><u>Carried</u></b></span> |        |
|           | <b>2. Conflict of Interest</b>  |        |
|           | <i>“Moved by Robert Corriveau and seconded by Peter Chirico that no Board Members present have declared a conflict of interest.”</i><br><br><b>Res. #054-26</b> <span style="float: right;"><b><u>Carried</u></b></span>  |        |

### 3. Approval of Minutes

#### 3.1 Approval of the Minutes of the Regular Board Meeting held on March 26, 2026

*“Moved by Michelle Lahaye and seconded by Peter Chirico that the minutes of the Regular Board Meeting, held on March 26, 2026, be adopted as presented.”*

**Res. #055-26**

**Carried**

### 4. New Business

#### 4.1 MSAA – Declaration of Compliance (Motion)

*“Moved by Michelle Lahaye and seconded by Peter Chirico that the Board authorized Board Chair Dave Mendicino to sign the MSAA – Declaration of Compliance for 2025”*

**Res. #056-26**

**Carried**

### 5. Redevelopment

#### 5.1 Construction Update

Piling to start April 30 – beams and crane for approx. 4 weeks  
Area broke into 5 divisions  
Vibration monitoring  
Balconies closed until adjusted for resident safety

#### 5.2 Financial – Quarterly Capital Levy (Motion)

*“Moved by Peter Chirico and seconded by Michelle Lahaye That the board approve the quarterly capital levy of \$198,672.21 for actual construction interest costs from January to March 2026. In accordance with O. Reg. 246/22 under the Fixing Long-Term Care Act, 2021, notice of this capital levy, apportioned per the legislation, will be sent to the clerks of all supporting municipalities. This quarterly capital levy is issued April 30, 2026 and is due on or before July 29, 2026.”*

**Res. #057-26**

**Carried**

### 6. Operations

#### 6.1 Continuous Quality Improvement (Camille)

##### 6.1.1. 2025 Satisfaction Survey

Wholesome presentation by Camille outlining the results of the satisfaction survey  
Markers of where improvements can be made  
Operational changes/staffing changes/move into the new build reflection on results  
5-year comparison shown  
104 responses: 30 residents & 74 POAs  
50% of results were from residents living in the home for 2+ years

##### 6.1.2. 2026-2027 Quality Road Map

Outlined in the presentation – where we can make improvements – where to go from here  
Where reasonable changes can be made for better results

#### 6.2 Operations Update

##### 6.2.1. Operations Update

BTSU – 2 residents per week getting admitted  
Discussion on accepting evacuees from Moose Factory and admission to Cassellholme  
Ontario Health @ Home – delayed admissions  
Discussions on critical incidents – follow up requirements  
Hands on with audits and expectations to remain in compliance  
Recruitment strategies – no PSW vacancies  
Medical Director Annual review

**6.2.2. Ministry Inspection**

Publicly posted - 2 reports  
Ministry Inspection 2 orders staff training on wound care and oxygen care  
Potential to transition to more LTC suitable training platform to help with mandatory staff training to align with Ministry standards and regulations

**7. Finance and Governance Policy Review**

**8. In-Camera**

**Guests/Anita left the meeting & Zoom Meeting Ended**

*“Moved by Jim Bruce and seconded by Peter Chirico that the Board proceed to an In-Camera session at 4:55 p.m.”*

**Res. #058-26** Carried

**8.1 Approval of the In-Camera Minutes – dated March 26, 2026**

**In-Camera Motion – Res. #059-26**

**8.2 Legal Matter – Members Municipality**

**8.3 Legal Matter – Board Related**

**8.3.1. Board Related**

**In-Camera Motion – Res. #060-26**

**8.3.2. Board Related**

**In-Camera Motion – Res. #061-26**

*“Moved by Robert Corriveau and seconded by Peter Chirico that the Board approve the In-Camera Session to be adjourned at 5:54p.m.”*

**Res. #062-26** Carried

**D. CORRESPONDENCE**

**E. REQUEST FOR FUTURE AGENDA ITEMS**

**F. DATE OF NEXT MEETING**

Thursday, May 28, 2026 – Cassellholme Auditorium – 3:00 p.m.

**G. ADJOURNMENT**

*“Moved by Robert Corriveau and seconded by Michelle Lahaye that the meeting be adjourned at 5:56p.m.”*

**Res. #063-26** Carried

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

April 22, 2026

**Subject: Cassellholme Redevelopment Update – April 2026**

## **CONSTRUCTION OVERVIEW**

Phase 00 - Work complete.  
Phase 1-A – Work complete  
Phase 1-B - Work complete  
Phase 2 – In Progress

## **SCHEDULE STATUS**

- Phase 2 schedule is included with this report and is updated to reflect the Phase 2 start date of December 3, 2025, and includes progress up to the date of this report.
- Project Schedule is reported to be on schedule

## **PHASE 1-B**

- There is some warranty millwork that is planned for April

## **PHASE 2**

- Demolition complete
- Temporary exterior walls complete
- Excavation Division 5 nearly complete
- Interior storage room complete
- Pile deliver in progress
- Piling to commence end of April/beginning of May

**Transition Planning Highlights** - An updated summary is attached for reference.

**Change Order Log** - Please see the attached

**Budget Update** – To be provided separately

Change Order Log -Feb 16 2026

| Percon |       |      |    |       |     |      | Change Order Log -Feb 16 2026   |                      |              |             |            |               |               |               |        |  | Contract Time |
|--------|-------|------|----|-------|-----|------|---|----------------------|--------------|-------------|------------|---------------|---------------|---------------|--------|--|---------------|
| RFE    | RFE   | PC   | CD | SI    | RFI | CO   | Work Description  | Reason               | Status       | Date Issued | Quote Sent | Approval Date | Quoted        | Approved      | (days) |  |               |
| 1      | 1     |      |    | 1     |     | 1    | Millwork revisions/clarifications   | Coordination         | Approved     | 18-Feb-22   | 17-Mar-22  | 28-Mar-22     | \$34,553.53   | \$34,553.53   |        |  |               |
| 2      | 2     | 1    |    |       |     | 2    | Emergency Switchboard revisions   | Coordination         | Approved     | 17-Feb-22   | 17-Mar-22  | 28-Mar-22     | \$4,919.20    | \$4,919.20    |        |  |               |
| 3      | 3     |      |    |       |     | 2    | Increase Builders Risk Insurance to Include Soft Costs                            | Lender Requirement   | Approved     | 30-Mar-22   | 30-Mar-22  | 05-Apr-22     | \$29,846.88   | \$29,846.88   |        |  |               |
| 4      | 4     |      |    |       |     | 2    | Cost associated to add Wrap Up Insurance Policy                                   | Lender Requirement   | Approved     | 30-Mar-22   | 30-Mar-22  | 05-Apr-22     | \$282,579.86  | \$282,579.86  |        |  |               |
| 5      | 5R1   | 2    |    |       |     | 2    | Door revisions  | Coordination         | Approved     | 15-Mar-22   | 07-Apr-22  | 06-May-22     | \$4,677.20    | \$4,677.20    |        |  |               |
| 6      | 6     | 3    |    |       |     | 2    | Washroom Accessories Revisions  | Coordination         | Approved     | 28-Mar-22   | 22-Apr-22  | 25-Apr-22     | \$863.50      | \$863.50      |        |  |               |
| 7      | 7     | 9    |    |       |     |      | Removal existing foundations (Unit rate only - see RFE 16)                        | Cancelled            | Cancelled    | 21-Apr-22   | 25-Apr-22  |               |               |               |        |  |               |
| 8      | 8     | 16   |    |       |     | 6    | Provide new water valve at property line  | AHJ                  | Approved     | 05-May-22   | 06-May-22  | 06-May-22     | \$8,607.50    | \$8,607.50    |        |  |               |
| 9      | 9     | 4    |    |       |     | 41   | North wing door revisions   | Coordination         | Approved     | 28-Mar-22   | 16-Jan-23  | 19-Jan-23     | \$3,756.50    | \$3,756.50    |        |  |               |
| 10     | 10    | 5    |    |       |     | 7    | Elevator pit lighting revisions   | AHJ                  | Approved     | 29-Mar-22   | 09-May-22  | 16-May-22     | (\$1,361.00)  | (\$1,361.00)  |        |  |               |
| 11     | 11    | 6    |    |       |     | 8    | Transformer modifications   | Cost Saving          | Approved     | 07-Apr-22   | 09-May-22  | 27-May-22     | (\$6,000.00)  | (\$6,000.00)  |        |  |               |
| 12     | 12 R1 |      |    |       |     | 9    | Millwork edging revisions & Drawer modifications (per email April 25, 2022)       | Cost Saving          | Approved     | N/A         | 19-May-22  | 01-Jun-22     | (\$11,906.00) | (\$11,906.00) |        |  |               |
| 13     | 13    |      |    |       |     |      | CANCELLED: Drawer modifications (SEE RFE 12R1)                                    | Cancelled            | Cancelled    | N/A         | 09-May-22  |               |               |               |        |  |               |
| 14     | 14    | 17   |    |       |     | 12   | Temporary Hydrant at North Wing   | AHJ                  | Approved     | 12-Apr-22   | 16-May-22  | 01-Jun-22     | \$5,585.25    | \$5,585.25    |        |  |               |
| 15     | 15R2  | 7R1  |    |       |     | 36   | Phase 1 temporary door revisions and hardware coordination                        | Coordination         | Approved     | 02-Dec-22   | 06-Dec-22  | 10-Jan-22     | \$4,539.70    | \$4,539.70    |        |  |               |
| 16     | 16R2  | 9    |    |       |     | 15   | Removal of existing foundations   | Site Condition       | Approved     | 21-Apr-22   | 20-May-22  | 27-Jun-22     | \$70,326.38   | \$70,326.38   |        |  |               |
| 17     | 17    | 11   |    |       |     | 11   | Hardware revisions to Door V101   | Coordination         | Approved     | 27-Apr-22   | 19-May-22  | 01-Jun-22     | \$6,046.70    | \$6,046.70    |        |  |               |
| 18     | 18R2  | 18   |    |       |     | 14   | Revise pipe material storm main tee at Olive St.                                  | Site Condition       | Approved     | 13-May-22   | 20-May-22  | 29-Jun-22     | \$7,885.44    | \$7,885.44    |        |  |               |
| 19     | 19    | 12   |    |       |     | 10   | Temporary lighting in courtyard parking   | Health & Safety      | Approved     | 27-Apr-22   | 25-May-22  | 01-Jun-22     | \$15,888.40   | \$15,888.40   |        |  |               |
| 20     | 20R1  | 8    |    |       |     | 13   | Add card reader control for rear doors on elevators 1024 & 1025                   | Design Improvement   | Approved     | 25-Apr-22   | 30-May-22  | 10-Jun-22     | \$1,512.50    | \$1,512.50    |        |  |               |
| 21     | 21R1  |      |    |       |     | 16   | Temporary Door Hardware supplied by Owner's Security Provider                     | Schedule Change      | Approved     | 22-Jun-22   | 08-Jul-22  | 22-Jul-22     | (\$6,650.00)  | (\$6,650.00)  |        |  |               |
| 22     | 22    | 23   |    |       |     |      | Investigate/repair storm line blockage near property line at Olive St.            | Site Condition       | Cancelled    | 23-Jun-22   | 06-Jul-22  |               |               |               |        |  |               |
| 23     | 23R2  |      |    | 19R1  |     | 17 R | Corrections and revisions to parking lot line in temporary and east parking areas | Owner Requested      | Approved     | 16-Aug-22   | 15-Sep-22  | 22-Sep-22     | \$3,454.00    | \$3,454.00    |        |  |               |
| 24     | 24R4  | 22R1 |    |       |     | 27   | Provide temporary power feed to east parking lot lighting                         | Coordination         | Approved     | 19-Aug-22   | 24-Oct-22  | 27-Oct-22     | (\$8,416.88)  | (\$8,416.88)  |        |  |               |
| 25     | 25R1  | 25R1 |    |       |     | 18   | Revision to waterline connections to existing building - Revised                  | Site Condition       | Approved     | 03-Aug-22   | 05-Aug-22  | 11-Aug-22     | \$42,426.23   | \$42,426.23   |        |  |               |
| 26     | 26    | 20   |    |       |     | 19   | Revision to electrical panel E-1-C  | Coordination         | Approved     | 02-Jun-22   | 09-Aug-22  | 11-Aug-22     | \$6,702.30    | \$6,702.30    |        |  |               |
| 27     | 27R1  | 19R1 |    |       |     | 23   | Revise acoustic ceiling tile materials  | Cost Saving          | Approved     | 15-Sep-22   | 28-Sep-22  | 05-Oct-22     | (\$66,054.48) | (\$66,054.48) |        |  |               |
| 28     | 28    |      |    | 23    |     | 20   | Pile Rock Points  | Contractor Requested | Approved     | 03-Aug-22   | 12-Aug-22  | 12-Aug-22     | \$98,826.40   | \$98,826.40   |        |  |               |
| 29     | 29R3  | 28   |    |       |     | 33   | Revision to Phase 1 & 2 sanitary and storm connections at grade beams             | Coordination         | Approved     | 03-Aug-22   | 09-Nov-22  | 22-Nov-22     | \$21,724.63   | \$21,724.63   |        |  |               |
| 30     | 30    | 26   |    |       |     | 21   | Revision to under-slab plumbing and inverts                                       | Coordination         | Approved     | 26-Jul-22   | 18-Aug-22  | 22-Sep-22     | \$15,196.50   | \$15,196.50   |        |  |               |
| 31     | 31    | 10   |    |       |     | 40   | Revision to the fire and combination fire/smoke dampers                           | AHJ                  | Approved     | 26-Apr-22   | 15-Sep-22  | 26-Jan-23     | \$134,858.85  | \$134,858.85  |        |  |               |
| 32     | 32R1  | 14   |    |       |     |      | Door frame material revisions along corridor 1165                                 | Design Improvement   | Not Accepted | 31-Aug-22   | 31-Aug-22  |               |               |               |        |  |               |
| 33     | 33    |      |    |       |     | 24   | Revised wood frame design for jams  | Cost Saving          | Approved     | 09-Sep-22   | 28-Sep-22  | 05-Oct-22     | (\$12,750.00) | (\$12,750.00) |        |  |               |
| 34     | 34R4  | 21R3 |    |       |     | 29   | Provide new grounding loop for new building service                               | AHJ                  | Approved     | 22-Aug-22   | 28-Oct-22  | 08-Nov-22     | \$77,892.15   | \$77,892.15   |        |  |               |
| 35     | 35R3  | 27R2 |    |       |     | 35   | Delete deck mounted soap dispensers   | Owner Requested      | Approved     | 21-Nov-22   | 05-Dec-22  | 10-Jan-22     | (\$4,081.00)  | (\$4,081.00)  |        |  |               |
| 36     | 36R4  | 15R  |    |       |     | 117  | Door hardware revisions to door 1147a   | Coordination         | Pending      | 12-Oct-22   | 18-Apr-24  | 29-Apr-24     | \$10,606.20   | \$10,606.20   |        |  |               |
| 37     | 37    | 13R  |    |       |     | 31   | Janitor room door revisions   | Coordination         | Approved     | 19-Sep-22   | 19-Sep-22  | 10-Nov-22     | \$4,785.00    | \$4,785.00    |        |  |               |
| 38     | 38    | 29   |    |       |     | 22   | Existing Service Plug Requirement   | AHJ                  | Approved     | 31-Aug-22   | 23-Sep-22  | 10-Oct-22     | \$2,414.10    | \$2,414.10    |        |  |               |
| 41     | 41    | 24R1 |    |       |     | 32   | Provide grilles on type 'O' fin radiation in trench in Auditorium 1005            | Coordination         | Approved     | 22-Sep-22   | 17-Oct-22  | 15-Nov-22     | \$23,009.80   | \$23,009.80   |        |  |               |
|        |       | 30   |    |       |     |      | After hours paving of East Parking Lot  | Owner Requested      | Cancelled    | 16-Sep-22   |            |               |               |               |        |  |               |
| 39     | 39    | 31   |    |       |     |      | Additional curb at edge of existing parking area                                  | Owner Requested      | Cancelled    | 16-Sep-22   | 28-Sep-22  |               |               |               |        |  |               |
| 40     | 40R1  | 32R1 |    |       |     | 25   | Revision to existing sanitary line  | Site Condition       | Approved     | 21-Sep-22   | 29-Sep-22  | 06-Oct-22     | \$61,577.36   | \$61,577.36   | TBD    |  |               |
| 47     | 47R1  | 33   |    | 209 R |     | 43   | Structural revisions to Phase 1 framing, Phase 2 framing, pile caps and piles     | Coordination         | Approved     | 23-Sep-22   | 11-Jan-23  | 22-Jan-23     | \$37,038.71   | \$37,038.71   | 4      |  |               |
| 42     | 42R1  | 34   |    |       |     | 26   | Water storage tank layout and structural revisions                                | Coordination         | Approved     | 26-Sep-22   | 14-Oct-22  | 27-Oct-22     | \$3,597.83    | \$3,597.83    |        |  |               |
| 43     | 43    | 35R  |    |       |     | 61   | Revision to North Wing elevator brackets for rail attachments                     | Coordination         | Approved     | 07-Oct-22   | 20-Jun-23  | 27-Jun-23     | \$11,964.96   | \$11,964.96   |        |  |               |
| 53     | 53    | 36R2 |    |       |     | 44   | Revision to brace frame VB105   | Coordination         | Approved     | 09-Nov-22   | 13-Dec-22  | 26-Jan-23     | \$9,497.44    | \$9,497.44    |        |  |               |
| 45     | 45    | 37   |    |       |     | 30   | Revision to light fixtures P5 and P6  | Coordination         | Approved     | 11-Oct-22   | 31-Oct-22  | 08-Nov-22     | \$2,369.33    | \$2,369.33    |        |  |               |
| 48     | 48    | 38   |    |       |     | 37   | Structural beam revisions at Block B roof terraces balconies                      | Coordination         | Approved     | 20-Oct-22   | 13-Dec-22  | 10-Jan-23     | \$969.52      | \$969.52      |        |  |               |
| 49     | 49R2  |      |    | 36R1  |     | 60   | Structural clarifications - structural steel and rebar shop drawings              | Coordination         | Approved     | 20-Jan-23   | 10-Mar-23  | 28-Jun-23     | \$2,768.37    | \$2,768.37    |        |  |               |
| 46     |       |      |    | 7R1   |     | 28   | Provide slab Mounting brackets for smoke shelter                                  | Site Condition       | Approved     | 17-Oct-22   | 25-Oct-22  | 01-Nov-22     | \$1,050.68    | \$1,050.68    |        |  |               |
| 51     | 51R1  | 39   |    |       |     | 38   | Add smoke detectors in corridors of RHA areas                                     | Coordination         | Approved     | 08-Nov-22   | 13-Dec-22  | 10-Jan-23     | \$5,258.00    | \$5,258.00    |        |  |               |
| 44R1   |       |      |    | 22    |     | 34   | Provide additional steel modifications outlined in SI#22                          | Coordination         | Approved     | 27-Jul-22   | 16-Nov-22  | 22-Nov-22     | \$3,300.11    | \$3,300.11    |        |  |               |
|        |       | 40   |    |       |     |      | Additional elevator controls  | Coordination         | Pending      | 07-Dec-22   |            |               |               |               |        |  |               |
| 56     | 56    | 41   |    |       |     | 45   | Revision to sliding door frame details  | Coordination         | Approved     | 21-Dec-22   | 08-Feb-23  | 28-Feb-23     | \$8,783.50    | \$8,783.50    |        |  |               |
| 54     | 54    | 42   |    |       |     | 46   | Provide fixed mirrors in Staff washrooms  | Coordination         | Approved     | 10-Jan-23   | 03-Feb-23  | 28-Feb-23     | \$7,507.50    | \$7,507.50    |        |  |               |
| 54R1   | 54R1  | 42   |    |       |     | 48   | Correct the cost of fixed mirrors from CO#46                                      | Coordination         | Approved     | 10-Jan-23   | 03-Mar-23  | 21-Mar-23     | (\$2,035.00)  | (\$2,035.00)  |        |  |               |
| 52     | 52    |      |    | 39    |     | 39   | Provide relay bases on smoke detectors related to door hold opens for SI#39       | AHJ                  | Approved     | 08-Nov-22   | 13-Dec-22  | 10-Jan-23     | \$3,014.00    | \$3,014.00    |        |  |               |
| 55     | 55    | 43   |    |       |     |      | Revise range hood colour  | Owner Requested      | Cancelled    | 18-Jan-23   |            |               |               |               |        |  |               |
| 57     | 57    | 44   |    |       |     | 47   | Revision to L#2 & L#2-1 lavatory fixtures   | Coordination         | Approved     | 18-Jan-23   | 17-Jan-23  | 21-Feb-23     | \$5,193.10    | \$5,193.10    |        |  |               |
| 54     | 54R1  |      |    | 41    |     | 42   | Remedial modifications to pile caps and grade beams - Phase 1                     | Site Condition       | Approved     | 28-Nov-22   | 10-Jan-23  | 20-Jan-23     | \$14,145.87   | \$14,145.87   | 4      |  |               |
| 58     | 58    | 45   |    |       |     |      | Revisions to operable window vent type  | Coordination         | Cancelled    | 06-Feb-23   |            |               |               |               |        |  |               |
| 60     | 60    | 46   |    |       |     | 52   | Modifications to generator ESB breakers   | Coordination         | Approved     | 07-Feb-23   | 24-Mar-23  | 03-May-23     | \$19,405.10   | \$19,405.10   |        |  |               |
| 95     | 95    | 47   |    |       |     | 79   | Revise office door locations, electrical from PC47                                | Owner Requested      | Approved     | 23-Mar-23   | 08-Sep-23  | 09-Sep-23     | \$10,312.50   | \$10,312.50   |        |  |               |
| 72     | 72R3  | 47   |    |       |     | 73   | Revise office door locations, typical millwork from PC47                          | Owner Requested      | Approved     | 15-Aug-23   | 15-Aug-23  | 07-May-24     | \$11,985.60   | \$11,985.60   |        |  |               |
| 59     | 59    | 48R  |    |       |     | 49   | Revisions to electrical to accommodate Kitchen Equipment Phase 1                  | Coordination         | Approved     | 14-Feb-23   | 17-Mar-23  | 22-Mar-23     | \$501.60      | \$501.60      |        |  |               |
| 62     | 62R2  | 49   |    |       |     | 54   | Typical Bedroom Mockup  | Owner Requested      | Approved     | 09-Mar-23   | 03-May-23  | 06-Jun-23     | \$75,577.95   | \$75,577.95   |        |  |               |
|        |       | 50   |    |       |     |      | Revise rated floor assembly ULC Listed Design No.                                 | Cost Saving          | Cancelled    | 22-Mar-23   |            |               |               |               |        |  |               |
|        |       | 51   |    |       |     | 50   | Revision to select light fixtures to alternate product                            | Design Improvement   | Approved     | 22-Mar-23   | 20-Apr-23  | 26-Apr-23     | \$0.00        | \$0.00        |        |  |               |
| 65     | 65    | 52   |    |       |     | 57   | Delete select cubical curtains and provide track breaks in patient lift tracks    | Coordination         | Approved     | 29-Mar-23   | 12-May-23  | 01-Jun-23     | (\$5,382.50)  | (\$5,382.50)  |        |  |               |

|     |       |      |  |      |     |  |                           |           |           |           |           |                |                |
|-----|-------|------|--|------|-----|--|---------------------------|-----------|-----------|-----------|-----------|----------------|----------------|
| 75  | 75R1  | 53   |  |      | 69  | Electrical revisions for elevator connections                                  | Coordination              | Approved  | 30-Mar-23 | 29-Jun-23 | 03-Aug-23 | \$18,212.70    | \$18,212.70    |
|     |       | 54   |  |      |     | Revisions to interior expansion joints types                                   | Coordination              | Cancelled | 30-Mar-23 |           |           |                |                |
| 68  | 68    | 55   |  |      | 56  | Existing Water Room pull station   | Coordination              | Approved  | 05-Apr-23 | 17-May-23 | 23-May-23 | \$1,142.90     | \$1,142.90     |
| 67  | 67    | 56   |  |      | 55  | Revision to brace frame VB205  | Coordination              | Approved  | 17-Apr-23 | 12-May-23 | 18-May-23 | \$1,164.02     | \$1,164.02     |
| 82  | 82R2  | 57R  |  |      | 78  | Revision to biometric readers  | Owner Requested           | Approved  | 18-Apr-23 | 01-Sep-23 | 25-Sep-23 | -\$21,023.00   | -\$21,023.00   |
| 64  | 64    |      |  | 49   | 51  | Tree Removal at End of Block B   | Site Condition            | Approved  | 03-Nov-22 | 20-Apr-23 | 26-Apr-23 | \$2,117.50     | \$2,117.50     |
| 66  | 66R1  | 58   |  |      | 68  | Clarification to area drains   | Coordination              | Approved  | 20-Apr-23 | 19-Jul-23 | 27-Jul-23 | \$25,942.40    | \$25,942.40    |
| 77  | 77R1  | 59   |  |      | 85  | Fiber optic connection to existing building                                    | Coordination              | Approved  | 02-May-23 | 25-Jul-23 | 12-Oct-23 | \$10,118.90    | \$10,118.90    |
| 78  | 78    | 60   |  |      | 63  | Additional pot light in Bedroom Type "D"                                       | Coordination              | Approved  | 02-May-23 | 26-Jun-23 | 04-Jul-23 | \$2,865.50     | \$2,865.50     |
|     |       | 61   |  |      |     | Revision to clarify clay unit product  | Discontinued Product      | Pending   | 09-May-23 |           |           |                |                |
| 71  | 71    | 62R  |  |      | 59R | Modifications to elevator framing for door supports and additional pit ladder  | Coordination              | Approved  | 23-May-23 | 05-Jun-23 | 27-Jun-23 | \$66,131.08    | \$66,131.08    |
|     |       | 63   |  |      |     | Patching of existing asphalt drive-ways  | Owner Requested           | Cancelled | 23-May-23 |           |           |                |                |
| 81  | 81    | 64   |  |      | 65  | Flooring revisions   | Coordination              | Approved  | 25-May-23 | 07-Jul-23 | 20-Jul-23 | \$7,090.72     | \$7,090.72     |
| 80  | 80R2  | 65   |  |      | 84  | Owner requested revisions to Kitchen Equipment                                 | Owner Requested           | Approved  | 25-May-23 | 22-Sep-23 | 03-Oct-23 | \$68,113.10    | \$68,113.10    |
| 73  | 73    | 66   |  |      | 62  | Delete kitchen equipment soap and towel dispenser accessories                  | Owner Requested           | Approved  | 29-May-23 | 20-Jun-23 | 27-Jun-23 | (\$2,670.00)   | (\$2,670.00)   |
| 126 | 126R2 | 67R3 |  |      | 115 | Tie-in to existing fire alarm and PA systems                                   | Coordination              | Approved  | 30-May-23 | 21-Mar-24 | 12-Apr-24 | \$18,950.80    | \$18,950.80    |
| 87  | 87    | 68   |  |      | 70  | Revision to louvers  | Coordination              | Approved  | 30-May-23 | 02-Aug-23 | 08-Aug-23 | \$660.00       | \$660.00       |
| 68  | 68    | 69   |  |      | 58  | Patient lift system power supply covers  | Owner Requested           | Approved  | 01-Jun-23 | 05-Jun-23 | 22-Jun-23 | \$10,222.30    | \$10,222.30    |
| 83  | 83    | 70   |  |      | 67  | Revision to stair guard assembly   | Coordination              | Approved  | 06-Jun-23 | 19-Jul-23 | 26-Jul-23 | \$726.00       | \$726.00       |
| 84  | 84    | 71   |  |      | 66  | Revision to Ceramic tile type CT2.1 in select rooms                            | Owner Requested           | Approved  | 15-Jun-23 | 19-Jul-23 | 25-Jul-23 | \$0.00         | \$0.00         |
| 74  | 74R1  | 72R  |  |      | 64  | Temporary support angles for Block C structural frame                          | Coordination              | Approved  | 13-Jun-23 | 28-Jun-23 | 04-Jul-23 | \$10,563.30    | \$10,563.30    |
| 69  | 69R1  |      |  |      | 71  | Removal of existing foundations at electrical duct bank trench                 | Site Condition            | Approved  | 14-Jun-23 | 07-Jul-23 | 09-Aug-23 | \$10,095.80    | \$10,095.80    |
| 76  | 76R3  | 61   |  |      | 72  | Revision to clay unit masonry product  | Coordination              | Approved  | 09-May-24 | 26-Jun-24 | 12-Aug-24 | \$55,860.00    | \$55,860.00    |
|     |       | 73   |  |      |     | Revise solid surface finish colour on millwork M30 & M31                       | Owner Requested           | Cancelled | 12-Jul-23 |           |           |                |                |
|     |       | 74   |  |      |     | Additional structural support at 5th floor trench drain                        | Coordination              | Pending   | 12-Jul-23 |           |           |                |                |
| 90  | 90    | 75R  |  |      | 74  | Revised detail at expansion joint at gridline 23 between S & T/T.2.            | Coordination              | Approved  | 12-Jul-23 | 14-Aug-23 | 24-Aug-23 | \$8,513.40     | \$8,513.40     |
| 92  | 92    |      |  |      | 75  | Revised rebar stirrups at elevator conduit duct bank                           | Coordination              | Approved  | 18-Jul-23 | 23-Aug-23 | 30-Aug-23 | \$1,036.20     | \$1,036.20     |
| 93  | 93    |      |  | 148  | 76  | Revision to window sill support material detail                                | Contractor Requested      | Approved  | 23-Aug-23 | 29-Aug-23 | 05-Sep-23 | \$3,312.89     | \$3,312.89     |
| 102 |       | 76   |  |      | 86  | Coring of Foundation for temporary generator connection                        | Coordination              | Approved  | 25-Jul-23 | 03-Oct-23 | 11-Oct-23 | \$3,850.00     | \$3,850.00     |
| 101 | 101R3 | 76R2 |  |      | 91  | Connection for Portable Genset and Load Bank Testing                           | Owner Requested           | Approved  | 06-Feb-24 | 22-Feb-24 | 12-Mar-24 | \$116,723.25   | \$116,723.25   |
| 94  | 94    | 77   |  |      | 77  | Revision to jockey pump electrical feed  | Coordination              | Approved  | 26-Jul-23 | 01-Sep-23 | 12-Sep-23 | \$5,904.80     | \$5,904.80     |
| 98  | 98    | 78   |  |      | 82  | Revised wall depth in Laundry Rooms to accommodate 4" drain pipe               | Coordination              | Approved  | 27-Jul-23 | 19-Sep-23 | 03-Oct-23 | \$246.50       | \$246.50       |
| 108 | 108   | 79   |  |      | 111 | Delete fire damper at return air duct in penthouse level                       | Coordination              | Approved  | 31-Jul-23 | 24-Oct-23 | 21-Mar-24 | (\$497.00)     | (\$497.00)     |
| 97  | 97R1  | 80R  |  |      | 81  | Revise wall thickness to accommodate pipe size                                 | Coordination              | Approved  | 03-Aug-23 | 19-Sep-23 | 03-Oct-23 | \$3,090.10     | \$3,090.10     |
| 96  | 96    | 81   |  |      | 83  | Domestic booster pump power feed   | Coordination              | Approved  | 23-Aug-23 | 13-Sep-23 | 02-Oct-23 | \$6,792.50     | \$6,792.50     |
|     |       | 82   |  |      | 156 | Revision to Drew St. entrance sanitary & storm pipes for interferences         | Coordination              | Approved  | 28-Aug-23 | 11-Feb-25 | 25-Feb-25 | \$54,487.51    | \$54,487.51    |
| 105 | 105   | 83   |  |      | 88  | Electric heaters for temporary heat in rooms at junction between Phase 1 and 2 | Coordination              | Approved  | 15-Sep-23 | 10-Sep-23 | 24-Oct-23 | \$5,335.90     | \$5,335.90     |
|     |       | 84   |  |      |     | Investigation for tie-in to existing PA system                                 | Coordination              | Cancelled | 15-Sep-23 |           |           |                |                |
| 85  | 85    |      |  | 67   | 80  | Ductwork revisions related to SI#67  | Coordination              | Approved  | 06-Jun-23 | 02-Aug-23 | 25-Sep-23 | \$1,439.90     | \$1,439.90     |
| 103 | 103R1 | 85   |  |      | 89  | Additional louvre colour   | Coordination              | Approved  | 02-Oct-23 | 30-Oct-23 | 10-Nov-23 | \$3,300.00     | \$3,300.00     |
| 106 | 106   | 86   |  |      | 87  | Chiller Support Frames   | Coordination              | Approved  | 02-Oct-23 | 17-Oct-23 | 18-Oct-23 | \$42,145.73    | \$42,145.73    |
| 112 | 112R1 | 87   |  |      | 96  | Revise light fixture type U & U1   | Coordination              | Approved  | 17-Oct-23 | 29-Nov-23 | 07-Jan-24 | \$2,753.30     | \$2,753.30     |
| 114 | 114   | 88   |  |      | 94  | Revise storm drain piping from the roof of Stair Shaft #5                      | Coordination              | Approved  | 26-Oct-23 | 14-Nov-23 | 05-Dec-23 | \$8,269.80     | \$8,269.80     |
| 120 | 120R4 | 89   |  |      | 114 | Add digital meni board connections at each dining area                         | Owner Requested           | Approved  | 31-Oct-23 | 01-Apr-24 | 12-Apr-24 | \$15,745.40    | \$15,745.40    |
| 116 | 116   | 90   |  |      | 100 | Additional roof anchors at chimney for Boiler #4                               | Coordination              | Approved  | 01-Nov-23 | 20-Nov-23 | 10-Jan-24 | \$35,019.60    | \$35,019.60    |
|     |       | 91   |  |      | 97  | Revision to flooring materials in corridors and resident vestibules            | Owner Requested           | Approved  | 08-Nov-23 | 22-Nov-23 | 07-Jan-24 | \$0.00         | \$0.00         |
|     |       | 92   |  |      |     | Provide a permanent load bank for generator testing                            | Coordination              | Pending   | 08-Nov-23 |           |           |                |                |
| 132 | 132R2 | 93   |  |      | 127 | Revision for door controls   | Coordination              | Approved  | 10-Nov-23 | 08-May-24 | 23-May-24 | \$55,073.65    | \$55,073.65    |
| 117 | 117   | 94   |  |      | 93  | Ground connection from pole to transformer                                     | Coordination              | Approved  | 14-Nov-23 | 24-Nov-23 | 27-Nov-23 | \$3,122.90     | \$3,122.90     |
| 104 | 104R2 |      |  |      | 90  | Additional track components for lift track in room 5091 - Submittal 135        | Coordination              | Approved  | 30-May-23 | 31-Oct-23 | 10-Nov-23 | \$2,448.60     | \$2,448.60     |
| 111 | 111R1 |      |  | 91R2 | 92  | Revision to ductwork related to ERV#1 and SI#91R2                              | Coordination              | Approved  | 15-Sep-23 | 16-Nov-23 | 20-Nov-23 | \$4,701.40     | \$4,701.40     |
|     |       | 95R  |  |      |     | Typical resident wardrobe storage hinges                                       | Owner Requested           | Cancelled | 20-Nov-23 |           |           |                |                |
| 121 | 121R2 | 96R  |  |      | 102 | Typical resident room and washroom millwork revisions                          | Owner Requested           | Approved  | 22-Nov-23 | 09-Jan-24 | 15-Jan-24 | \$28,778.20    | \$28,778.20    |
| 123 | 123R2 | 97R  |  |      | 101 | Revision to resident room drapes   | Owner Requested           | Approved  | 22-Nov-23 | 08-Jan-24 | 10-Jan-24 | \$4,059.00     | \$4,059.00     |
|     |       | 98   |  |      |     | Additional lightning protection  | Coordination              | Cancelled | 27-Nov-23 |           |           |                |                |
| 125 | 125R2 | 99R  |  |      | 103 | Toggle switch at flusher disinfectant in soiled utility rooms                  | Coordination              | Approved  | 29-Nov-23 | 11-Jan-24 | 15-Jan-24 | \$1,651.10     | \$1,651.10     |
| 135 | 135R1 | 100  |  |      | 105 | Revise drainage for balcony/roof areas   | Coordination              | Approved  | 29-Nov-23 | 15-Feb-24 | 27-Feb-24 | \$19,183.78    | \$19,183.78    |
| 110 | 110R1 |      |  | 80   | 95  | Costs associated with piping clarification in SI#80                            | Coordination              | Approved  | 15-Aug-23 | 30-Nov-23 | 14-Dec-23 | \$22,236.50    | \$22,236.50    |
|     |       | 101  |  |      |     | Delete telephone cables between communications cabinets                        | Owner Requested           | Cancelled | 19-Dec-23 |           |           |                |                |
|     |       |      |  |      | 53  | Phase 2 Piling   | Site Condition            | Approved  | 08-Jan-24 | 08-Jan-24 | 10-Jan-24 | \$0.00         | \$0.00         |
| 129 | 129R1 | 102  |  |      | 104 | Revision to Clean Utility Millwork M13   | Owner Requested           | Approved  | 22-Dec-23 | 24-Jan-24 | 30-Jan-24 | (\$29,960.00)  | (\$29,960.00)  |
| 134 | 134R2 | 103  |  |      | 112 | Delete resident room lower entertainment boxes                                 | Owner Requested           | Approved  | 02-Jan-24 | 15-Mar-24 | 03-Apr-24 | (\$112,848.00) | (\$112,848.00) |
| 133 | 133   | 104  |  |      | 106 | Revisions to Phase 2 Structural Steel  | Coordination              | Approved  | 04-Jan-24 | 02-Feb-24 | 27-Feb-24 | \$13,369.24    | \$13,369.24    |
| 136 | 136   | 105  |  |      | 118 | Wanderguard elevator control tie-in  | Coordination              | Pending   | 08-Jan-24 | 17-Apr-24 | 29-Apr-24 | \$32,157.40    | \$32,157.40    |
|     |       |      |  |      | 98  | Asphalt deficiency warranty extension  | Deficiency Reconciliation | Approved  | 06-Dec-23 | 14-Dec-23 | 11-Jan-24 | (\$7,500.00)   | (\$7,500.00)   |
| 127 | 127   |      |  |      | 99  | CSA IPAC training course   | Contractor Requested      | Approved  | 10-Nov-23 | 02-Jan-24 | 11-Jan-24 | (\$550.00)     | (\$550.00)     |
| 139 | 139R  | 106  |  |      | 109 | Revision to Block D tub rooms  | Coordination              | Approved  | 24-Jan-24 | 26-Feb-24 | 07-Mar-24 | \$7,681.30     | \$7,681.30     |
| 148 | 148R1 | 107  |  |      | 122 | Support posts for med sled system in stairwells                                | Owner Requested           | Approved  | 31-Jan-24 | 01-May-24 | 07-May-24 | \$53,607.07    | \$53,607.07    |
| 141 | 141   | 108  |  |      | 108 | Revise outlet locations in Type C Bedrooms                                     | Owner Requested           | Approved  | 08-Feb-24 | 23-Feb-24 | 07-Mar-24 | \$1,907.40     | \$1,907.40     |
| 140 | 140   |      |  |      | 107 | Delete siding band detail at Penthouse   | Cost Saving               | Approved  | 21-Feb-24 | 21-Feb-24 | 27-Feb-24 | (\$10,600.00)  | (\$10,600.00)  |
| 137 | 137   |      |  |      | 110 | Slab edge firestop detail revision   | Coordination              | Approved  | 09-Feb-24 | 04-Mar-24 | 07-Mar-24 | \$39,165.00    | \$39,165.00    |
| 145 | 145   |      |  |      | 113 | Extent of slat edge at curtain wall block C - Phase 1                          | Coordination              | Approved  | 22-Mar-24 | 22-Mar-24 | 04-Apr-24 | \$3,637.92     | \$3,637.92     |
|     |       | 109R |  |      |     | Clarification to temporary soffit and heating details                          | Cancelled                 | Pending   | 07-Mar-24 |           |           |                |                |
| 146 | 146   | 110  |  |      | 116 | Add door 5136 and associated hardware  | Coordination              | Approved  | 04-Mar-24 | 05-Apr-24 | 26-Apr-24 | \$11,698.50    | \$11,698.50    |

|      |       |       |     |         |                                |  |                    |           |           |           |            |              |              |
|------|-------|-------|-----|---------|--------------------------------|--|--------------------|-----------|-----------|-----------|------------|--------------|--------------|
| 147  | 147R1 | 111R  |     |         | 135                            | Revisions to communication cabinets racks and distribution                     | Coordination       | Approved  | 14-Mar-24 | 02-Jul-24 | 29-Jul-24  | \$22,195.00  | \$22,195.80  |
| 150  | 150   | 112   |     |         | 123                            | Radiant heater piping enclosures   | Coordination       | Approved  | 14-Mar-24 | 22-Apr-24 | 22-May-24  | \$9,624.86   | \$9,624.86   |
| 151  | 151   | 113   |     |         | 119                            | Revisions to Resident Washrooms to Accommodate Plumbing Drain                  | Coordination       | Approved  | 22-Apr-24 | 22-Apr-24 | 29-Apr-24  | \$5,564.06   | \$5,564.06   |
| 152  | 152R1 | 114   |     |         | 126                            | Revisions to water room door hardware  | Coordination       | Approved  | 20-Mar-24 | 07-May-24 | 23-May-24  | \$8,929.80   | \$8,929.80   |
| 156  | 156   | 116R  |     |         | 121                            | Revision to handrails and base bumpers   | Coordination       | Approved  | 02-May-24 | 01-May-24 | 07-May-24  | \$14,213.38  | \$14,213.38  |
| 153  | 153   |       |     |         | 129                            | Revision to cabinet locks  | Owner Requested    | Approved  | 24-Apr-24 | 24-Apr-24 | 24-May-24  | \$1,540.57   | \$1,540.57   |
| 154  | 154   |       |     | 193     | Delete Sprinkler Control Valve | Cost Saving  | Approved           | 01-May-24 | 24-Apr-24 | 07-May-24 | (\$500.00) | (\$500.00)   |              |
| 158  | 158   | 117   |     |         | 124                            | Add temporary heat trace system to pipes at underside of server 2078 & 2086    | Coordination       | Approved  | 08-Apr-24 | 08-May-24 | 15-May-24  | \$21,541.30  | \$21,541.30  |
| 157  | 157   | 118   |     |         | 128                            | Phase 1 - Roof level sun control outrigger support                             | Coordination       | Approved  | 11-Apr-24 | 06-May-24 | 24-May-24  | \$29,342.14  | \$29,342.14  |
| 160  | 160   | 119R  |     |         | 132                            | Kill switch for Ground Floor Server 1067                                       | Coordination       | Approved  | 13-May-24 | 30-May-24 | 06-Jun-24  | \$2,971.10   | \$2,971.10   |
| 159  | 159   |       |     |         | 125                            | Revised millwork pulls   | Cost Saving        | Approved  | 10-May-24 | 10-May-24 | 23-May-24  | (\$4,132.80) | (\$4,132.80) |
| 163  | 163   | 120   |     |         | 133                            | Additional exit signs at double egress doors                                   | Coordination       | Approved  | 29-May-24 | 11-Jun-24 | 23-Jul-24  | \$22,341.00  | \$22,341.00  |
| 162  | 162   | 121R  |     |         | 134                            | Add end enclosures to sneeze guards  | AHJ                | Approved  | 03-Jun-24 | 12-Jun-24 | 23-Jul-24  | \$10,373.00  | \$10,373.00  |
|      |       | 122   |     |         |                                | Brick support at level 2 balcony/roof  | Coordination       | Pending   |           |           |            |              |              |
|      |       |       |     |         | 130                            | Delay Claim Settlement   | Delay Claim        | Approved  | 04-Jun-24 | 04-Jun-24 | 06-Jun-24  | \$317,200.00 | \$317,200.00 |
| 148  | 149   |       |     |         | 131                            | Additional cubicle curtains Phase 2  | Coordination       | Approved  | 17-Apr-24 | 17-Apr-24 | 29-May-24  | \$10,670.00  | \$10,670.00  |
|      |       | 123   |     |         |                                | Replace damaged trees by winter salt at highway                                | Site Condition     | Cancelled | 08-Jul-24 | 19-Jul-24 |            | \$34,672.55  |              |
| 168  | 168R  | 124   |     |         | 138                            | Circuiting and clarifications for pumps P6, P7, P20 & P21                      | Coordination       | Approved  | 18-Jul-24 | 09-Aug-24 | 29-Aug-24  | \$1,821.00   | \$1,821.60   |
| 167  | 167   |       |     |         | 136                            | Revision to hardware on doors 1018a, 1030b, 1165                               | Coordination       | Approved  | 22-Jul-24 | 22-Jul-24 | 29-Jul-24  | \$1,056.00   | \$1,056.00   |
| 169  | 169R  | 125   |     |         | 137                            | Revision to soffit detail at 1064 & 1075                                       | Coordination       | Approved  | 22-Jul-24 | 07-Aug-24 | 14-Aug-24  | \$5,908.76   | \$5,908.76   |
|      |       | 126   |     |         |                                | Add hot water recirculation line to washers                                    | Design Improvement | Cancelled | 22-Jul-24 |           | 11-Sep-24  | \$0.00       | \$0.00       |
|      |       | 127   |     |         | 140                            | Generator shore power circuit  | Coordination       | Approved  | 07-Aug-24 | 03-Sep-24 | 19-Sep-24  | \$6,043.40   | \$6,043.40   |
|      |       | 128   |     |         | 141                            | Revision to 5th floor Dining Windows & exhaust duct                            | Coordination       | Approved  | 13-Aug-24 | 09-Sep-24 | 19-Sep-24  | \$20,700.61  | \$20,700.61  |
|      |       | 129   |     |         | 142                            | Rework roof drain above 5th floor balcony                                      | Coordination       | Approved  | 19-Aug-24 | 11-Sep-24 | 19-Sep-24  | \$4,275.35   | \$4,275.35   |
| 175  | 175R  | 130R  |     |         | 143                            | Revised - Insulation tie-in at temporary wall to curtainwall                   | Coordination       | Approved  | 19-Sep-24 | 24-Sep-24 | 03-Oct-24  | \$5,417.50   | \$5,417.50   |
| 171  | 171   |       |     | 135     | 139                            | Credit for revisions to PRV valves from SI#135                                 | Cost Saving        | Approved  | 18-Jul-24 | 15-Aug-24 | 29-Aug-24  | (\$4,964.00) | (\$4,964.00) |
|      |       | 131   |     |         |                                | Revised - Gas detection in generator room #6011                                | Regulatory Change  | Pending   | 06-Nov-24 |           |            |              |              |
|      |       | 132   |     |         | 144                            | Water room drywall revision  | Coordination       | Approved  | 19-Sep-24 | 29-Sep-24 | 04-Oct-24  | \$1,045.44   | \$1,045.44   |
|      |       |       |     | 137     |                                | Clarification to handrail corners  | Coordination       | Approved  | 24-Jul-24 |           |            |              |              |
|      |       |       |     | 138     |                                | Compositly Slab Crack remediation  | Coordination       | Approved  | 14-Sep-24 |           |            |              |              |
|      |       |       |     | 142     |                                | Ductwork revisions at Chapel 1027  | Coordination       | Approved  | 12-Sep-24 |           |            |              |              |
|      |       |       |     | 141     |                                | Revised - Location of Electrical Panel in Janitor Rooms                        | Coordination       | Approved  | 01-Oct-24 |           |            |              |              |
|      |       |       |     | 143     |                                | Revision to bulkheads at corridor 1032   | Coordination       | Approved  | 17-Sep-24 |           |            |              |              |
|      |       | 133   |     |         | 146                            | Revision to balcony ceiling panels at tapered beams                            | Owner Requested    | Approved  | 21-Oct-24 | 22-Oct-24 | 29-Oct-24  | \$0.00       | \$0.00       |
|      |       |       |     | 144R(2) |                                | Revised (2) - Temporary link connection details                                | coordination       | Approved  | 16-Oct-24 |           |            |              |              |
|      |       |       |     | 145     |                                | Clarification to boiler breaker feeds and temp link heaters                    | coordination       | Approved  | 08-Oct-24 |           |            |              |              |
|      |       |       |     | 146     |                                | Revise rating at column 12.1-F   | coordination       | Approved  | 10-Oct-24 |           |            |              |              |
|      |       | 177   |     | 141R    | 145                            | Reframing and hardware revision relative to SI#141R                            | coordination       | Approved  | 08-Oct-24 | 15-Oct-24 | 21-Oct-24  | \$1,364.66   | \$1,364.66   |
|      |       |       |     | 147     |                                | Clarification to typical windows drainage                                      | coordination       | Approved  | 22-Oct-24 |           |            |              |              |
| 181  | 181   | 134   |     |         | 147                            | Add Handrails to link  | Architect omission | Approved  | 20-Nov-24 | 20-Nov-24 | 20-Nov-24  | \$5,268.77   | \$5,268.77   |
|      |       |       |     | 148     |                                | Clarification to shaft bottom closure location                                 | coordination       | Approved  | 30-Oct-24 |           |            |              |              |
|      |       |       |     | 149     |                                | Clarification to penthouse glycol tank wiring                                  | coordination       | Approved  | 06-Nov-24 |           |            |              |              |
|      |       |       |     | 150     |                                | Revision to fireplace hearth stone in 5115                                     | coordination       | Approved  | 19-Nov-24 |           |            |              |              |
|      |       |       |     | 151     |                                | Cancelled: Miscellaneous Structural Clarifications                             | coordination       | Approved  | 02-Apr-25 |           |            |              |              |
| 180R |       | 144R2 |     |         | 148                            | Temporary Link Connection details  | coordination       | Approved  | 15-Nov-24 | 02-Dec-24 | 10-Dec-24  | \$10,226.30  | \$10,226.30  |
|      |       | 152   |     |         |                                | Revisions breakers and raceway at IT Room 6003                                 | coordination       | Approved  | 20-Nov-24 |           |            |              |              |
|      |       |       |     | 149     |                                | Gas detection controller in generator room 6011                                | coordination       | Approved  | 02-Dec-24 | 02-Dec-24 | 10-Dec-24  | \$3,942.40   | \$3,942.40   |
|      |       |       |     | 153     |                                | Austco Nurse Call alert info   | coordination       | Approved  | 09-Dec-24 |           |            |              |              |
|      |       |       |     | 154     |                                | Revised FHC location main floor phase 1  | coordination       | Approved  | 11-Dec-24 |           |            |              |              |
|      |       | 135   |     |         | 152                            | Modify alternating tread ladder construction in penthouse                      | coordination       | Approved  | 12-Dec-24 | 30-Jan-25 | 07-Feb-25  | \$5,830.00   | \$5,830.00   |
|      |       |       |     | 155     |                                | Revision to dryer surround opening dimensions                                  | coordination       | Approved  | 06-Jan-25 |           |            |              |              |
|      |       |       |     |         | 150                            | Add Handrails to link (2nd part)   | coordination       | Approved  | 17-Dec-25 | 15-Dec-25 | 20-Dec-25  | \$4,548.50   | \$4,548.50   |
|      |       | 136   |     |         | 151                            | Temporary cladding at lounge bump-out to existing construction                 | coordination       | Approved  | 06-Jan-25 | 30-Jan-25 | 13-Jan-25  | \$12,562.00  | \$12,562.00  |
|      |       |       |     | 156     |                                | Revisions 2 Clarification to gypsum ceilings in stairwells                     | coordination       | Approved  | 11-Mar-25 |           |            |              |              |
|      |       |       |     | 157     |                                | Clarification to balcony soffit heights  | coordination       | Approved  | 14-Jan-25 |           |            |              |              |
|      |       |       |     | 137     |                                | Provide cricketed backslope insulation between ERV#1 and MUA#2                 | Percon             | Approved  | 15-Jan-25 | 30-Jan-25 | 07-Feb-25  | \$1,650.00   | \$1,650.00   |
|      |       | 138   |     |         | 155                            | Provide keypad locksets on Resident laundry room doors                         | Owner Requested    | Approved  | 16-Jan-25 | 30-Jan-25 | 07-Feb-25  | \$4,455.00   | \$4,455.00   |
|      |       | 139   |     |         |                                | Cancelled - Provide range hood in gathering space kitchen 5116a                | Owner Requested    | Approved  | 11-Mar-25 |           |            |              |              |
|      |       | 140   |     |         | 153                            | Millwork revisions for site coordination issues                                | coordination       | Approved  | 22-Jan-25 | 30-Jan-25 | 07-Feb-25  | \$1,670.35   | \$1,670.35   |
|      |       | 191   |     | 158     | 159                            | Furr-out around FA panel in Med room 1070                                      | coordination       | Approved  | 30-Jan-25 | 11-Mar-25 | 25-Mar-25  | \$1,247.07   | \$1,247.07   |
|      |       |       |     | 159     |                                | Revision to ceilings bulkheads in corridor 5082 and 5099                       | coordination       | Approved  | 03-Mar-25 |           |            |              |              |
|      |       |       |     | 160     |                                | Revised - Ceiling height in corridor 5081                                      | coordination       | Approved  | 30-Jan-25 |           |            |              |              |
|      |       | 141   |     |         | 157                            | Modify stainless steel count 2078  | coordination       | Approved  | 10-Feb-25 | 05-Mar-25 | 13-Mar-25  | \$0.00       | \$0.00       |
|      |       |       |     | 161     |                                | Revision to fireplace hearth stone in 5115                                     | coordination       | Approved  | 12-Feb-25 |           |            |              |              |
|      |       | 192   | 142 |         | 160                            | Revised counter support at M60 under counter fridge                            | Owner Requested    | Approved  | 12-Feb-25 | 11-Mar-25 | 25-Mar-25  | \$2,694.91   | \$2,694.91   |
|      |       | 193R1 | 143 |         | 165                            | Temporary Cladding of columns exposed to exterior in P1                        | coordination       | Approved  | 12-Feb-25 | 08-Apr-25 | 15-Apr-25  | \$10,963.13  | \$10,963.13  |
|      |       |       |     | 162     |                                | Revision to shower floor drains for sheet flooring                             | coordination       | Approved  | 12-Feb-25 |           |            |              |              |
|      |       | 194R1 | 144 |         | 158                            | Modify rated wall at Room 5115 to suit piping                                  | coordination       | Approved  | 25-Mar-25 | 25-Mar-25 | 25-Mar-25  | \$4,923.41   | \$4,923.41   |
|      |       |       |     | 163     |                                | Revisions to door frame protection   | coordination       | Approved  | 01-Feb-29 |           |            |              |              |
|      |       |       |     | 164     |                                | Revised 2: Relocate Shower room storage cabinets                               | coordination       | Approved  | 24-Mar-25 |           |            |              |              |
|      |       |       |     | 145     |                                | Cancelled: Add LCD Austco annunciator displays for nurse call in P1            | coordination       | Approved  | 15-Apr-25 |           |            |              |              |
|      |       |       |     | 165     |                                | Clarifications on IT room 6003 panel terminations and rack equipment locations | coordination       | Approved  | 25-Feb-25 |           |            |              |              |
|      |       | 196   | 146 |         | 162                            | Horizontal cable management and access control data drop                       | coordination       | Approved  | 24-Feb-25 | 01-Apr-25 | 01-Apr-25  | \$4,105.20   | \$4,105.20   |

|  |       |       |       |       |   |                                 |              |           |           |           |  |             |  |             |  |  |  |  |  |
|--|-------|-------|-------|-------|---|---------------------------------|--------------|-----------|-----------|-----------|--|-------------|--|-------------|--|--|--|--|--|
|  |       |       | 166   |       | Drywall bulkhead control joint locations                                      | coordination                    | Approved     | 03-Mar-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 167   |       | Clarification to expansion joint details                                      | coordination                    | Approved     | 04-Mar-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       | 147   |       |       | Cancelled: Add closure panel to back pans on 3rd floor curtainwall            | coordination                    | Approved     | 07-Apr-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 202R1 | 148   |       | 166   | Door hardware revisions   | Owner request/coordination      | Approved     | 10-Mar-25 | 09-Apr-25 | 15-Apr-25 |  | \$20,851.60 |  | \$20,851.60 |  |  |  |  |  |
|  |       |       | 168   |       | Revised Kitchen hood in gathering Space kitchen                               | coordination                    | Approved     | 11-Mar-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 169   |       | Install heat pump in shower room 5105   | coordination                    | Approved     | 11-Mar-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 195R1 | 149   | 164R2 | 161   | Revised: Filter panels and relocated upper cabinets of SI#164 Revised 2       | coordination                    | Approved     | 24-Mar-25 | 18-Mar-25 | 04-Apr-25 |  | \$804.65    |  | \$804.65    |  |  |  |  |  |
|  | 197   | 150R  | 171   | 163   | Wall closure at soffit construction in Janitor Room 1065                      | coordination                    | Approved     | 20-Mar-25 | 02-Apr-25 | 02-Apr-25 |  | \$3,241.99  |  | \$3,241.99  |  |  |  |  |  |
|  |       |       | 170   |       | Revision to cubical curtains in tub rooms                                     | coordination                    | Approved     | 17-Mar-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 172   |       | Revised Closure at hopper fixture SS#2 base to wall                           | coordination                    | Approved     | 08-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       | 151   |       |       | Revise fireplace hearth material  | coordination                    | Approved     | 24-Mar-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 199   | 152   |       | 164   | Revised Sentronic closers to 24V  | coordination                    | Approved     | 24-Mar-25 | 07-Apr-25 | 07-Apr-25 |  | \$6,264.50  |  | \$6,264.50  |  |  |  |  |  |
|  |       | 153   |       | 167   | Revision to ceiling in Lobby 5002   | coordination                    | Approved     | 25-Mar-25 | 09-Apr-25 | 15-Apr-25 |  | \$0.00      |  | \$0.00      |  |  |  |  |  |
|  |       |       | 175   |       | Installation of TV mounts in residents rooms                                  | as per contract                 | Approved     | 15-Apr-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 174   |       | Clarification on location of fireplace switches                               | coordination                    | Approved     | 02-Apr-25 |           |           |  | \$55,094.46 |  | \$55,096.46 |  |  |  |  |  |
|  |       |       | 173   | 169   | Revision to BF operator buttons   | coordination                    | Approved     | 02-Apr-25 | 02-Apr-25 | 05-May-25 |  | \$856.90    |  | \$856.90    |  |  |  |  |  |
|  |       | 154   |       | 168   | Cabinet lock revisions for keying   | owner request                   | Approved     | 17-Apr-25 | 17-Apr-25 | 27-Apr-25 |  | \$8,505.09  |  | \$8,505.09  |  |  |  |  |  |
|  |       |       | 176   |       | Austco nomenclature and IT info clarification                                 | coordination                    | Approved     | 28-Apr-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 205R4 | 155R2 |       | 188   | Revised: Revision to storm line serving existing building at Apple Wing       | Design Improvement/coordination | Approved     | 06-Oct-25 | 21-Oct-26 | 02-Mar-26 |  | \$81,623.25 |  | \$81,623.25 |  |  |  |  |  |
|  |       |       | 177   |       | Ceiling height revisions in corridors 1030 1032                               | coordination                    | Approved     | 06-May-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 178   |       | Comms cabinet in block c level 5  | Design Improvement              | Approved     | 14-May-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 179   |       | Clarifications for interferences at clean-out access doors                    | coordination                    | Approved     | 14-May-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 180   |       | Clarification for quantity of lockers in staff lockers                        | coordination                    | Approved     | 14-May-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       | 156   |       |       | Revise colour on P2 exterior louvre   | Coordination                    | Approved     | 22-May-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       | 157   |       | 171   | Revised Temporary fire department connection extension                        | Authority Having Jurisdiction   | Approved     | 23-May-25 | 23-May-25 | 04-Jun-25 |  | \$9,400.60  |  | \$9,400.60  |  |  |  |  |  |
|  | 209   | 158   |       | 172   | Add Smoke detector in control room 1020                                       | Authority Having Jurisdiction   | Approved     | 29-May-25 | 29-May-25 | 23-Jun-25 |  | \$1,578.50  |  | \$1,578.50  |  |  |  |  |  |
|  |       |       | 181   |       | Delete light fixtures over M17 in rooms 1064 and 1075                         | coordination                    | Approved     | 29-May-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 170   |       | Extend thresholds at balcony doors  | coordination                    | Approved     | 29-May-25 | 29-May-25 | 02-Jun-25 |  | \$1,650.00  |  | \$1,650.00  |  |  |  |  |  |
|  | 207   |       |       | 173   | Relocate P3 fire hydrant to P1  | Coordination                    | Approved     | 04-Jun-25 | 04-Jun-25 | 23-Jun-25 |  | \$20,973.70 |  | \$20,973.70 |  |  |  |  |  |
|  | 211   | 159   | 4     |       | P1 temporary exit signage   | Coordination                    | Approved     | 11-Jun-25 | 17-Jun-25 | 02-Sep-25 |  | \$4,642.00  |  | \$4,642.00  |  |  |  |  |  |
|  |       | 160   | 1     |       | Flow switch, supervised valve and ATS wiring revision                         | Coordination                    | Approved     | 11-Jun-25 | 17-Jun-25 | 18-Jun-25 |  | \$9,350.00  |  | \$9,350.00  |  |  |  |  |  |
|  | 214   | 161   | 2     |       | Stairwell signage revision  | Coordination                    | Approved     | 12-Jun-25 | 30-Jun-25 | 08-Jul-25 |  | \$2,005.58  |  | \$2,005.58  |  |  |  |  |  |
|  | 212   | 162   |       | 174   | Cancelled Add countertop infill at rethern ovens in servery millwork          | Coordination                    | Approved     | 09-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       | 163   |       |       | Revised - Relocate main floor pot lights conflicting with memory box millwork | Coordination                    | approved     | 08-Oct-25 | 08-Oct-25 | 08-Oct-25 |  | \$1,092.30  |  | \$1,092.30  |  |  |  |  |  |
|  | 218R  | 164   |       |       | Additional heaters in temporary space transition areas                        | coordination                    | approved     | 08-Jul-25 | 18-Sep-25 | 18-Sep-25 |  | \$3,290.10  |  | \$3,290.10  |  |  |  |  |  |
|  | 216   | 165   |       | 179   | Cancelled Additional sign holders for IPAC                                    | client request                  | under review | 09-Sep-25 |           |           |  | \$12,510.42 |  |             |  |  |  |  |  |
|  |       | 166   |       | 175   | Delete Remove illuminated exit sign glass at doors 1063, 1076, 1064           | coordination                    | approved     | 22-Sep-25 | 22-Sep-25 | 26-Sep-25 |  | \$2,886.95  |  | \$2,886.95  |  |  |  |  |  |
|  | 221   | 167   | 182   |       | Revise stairwell light fixture type KS in phase                               | ministry                        | approved     | 24-Jul-25 | 24-Jul-25 | 16-Nov-26 |  | \$26,994.61 |  | \$26,994.61 |  |  |  |  |  |
|  |       |       | 184   |       | Replace pumps PH20 & 21   | coordination                    | approved     | 13-Aug-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 220   |       |       | 176   | Add closers to link doors   | coordination                    | approved     | 12-Aug-25 | 12-Aug-25 | 18-Aug-25 |  | \$2,118.60  |  | \$2,118.60  |  |  |  |  |  |
|  |       | 168   |       |       | revised - Existing Generator modifications and replacement oil tank pad       | coordination                    | approved     | 25-Aug-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 185   |       | Revised ERV 1-4 Operation Clarification                                       | coordination                    | approved     | 11-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 186   |       | Existing generator fuel tank upgrade clarification                            | coordination                    | approved     | 27-Aug-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       | 169   |       | 227R2 | Millwork modifications for kitchen sink drains and kitchen equ ventilation    | Design Improvement              | approved     | 03-Sep-25 | 16-Oct-26 | 27-Oct-26 |  | \$38,332.29 |  | \$38,332.29 |  |  |  |  |  |
|  | 223R1 |       |       | 260   | CO 156 referenced - East parking storm interface with light pole              | coordination                    | approved     | 29-Aug-25 | 29-Aug-25 | 29-Aug-25 |  | \$17,908.00 |  | \$17,908.00 |  |  |  |  |  |
|  | 232   | 170   |       | 186   | Corner guards at elevator door jambs  | customer request                | approved     | 03-Sep-25 | 09-Oct-25 | 09-Oct-25 |  | \$4,259.20  |  | \$4,259.20  |  |  |  |  |  |
|  |       |       | 188   |       | Fold down grab bar material order   | code deficiency                 | approved     | 04-Sep-25 |           |           |  | \$49,401.00 |  |             |  |  |  |  |  |
|  |       |       | 189   |       | Dishwasher fan control  | coordination                    | approved     | 09-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 224R1 |       |       | 190   | Revised Repair wall finishes at fold-down grab bar removals                   | code deficiency                 | approved     | 09-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 224R1 |       |       | 191   | Fold down grab bar carrier anchoring detail                                   | code deficiency                 | approved     | 09-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 192   |       | additional soiled utility room signs  | Design Improvement              | approved     | 11-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 234   | 171   |       | 199   | revised additional notifier paging relay                                      | owner requested                 | approved     | 08-Oct-25 | 13-Jan-26 | 13-Jan-26 |  | \$11,117.70 |  | \$11,117.70 |  |  |  |  |  |
|  | 230   | 172   |       | 184   | Add med fridge outlet to med room   | owner requested                 | approved     | 16-Sep-25 | 09-Oct-25 | 09-Oct-25 |  | \$3,006.30  |  | \$3,006.30  |  |  |  |  |  |
|  | 231   | 173   |       | 185   | add hose bib in janitor 1065  | owner requested                 | approved     | 17-Sep-25 | 09-Oct-25 | 09-Oct-25 |  | \$4,759.70  |  | \$4,759.70  |  |  |  |  |  |
|  | 233   | 174   |       | 202   | Revise stairwell door wall stops to floor stops                               | coordination                    | approved     | 18-Sep-25 | 10-Oct-26 | 02-Mar-26 |  | \$1,613.70  |  | \$1,613.70  |  |  |  |  |  |
|  |       |       | 4     |       | Replaced combination faucet eyewash stations with faucets only                | customer request                | approved     | 23-Sep-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 226   |       |       | 182   | fold down shower benches in shower rooms                                      | coordination                    | approved     | 24-Sep-25 | 24-Sep-25 | 24-Sep-25 |  | \$4,163.50  |  | \$4,163.50  |  |  |  |  |  |
|  |       |       | 193R2 |       | Revise lift track location above tubs   | coordination                    | under review | 10-Oct-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 194   |       | Clarification to wanderguard blue integration with access control system      | coordination                    | approved     | 29-Oct-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 175   |       | Revise stair 5 door card readers wit combination keypad                       | customer request                | cancelled    | 03-Nov-25 | 03-Nov-25 | fev 19    |  | \$10,237.70 |  |             |  |  |  |  |  |
|  |       |       | 195   |       | Clarification to snow removal plan on A600                                    | coordination                    | approval     | 11-Nov-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 176   |       | Revised slab reinforcing detail for P2  | Design Improvement              | approved     | 11-Nov-25 |           |           |  |             |  |             |  |  |  |  |  |
|  | 237   |       |       | 191   | Additional HID access cards   | customer request                | approved     | 18-Nov-25 | 18-Nov-25 | 24-Nov-26 |  | \$2,963.40  |  |             |  |  |  |  |  |
|  |       |       | 178   |       | Provide wall switch for F#7 in hair salon 1103                                | customer request                | approved     | 19-Nov-25 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 196   |       | Accepted alternate light fixtures P2  | Design Improvement              | approved     | 26-Nov-26 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 179   |       | Revised light fixtures type KS in P2 stairwells                               | Design Improvement              | approved     | 26-Nov-26 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 180   |       | provide punch-pad locks on control room 1020 and hair salon 1103              | customer request                | cancelled    | 01-Dec-26 |           | 19-Feb-26 |  |             |  |             |  |  |  |  |  |
|  | 243   | 181   |       | 213   | Revise combination eye wash stations in P2                                    | customer request                | approved     | 03-Dec-26 | 08-Apr-26 | 08-Apr-26 |  | \$3,505.70  |  | \$3,505.70  |  |  |  |  |  |
|  |       |       | 197   |       | Clarification to Main floor coffee maker receptacles                          | customer request                | approved     | 09-Dec-26 |           |           |  |             |  |             |  |  |  |  |  |
|  |       |       | 200   |       | Revision to P2 shaft E dimensions   | Design Improvement              | approved     | 16-Dec-26 |           |           |  |             |  |             |  |  |  |  |  |
|  | 250   | 185   | 271   | 198   | Cap heating pipes in basement to accommodate demolition of building wings     | coordination                    | approved     | 23-Dec-26 | 12-Jan-26 | 13-Jan-26 |  | \$3,114.10  |  | \$3,114.10  |  |  |  |  |  |



| Action                                    |
|---|
| Resident Communication                    |
| Bed Application - Indigenous              |
| FF&E Review                               |
| Ministry submissions                      |
| P1 Millwork deficiencies                  |
| P2 Project Schedule Review                |
| Storage reviews - operationally           |
| P2 Parking                                |
| Storage Area list                         |
| Art Fundraising                           |
| Art Work - RHA and P1                     |
| Wood at mill for purpose                  |
| Outdoor Space                             |
| HCR - Movers                              |
|   |
| IT  |
| Furniture                                 |
| Nurse Call                                |
| Medication Safety & Room Review           |
| Nursing Station                           |
| Office Review                             |
| Activity Rooms planning                   |
| Clinical Staffing Plan                    |
| Door and Keypad Locks                     |
| Wayfinding                                |
| Miller waste process                      |
| Kitchen Planning                          |
| Trina's staffing plan                     |
| Storage Areas and supplies                |
| Inventory Management Solution and Process |
| Medleds                                   |
| Remar strips                              |
| Fire plan                                 |
|   |

| Sub Actions   |
|---|
| Updating website  |
| still reviewing the Indigenous unit funding   |
| monthly review as P2 commences; Inventory List Review for P2  |
| monthly progress reports, draws, ministry financials and insurances - submissions monthly                       |
| completed - there are some warranty issues and planning for April to be completed                               |
| bi-weekly   |
| review if more shelving is required; inventory review   |
|   |
| Shelving is being installed and reviewed for P2   |
| ideas have been noted and small WG; including Creative Industries - WG to assemble soon to allow for art in the |
| Artwork underway and will provide updates as artist submits   |
|   |
| to purchase furniture in the spring that was not purchased in November  |
| to be reviewed 6 months prior to move   |
| no action at this time - any additions for P2 - FF&E will be added  |
| AV reviews for P2 to be confirmed April   |
| all itemized and pre-selected and ready for order   |
| Austco and Percon and Clinical to do a post move review of any changes to be added to P2                        |
| to do a post move review of any changes to be added to P2   |
| to do a post move review of any changes to be added to P2   |
| to do a post move review of any changes to be added to P2   |
| to do a post move review of any changes to be added to P2   |
| to be reviewed 6 months prior to move   |
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| to be reviewed 6 months prior to move   |
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| Due Date    |
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| April       |
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| May         |
| Summer 2027 |
| ongoing     |
| Spring      |
| ongoing     |
| 2027        |
| May         |
| winter 2027 |
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| July        |
|             |

Board of Management Meeting

April 29, 2026

### **CLINICAL SERVICES – Mel Cross, RN, Director of Care** **Ministry Inspection & Compliance**

During March, Cassellholme received two compliance orders: one related to skin and wound care, and the second related to medication management processes. Action plans have been developed for both orders, and implementation is underway. The skin and wound care compliance order is due April 27, 2026, and the medication management compliance order is due May 1, 2026.

Education in support of both orders is being actively rolled out. Our Clinical Educator is providing in-person education sessions to frontline staff, supported by required Safety 24/7 learning modules that staff must review and sign off. In addition to education, audits and knowledge checks are being completed to validate staff understanding and adherence to Cassellholme policy and procedure. This work is intended not only to achieve compliance within the required timelines, but also to strengthen clinical practice consistency and accountability.

In positive follow-up to the prior bathing compliance order, the home was found to be in compliance upon re-inspection. Bathing outcomes continue to demonstrate gradual improvement. Between February 14–27, 2026, there were 915 scheduled baths, with 85% completed, 13% refused, and 2% missed. For the full month of March 2026, there were 1,801 scheduled baths, with 90% completed, 9% refused, and 1% missed. Units continue to be audited throughout the week to support sustained compliance and ongoing improvement.

### **Critical Incident Overview**

A total of 10 critical incidents were reported in March, representing approximately 4 incidents per 100 residents. Of these, 6 involved alleged abuse, including 2 staff-to-resident incidents and 4 resident-to-resident incidents. There was also 1 missing resident/Code Yellow, with the resident returning without injury, and 1 written complaint associated with one of the alleged abuse incidents.

The overall incident profile continues to reinforce concerns already identified in previous months, particularly regarding evening risk. Sixty percent of March critical incidents occurred during evening hours, supporting the decision to strengthen after-hours leadership presence. Our After Hours Manager is settling in well and is already helping to support accountability, responsiveness, and positive change during high-risk periods.

From a risk perspective, the concentration of incidents in abuse-related categories and during evening hours continues to require close attention. Leadership oversight, staff accountability, and continued coaching remain essential to mitigating recurrence and strengthening resident safety.

### **Staffing & Workforce Stability**

The home continues to make meaningful progress in stabilizing its registered staffing complement. We are successfully working toward reducing reliance on agency staffing, which has placed financial strain on the organization due to higher associated costs. Based on current recruitment and staffing stabilization efforts, it is projected that agency usage will be reduced by approximately 50% by the end of April.

This is an important operational and financial milestone. Greater stability within our own workforce supports continuity of care, improves team cohesion and accountability, and reduces the variability that can come with external staffing reliance. Continued monitoring will be important to ensure these gains are sustained.

Recent leadership adjustments are also contributing positively to home operations. Both our new Unit Manager and After Hours Manager are settling into their roles well and are already making valuable improvements in staff oversight, support, accountability and overall operational consistency.

### **Quality Improvement and Operational Effectiveness**

In March, we continued to strengthen quality oversight through focused auditing and process review.

Documentation practices among frontline staff were audited to ensure resident care needs are being accurately captured and appropriately reflected in CMI. Our March documentation audit demonstrated an overall 97% documentation completion rate in Point of Care by PSWs. This is a strong result and supports both quality of care and accurate representation of resident acuity.

We have also refined and streamlined the ordering process for clinical services, which is already helping to reduce waste and improve efficiency.

In response to the wound care compliance order, the home has begun enhanced auditing of wound care completion and is actively reviewing and revising related policies, procedures, and directives. This work is intended to identify practice gaps, improve consistency, and support more efficient and appropriate use of wound care products and supplies.

### STAFFING/STUDENTS – Tiffany Chapman, HR Coordinator

#### New Hires/Terminations March 2026

- ❖ **31 New Hires:** 19 PSWs, 5 RPNs, 3 RNs, 3 FSWs, 1 Unit Manager
  - 1 Agency RPN
- ❖ **4 Terminations/Resignations:** 2 PSWs, 1 FSW, 1 Activity Assistant
- ❖ **Vacancies as of April 23, 2026**
- ❖ PSW Vacancies: 0
- ❖ RPN Vacancies: 6 permanent part-time
- ❖ RN Vacancies: 0
- ❖ Dietary Vacancies: 2 permanent part-time
- ❖ Housekeeping Vacancies: 0
- ❖ Activities Vacancies: 1 permanent part-time
- ❖ CSS Vacancies: 1 permanent part-time

#### Students as of March 2026

- ❖ Near North District School Board PSW Living Classroom (17 Students)
- ❖ Canadore RPN Student Preceptorship (3 students)

### BEHAVIOURAL SUPPORT TRANSITION UNIT (BSTU) – Jillian Marchand, Unit Manager

- ❖ The BSTU was officially opened on Monday April 20, 2026
- ❖ 7 residents from Cassellholme were identified as potential residents who would benefit from the BSTU. Applications were completed with the residents POA and submitted to OntarioHealth@Home
- ❖ 7 residents will be transferred to the unit and staff are actively completing admissions over the next few weeks
- ❖ Changes and updates to physical appearance continue to be made.
- ❖ Working with the BSO Provincial Coordinating Office, metrics are collected and submitted on a quarterly basis. This data provides valuable, in-depth insight into the current state of BSUs across Ontario. It's instrumental in establishing a baseline understanding of key trends and in distinguishing areas of common practice from areas of variation across BSUs

### HOUSEKEEPING & NUTRITION & FOOD SERVICES – Trina Milne, Manager

- ❖ NFS- Meal Suite full implementation April 24, 2026 going paperless. All NFS staff have been trained (exception 1 new hire, 1 returning to department). Trained Unit Managers and they will train their PSW's by May 11, 2026. PSW's will be using the iPad to take meal orders.
- ❖ Met with resident Council April 21, 2026- discussed new Spring/Summer Menu. Will have a Food Committee meeting next week to approve the menu.
- ❖ Housekeeping Laundry- fully staffed all lines.
- ❖ NFS – fully staffed all lines.
- ❖ New washer to be installed April 2026.

### MAINTENANCE – Dan Cote, Manager

- ❖ Roof repairs to the older building are currently in progress, including patching and remediation of water-damaged areas.
- ❖ The maintenance team is undergoing training on the BAS system and is continuing to familiarize themselves with the new building systems.
- ❖ Coordination is ongoing with the contractor for the replacement of the washing machine in the main laundry area.

### SPIRITUAL CARE/VOLUNTEER/ACTIVITY LEAD – Tracy Davis, Spiritual and Wellness Coordinator

- ❖ **Volunteers:** Volunteer engagement continues to be a meaningful part of life within the home. Volunteers are actively supporting residents through companionship, programming, and presence. Their contributions remain essential in enhancing quality of life and fostering connection. We are also looking ahead to Volunteer Appreciation, which is currently being planned. This will be an opportunity to formally recognize and celebrate the time, care, and dedication our volunteers bring to the home.
- ❖ **Students (High School Co-op & Recreation Therapy):** We have welcomed both high school co-op students and recreation therapy students into the home over the past few months and now are actively completing their mid and final semester evaluations. These learners are gaining valuable hands-on experience while contributing positively to resident engagement and programming.
- ❖ **Palliative and End-of-Life Care:** Over the past month, we have seen several deaths within the home. While each loss is significant, there are encouraging indicators that our palliative approach is strengthening.
  - Early markers of improvement include:
    - Increased staff awareness and engagement in palliative approaches
    - More timely identification of residents who may benefit from a palliative focus
    - Enhanced communication among team members
    - Positive informal feedback from staff regarding support and understanding
  - Work is ongoing in collaboration with Kaitlyn Wilkinson to ensure appropriate and consistent education is available to staff. This includes building knowledge, confidence, and clarity around end-of-life care practices.
- ❖ **Pen Pal Program:** We are excited to introduce a new pen pal program for residents in partnership with the Near North Palliative Care Network. This initiative is designed to foster connection, reduce isolation, and provide meaningful engagement for residents through written correspondence.

- ❖ **Resident & Family Council Updates:** Resident Council has established a small executive group, demonstrating increased ownership and leadership among residents. They have also expressed interest in incorporating educational topics into their monthly meetings, which we have begun to support and implement.
- ❖ **Family Council:** Family Council continues to meet regularly. In my role as staff liaison, I provide updates, respond to questions, and encourage members to consider how they can be a supportive and engaged presence within the home community.

### INFECTION CONTROL – Hannah Bryant, RN, Manager of IPAC

#### **New Information:**

Universal masking was lifted the first week of April. New sick call monitoring is going well (able to identify patterns more efficiently).

#### **Audits:**

Hand hygiene audits of staff and visitors continue, resident hand hygiene audits continue, PPE audits and IPAC self-assessment audits continue.

#### **Outbreaks:**

- ❖ No outbreaks declared in January or February.
- ❖ Enteric outbreak March 22-27<sup>th</sup> – affected 5 residents and 1 staff. Likely food related due to a causative agent identified for one resident – Clostridium Perfringens Enterotoxin (type of bacteria caused by food poisoning). No food item was positively identified as the source. Health Unit Inspection completed April 1<sup>st</sup> related to kitchen/food preparation (1 violation of not having food safe disinfectant bottle in the Fir servery – corrected during the inspection. 1 recommendation to have the dish washer on Fir serviced to ensure temperature accuracy – serviced and no issues identified).

#### **Immunization**

- ❖ The collection of staff Measles immunization is ongoing.
- ❖ Immunizations for residents continue as required.

#### **IPAC Construction Audits**

Recent audits – On-going inspection to ensure IPAC preventative measures are being followed for the demolition phase/repairs. Still attending bi-weekly construction meetings.

### ACTIVITY DEPARTMENT – Mandy Gilchrist, Activities Manager

### HEALTH AND SAFETY – Julie Pilkey, Manager of Occupational Health, Safety, and Wellness

### COMMUNITY SUPPORT SERVICES (CSS) – Cheryl Hamilton, Manager of CSS

- ❖ CSS is quite stable at this time. We are fully staffed with one PSW on an extended leave and one PSW who is going to be leaving on Maternity Leave in 2 weeks (in process of recruiting her replacement).
- ❖ We are increasing our Assisted Living numbers bit by bit as staffing allows. We are up to 43 clients at present in Assisted Living, 186 Homemaking clients, 26 Respite clients, 3 supportive Housing clients.
- ❖ The collective decision was recently made to increase access to our Lawn Maintenance program so that has increased from 8 clients to 16 clients. We are hoping to extend this to our snow clients as well depending on expense etc. Our transportation van is well-utilized for Cassellholme resident appointments and outings as well as group social outings within area seniors apartments (particularly Castle Arms).
- ❖ We now have the Noble Stead catering our Diner's Club lunches every Thursday at Castle Arms 2 for all Castle Arms tenants. It is usually well-attended with 15 – 20 participants.
- ❖ Day program has worked short a fair bit from my understanding but is seeing increased client numbers as well. Mandy is working on staffing in that program. All in all, CSS is functioning well.