

CASSELLHOLME

BOARD OF MANAGEMENT MEETING

CASSELLHOLME

Compassionate care for life's journey.

THURSDAY, AUGUST 27, 2026

MINUTES

Date: Thursday, August 27, 2026

Location: Cassellholme Auditorium

Board Members: Dave Mendicino, Chair
James (Jim) Bruce
Mac Bain
Peter Chirico
Robert Corriveau
Gary Gardiner

Staff: Angie Punnett, Administrator
Billy Brooks, CFO
Tiffany Chapman, Secretary
Anita Brisson, Project Manager

Regrets: Camille Bigras, QI Director

Guests:
ZOOM: Monique P (family Council)
Johanne B

	ITEM	ACTION
A.	CALL TO ORDER	
	MEETING RECORDED <i>"Moved by Gary Gardiner and seconded by Robert Corriveau that the meeting be called to order at 3:02p.m."</i> Res. #114-26 <u>Carried</u>	
B.	ROLL CALL	
	As noted above	
	1. Approval of Agenda	
	6.2. Quality – Deferred to next meeting 8.2. Legal Matter updated to Legal Matter – Finance 8.3. Personnel Matter – deferred 8.3. Legal Matter – Governance added 8.4. Legal Meter – Governance added <i>"Moved by Gary Gardiner and seconded by Jim Bruce that the Board approved the agenda for this meeting, as amended."</i> Res. #115-26 <u>Carried</u>	
	2. Conflict of Interest	
	<i>"Moved by Mac Bain and seconded by Peter Chirico that no Board Members present have declared a conflict of interest."</i> Res. #116-26 <u>Carried</u>	

3. Approval of Minutes

3.1 Approval of the Minutes of the Regular Board Meeting held on July 30, 2026

"Moved by Robert Corriveau and seconded by Mac Bain that the minutes of the Regular Board Meeting, held on July 30, 2026, be adopted as presented."

Res. #117-26

Carried

4. New Business

4.1 Vacant Board Seat

5. Redevelopment

5.1 Construction Update (Anita)

Weather caused a few delays with backfill but still running on track
Elevator base complete
External landscaping
General public milestones posted to public

6. Operations

6.1 Operations Update

Ministry Inspection & returned back
Report coming back – make changes
Documentation software update
BTSU – waitlist (to meet certain criteria)
BTSU – 1 admission per week
Update on NP – waiting on second and a temp replacement for current NP (mat leave)
Unhoused individuals entering the home after hours. Plan in place to prevent.

7. Finance and Governance Policy Review

7.1 Strategic and Business Planning

8. In-Camera

Anita & Guests left the meeting/Zoom Meeting Ended

"Moved by Peter Chirico and seconded by Gary Gardiner that the Board proceed to an In-Camera session at 3:25 p.m."

Res. #118-26

Carried

8.1 Approval of the In-Camera Minutes – dated July 30, 2026

In-Camera Motion – Res. #119-26

8.2 Legal Matter – Finance

In-Camera Motion – Res. #120-26

William Left the Meeting

8.3 Legal Matter – Governance

8.4 Legal Matter – Governance

"Moved by Peter Chirico and seconded by Jim Bruce that the Board approve the In-Camera Session to be adjourned at 4:01 p.m."

Res. #121-26

Carried

"Moved by Robert Corriveau and seconded by Gary Gardiner that the Board approves the In-Camera motion regarding the Amending Agreement with I.O. and to circulate to all member municipalities."

Res. #122-26

Carried

C.	CORRESPONDENCE	
D.	REQUEST FOR FUTURE AGENDA ITEMS	
	OHT Financials 2025-2026	
E.	DATE OF NEXT MEETING	
	Thursday, September 24, 2026 – Cassellholme Auditorium – 3:00 p.m.	
F.	ADJOURNMENT	
	<i>“Moved by Gary Gardiner and seconded by Peter Chirico that the meeting be adjourned at 4:05 p.m.”</i> Res. #123-26 <u>Carried</u>	

Secretary

Chairman

August 20, 2026

Subject: Cassellholme Redevelopment Update – August 2026

CONSTRUCTION OVERVIEW

SCHEDULE STATUS

Refer to schedule notes of previous reports for schedule comments.

Phase 2 schedule is included with this report and is updated to reflect the Phase 2 start date of December 3, 2025, and includes progress up to August 18, 2026.

Refer to additional notes provided within the schedule (notes for this current report are in bold text). Note the revised completion dates due to delays in pile activities due to pile splices, which was reported in the June 2026 report. In the winter of 2026, Percon was almost 2 months ahead of schedule and this was absorbed during the piling and welding activities till the end of June. Subsequently, the pile caps, formations have been playing catchup and Percon believes to be caught up by end of the month. Further review of the schedule will take place in September.

A weekly 4-week look-ahead has commenced with the Superintendent and Anita Brisson, CH PM to proactively identify and risks to the schedule and continue to communicate ongoing strategies for P2.

PHASE 1-B

- There is some warranty millwork that is planned for fall 2026
- External deficiencies to be completed by September; team has been refocused to P2 activities in the month of July and August
 - Landscaping on Olive to be completed by end of August

PHASE 2

- Pile plates – COMPLETED as of August 19, 2026
- Pile caps and grade beams in progress
- Preparation for backfill

Transition Planning Highlights - An updated summary is attached for reference.

Change Order Log - Please see the attached

Budget Update – To be provided separately

Action	Sub Actions	Due Date
Resident Communication	Updating website	ongoing
Bed Application - Indigenous	still reviewing the Indigenous unit funding	ongoing
FF&E Review	monthly review as P2 commences; Inventory List Review for P2	ongoing
Ministry submissions	monthly progress reports, draws, ministry financials and insurances - submissions monthly	ongoing
P1 Millwork deficiencies	completed - there are some warranty issues still outstanding; plan to be scheduled in the Fall once humidity temps settle	Fall 2026
External Deficiencies P1	to be completed by September; refocused team on P2 during summer months; landscaping to be completed August	August
P2 Project Schedule Review	4 week lookahead done weekly with Superintendent and CH PM - began August 6 2026	ongoing
P2 Parking		Summer 2027
Storage Area list	Shelving will be reviewed for P2; continuous review of storage areas in P1	ongoing
Art Fundraising	ideas have been noted and small WG; including Creative Industries - WG to assemble soon to allow for art in the P1 building	Spring 2027
Art Work - RHA and P1	Artwork underway and will provide updates as artist submits	ongoing
Wood at mill for purpose		2027
Moving Plan	to be reviewed 6 months prior to move	winter 2027
Furniture	all itemized and pre-selected and ready for order	Spring 2027
Nurse Call	Austco and Percon and Clinical to do a post move review of any changes to be added to P2	Spring 2027
Medication Safety & Room Review	to do a post move review of any changes to be added to P2	Spring 2027
Nursing Station	to do a post move review of any changes to be added to P2	Spring 2027
Office Review	to do a post move review of any changes to be added to P2	Spring 2027
Activity Rooms planning	to do a post move review of any changes to be added to P2	Spring 2027
Clinical Staffing Plan	to be reviewed 6 months prior to move	Spring 2027
Door and Keypad Locks	to do a post move review of any changes to be added to P2	Spring 2027
Wayfinding & external signage	to do a post move review of any changes to be added to P2	Spring 2027
Miller waste process	to do a post move review of any changes to be added to P2	Spring 2027
Kitchen Planning	to do a post move review of any changes to be added to P2	Spring 2027
staffing plan	to be reviewed 6 months prior to move	Spring 2027
Storage Areas and supplies	to do a post move review of any changes to be added to P2	Spring 2027
Inventory Management Solution and Process	to do a post move review of any changes to be added to P2	TBD
Medleds	order; to do a post move review of any changes to be added to P2	Spring 2027
Remar strips	order; to do a post move review of any changes to be added to P2	Spring 2027
Fire plan	to do a post move review of any changes to be added to P2	Summer 2027

RFE	RFE	PC	CD	SI	RFI	CO	Work Description	Reason	Status
1	1			1		1	Millwork revisions/clarifications	Coordination	Approved
2	2	1				2	Emergency Switchboard revisions	Coordination	Approved
3	3					2	Increase Builders Risk Insurance to include Soft Costs	Lender Requirement	Approved
4	4					2	Cost associated to add Wrap Up Insurance Policy	Lender Requirement	Approved
5	5R1	2				2	Door revisions	Coordination	Approved
6	6	3				2	Washroom Accessories Revisions	Coordination	Approved
7	7	9					Removal existing foundations (Unit rate only - see RFE 16)		Cancelled
8	8	16				6	Provide new water valve at property line	AHJ	Approved
9	9	4				41	North wing door revisions	Coordination	Approved
10	10	5				7	Elevator pit lighting revisions	AHJ	Approved
11	11	6				8	Transformer modifications	Cost Saving	Approved
12	12 R1					9	Millwork edging revisions & Drawer modifications (per email April 25, 2022)	Cost Saving	Approved
13	13						CANCELLED: Drawer modifications (SEE RFE 12R1)		Cancelled
14	14	17				12	Temporary Hydrant at North Wing	AHJ	Approved
15	15R2	7R1				36	Phase 1 temporary door revisions and hardware coordination	Coordination	Approved
16	16R2	9				15	Removal of existing foundations	Site Condition	Approved
17	17	11				11	Hardware revisions to Door V101	Coordination	Approved
18	18R2	18				14	Revise pipe material storm main tee at Olive St.	Site Condition	Approved
19	19	12				10	Temporary lighting in courtyard parking	Health & Safety	Approved
20	20R1	8				13	Add card reader control for rear doors on elevators 1024 & 1025	Design Improvement	Approved
21	21R1					16	Temporary Door Hardware supplied by Owner's Security Provider	Schedule Change	Approved
22	22	23					Investigate/repair storm line blockage near property line at Olive St.	Site Condition	Cancelled
23	23R2			19R1		17 R	Corrections and revisions to parking lot line in temporary and east parking areas	Owner Requested	Approved
24	24R4	22R1				27	Provide temporary power feed to east parking lot lighting	Coordination	Approved
25	25R1	25R1				18	Revision to waterline connections to existing building - Revised	Site Condition	Approved
26	26	20				19	Revision to electrical panel E-1-C	Coordination	Approved
27	27R1	19R1				23	Revise acoustic ceiling tile materials	Cost Saving	Approved
28	28			23		20	Pile Rock Points	Contractor Requested	Approved
29	29R3	28				33	Revision to Phase 1 & 2 sanitary and storm connections at grade beams	Coordination	Approved
30	30	26				21	Revision to under-slab plumbing and inverts	Coordination	Approved
31	31	10				40	Revision to the fire and combination fire/smoke dampers	AHJ	Approved
32	32R1	14					Door frame material revisions along corridor 1165	Design Improvement	Not Accepted
33	33					24	Revised wood frame design for Jams	Cost Saving	Approved
34	34R4	21R3				29	Provide new grounding loop for new building service	AHJ	Approved
35	35R3	27R2				35	Delete deck mounted soap dispensers	Owner Requested	Approved
36	36R4	15R				117	Door hardware revisions to door 1147a	Coordination	Pending
37	37	13R				31	Janitor room door revisions	Coordination	Approved
38	38	29				22	Existing Service Plug Requirement	AHJ	Approved
41	41	24R1				32	Provide grilles on type 'O' fin radiation in trench in Auditorium 1005	Coordination	Approved
		30					After hours paving of East Parking Lot	Owner Requested	Cancelled
39	39	31					Additional curb at edge of existing parking area	Owner Requested	Cancelled
40	40R1	32R1				25	Revision to existing sanitary line	Site Condition	Approved
47	47R1	33		209 R		43	Structural revisions to Phase 1 framing, Phase 2 framing, pile caps and piles	Coordination	Approved
42	42R1	34				26	Water storage tank layout and structural revisions	Coordination	Approved
43	43	35R				61	Revision to North Wing elevator brackets for rail attachments	Coordination	Approved
53	53	36R2				44	Revision to brace frame VB105	Coordination	Approved
45	45	37				30	Revision to light fixtures P5 and P6	Coordination	Approved
48	48	38				37	Structural beam revisions at Block B roof terraces balconies	Coordination	Approved
49	49R2			36R1		60	Structural clarifications - structural steel and rebar shop drawings	Coordination	Approved
46				7R1		28	Provide slab Mounting brackets for smoke shelter	Site Condition	Approved
51	51R1	39				38	Add smoke detectors in corridors of RHA areas	Coordination	Approved
44R1				22		34	Provide additional steel modifications outlined in SI#22	Coordination	Approved
		40					Additional elevator controls	Coordination	Pending
56	56	41				45	Revision to sliding door frame details	Coordination	Approved
54	54	42				46	Provide fixed mirrors in Staff washrooms	Coordination	Approved
54R1	54R1	42				48	Correct the cost of fixed mirrors from CO#46	Coordination	Approved
52	52			39		39	Provide relay bases on smoke detectors related to door hold opens for SI#39	AHJ	Approved
55	55	43					Revise range hood colour	Owner Requested	Cancelled
57	57	44				47	Revision to L#2 & L#2-1 lavatory fixtures	Coordination	Approved
54	54R1			41		42	Remedial modifications to pile caps and grade beams - Phase 1	Site Condition	Approved
58	58	45					Revisions to operable window vent type	Coordination	Cancelled
60	60	46				52	Modifications to generator ESB breakers	Coordination	Approved
95	95	47				79	Revise office door locations, electrical from PC47	Owner Requested	Approved
72	72R3	47				73	Revise office door locations, typical millwork from PC47	Owner Requested	Approved
59	59	48R				49	Revisions to electrical to accommodate Kitchen Equipment Phase 1	Coordination	Approved
62	62R2	49				54	Typical Bedroom Mockup	Owner Requested	Approved
		50					Revise rated floor assembly ULC Listed Design No.	Cost Saving	Cancelled
		51				50	Revision to select light fixtures to alternate product	Design Improvement	Approved
65	65	52				57	Delete select cubical curtains and provide track breaks in patient lift tracks	Coordination	Approved
75	75R1	53				69	Electrical revisions for elevator connections	Coordination	Approved
		54					Revisions to interior expansion joints types	Coordination	Cancelled
68	68	55				56	Existing Water Room pull station	Coordination	Approved
67	67	56				55	Revision to brace frame VB205	Coordination	Approved
82	82R2	57R				78	Revision to biometric readers	Owner Requested	Approved
64	64				49	51	Tree Removal at End of Block B	Site Condition	Approved
66	66R1	58				68	Clarification to area drains	Coordination	Approved
77	77R1	59				85	Fiber optic connection to existing building	Coordination	Approved
78	78	60				63	Additional pot light in Bedroom Type "D"	Coordination	Approved
		61					Revision to clarify clay unit product	Discontinued Product	Pending
71	71	62R				59R	Modifications to elevator framing for door supports and additional pit ladder	Coordination	Approved
		63					Patching of existing asphalt drive-ways	Owner Requested	Cancelled
81	81	64				65	Flooring revisions	Coordination	Approved
80	80R2	65				84	Owner requested revisions to Kitchen Equipment	Owner Requested	Approved

73	73	66			62	Delete kitchen equipment soap and towel dispenser accessories	Owner Requested	Approved
126	126R2	67R3			115	Tie-in to existing fire alarm and PA systems	Coordination	Approved
87	87	68			70	Revision to louvres	Coordination	Approved
68	68	69			58	Patient lift system power supply covers	Owner Requested	Approved
83	83	70			67	Revision to stair guard assembly	Coordination	Approved
84	84	71			66	Revision to Ceramic tile type CT2.1 in select rooms	Owner Requested	Approved
74	74R1	72R			64	Temporary support angles for Block C structural frame	Coordination	Approved
69	69R1				71	Removal of existing foundations at electrical duct bank trench	Site Condition	Approved
76	76R3	61			72	Revision to clay unit masonry product	Coordination	Approved
		73				Revise solid surface finish colour on millwork M30 & M31	Owner Requested	Cancelled
		74				Additional structural support at 5th floor trench drain	Coordination	Pending
90	90	75R			74	Revised detail at expansion joint at gridline 23 between S & T/T.2.	Coordination	Approved
92	92				75	Revised rebar stirrups at elevator conduit duct bank	Coordination	Approved
93	93			148	76	Revision to window sill support material detail	Contractor Requested	Approved
102		76			86	Coring of Foundation for temporary generator connection	Coordination	Approved
101	101R3	76R2			91	Connection for Portable Genset and Load Bank Testing	Owner Requested	Approved
94	94	77			77	Revision to jockey pump electrical feed	Coordination	Approved
98	98	78			82	Revised wall depth in Laundry Rooms to accommodate 4" drain pipe	Coordination	Approved
108	108	79			111	Delete fire damper at return air duct in penthouse level	Coordination	Approved
97	97R1	80R			81	Revise wall thickness to accommodate pipe size	Coordination	Approved
96	96	81			83	Domestic booster pump power feed	Coordination	Approved
		82			156	Revision to Drew St. entrance sanitary & storm pipes for interferences	Coordination	Approved
105	105	83			88	Electric heaters for temporary heat in rooms at junction between Phase 1 and 2	Coordination	Approved
		84				Investigation for tie-in to existing PA system	Coordination	Cancelled
85	85			67	80	Ductwork revisions related to SI#67	Coordination	Approved
103	103R1	85			89	Additional louvre colour	Coordination	Approved
106	106	86			87	Chiller Support Frames	Coordination	Approved
112	112R1	87			96	Revise light fixture type U & U1	Coordination	Approved
114	114	88			94	Revise storm drain piping from the roof of Stair Shaft #5	Coordination	Approved
120	120R4	89			114	Add digital menl board connections at each dining area	Owner Requested	Approved
116	116	90			100	Additional roof anchors at chimney for Boiler #4	Coordination	Approved
		91			97	Revision to flooring materials in corridors and resident vestibules	Owner Requested	Approved
		92				Provide a permanent load bank for generator testing	Coordination	Pending
132	132R2	93			127	Revision for door controls	Coordination	Approved
117	117	94			93	Ground connection from pole to transformer	Coordination	Approved
104	104R2				90	Additional track components for lift track in room 5091 - Submittal 135	Coordination	Approved
111	111R1			91R2	92	Revision to ductwork related to ERV#1 and SI#91R2	Coordination	Approved
		95R				Typical resident wardrobe storage hinges	Owner Requested	Cancelled
121	121R2	96R			102	Typical resident room and washroom millwork revisions	Owner Requested	Approved
123	123R2	97R			101	Revision to resident room drapes	Owner Requested	Approved
		98				Additional lightning protection	Coordination	Cancelled
125	125R2	99R			103	Toggle switch at flusher disinfectant in soiled utility rooms	Coordination	Approved
135	135R1	100			105	Revise drainage for balcony/roof areas	Coordination	Approved
110	110R1			80	95	Costs associated with piping clarification in SI#80	Coordination	Approved
		101				Delete telephone cables between communications cabinets	Owner Requested	Cancelled
					53	Phase 2 Piling	Site Condition	Approved
129	129R1	102			104	Revision to Clean Utility Millwork M13	Owner Requested	Approved
134	134R2	103			112	Delete resident room lower entertainment boxes	Owner Requested	Approved
133	133	104			106	Revisions to Phase 2 Structural Steel	Coordination	Approved
136	136	105			118	Wanderguard elevator control tie-in	Coordination	Pending
					98	Asphalt deficiency warranty extension	Deficiency Reconciliation	Approved
127	127				99	CSA IPAC training course	Contractor Requested	Approved
139	139R	106			109	Revision to Block D tub rooms	Coordination	Approved
148	148R1	107			122	Support posts for med sled system in stairwells	Owner Requested	Approved
141	141	108			108	Revise outlet locations in Type C Bedrooms	Owner Requested	Approved
140	140				107	Delete siding band detail at Penthouse	Cost Saving	Approved
137	137				110	Slab edge firestop detail revision	Coordination	Approved
145	145				113	Extent of slab edge at curtain wall block C - Phase 1	Coordination	Approved
		109R				Clarification to temporary soffit and heating details	Cancelled	Pending
146	146	110			116	Add door 5136 and associated hardware	Coordination	Approved
147	147R1	111R			135	Revisions to communication cabinets racks and distribution	Coordination	Approved
150	150	112			123	Radiant heater piping enclosures	Coordination	Approved
151	151	113			119	Revisions to Resident Washrooms to Accommodate Plumbing Drain	Coordination	Approved
152	152R1	114			126	Revisions to water room door hardware	Coordination	Approved
156	156	116R			121	Revision to handrails and base bumpers	Coordination	Approved
153	153				129	Revision to cabinet locks	Owner Requested	Approved
154	154			193		Delete Sprinkler Control Valve	Cost Saving	Approved
158	158	117			124	Add temporary heat trace system to pipes at underside of server 2078 & 2086	Coordination	Approved
157	157	118			128	Phase 1 - Roof level sun control outrigger support	Coordination	Approved
160	160	119R			132	Kill switch for Ground Floor Server 1067	Coordination	Approved
159	159				125	Revise millwork pulls	Cost Saving	Approved
163	163	120			133	Additional exit signs at double egress doors	Coordination	Approved
162	162	121R			134	Add end enclosures to sneeze guards	AHJ	Approved
		122				Brick support at level 2 balcony/roof	Coordination	Pending
					130	Delay Claim Settlement	Delay Claim	Approved
148	149				131	Additional cubicle curtains Phase 2	Coordination	Approved
		123				Replace damaged trees by winter salt at highway	Site Condition	Cancelled
168	168R	124			138	Circuiting and clarifications for pumps P6, P7, P20 & P21	Coordination	Approved
167	167				136	Revision to hardware on doors 1018a, 1030b, 1165	Coordination	Approved
169	169R	125			137	Revision to soffit detail at 1064 & 1075	Coordination	Approved
		126				Add hot water recirculation line to washers	Design Improvement	Cancelled
		127			140	Generator shore power circuit	Coordination	Approved
		128			141	Revision to 5th floor Dining Windows & exhaust duct	Coordination	Approved
		129			142	Rework roof drain above 5th floor balcony	Coordination	Approved
175	175R	130R			143	Revised - Insulation tie-in at temporary wall to curtainwall	Coordination	Approved
171	171			135	139	Credit for revisions to PRV valves from SI#135	Cost Saving	Approved

		131				Revised - Gas detection in generator room #6011	Regulatory Change	Pending
		132			144	Water room drywall revision	Coordination	Approved
				137		Clarification to handrail corners	Coordination	Approved
				138		Composity Slab Crack remediation	Coordination	Approved
				142		Ductwork revisions at Chapel 1027	Coordination	Approved
				141		Revised - Location of Electrical Panel in Janitor Rooms	Coordination	Approved
				143		Revision to bulkheads at corridor 1032	Coordination	Approved
		133			146	Revision to balcony ceiling panels at tapered beams	Owner Requested	Approved
				144R(2)		Revised (2) - Temporary link connection details	coordination	Approved
				145		Clarification to boiler breaker feeds and temp link heaters	coordination	Approved
				146		Revise rating at column 12.1-F	coordination	Approved
	177			141R	145	Reframing and hardware revision relative to SI#141R	coordination	Approved
				147		Clarification to typical windows drainage	coordination	Approved
181	181	134			147	Add Handrails to link	Architect omission	Approved
				148		Clarification to shaft bottom closure location	coordination	Approved
				149		Clarification to penthouse glycol tank wiring	coordination	Approved
				150		Revision to fireplace hearth stone in 5115	coordination	Approved
				151		Cancelled: Miscellaneous Structural Clarifications	coordination	Approved
180R				144R2	148	Temporary Link Connection details	coordination	Approved
				152		Revisions breakers and raceway at IT Room 6003	coordination	Approved
					149	Gas detection controller in generator room 6011	coordination	Approved
				153		Austco Nurse Call alert info	coordination	Approved
				154		Revised FHC location main floor phase 1	coordination	Approved
		135			152	Modify alternating tread ladder construction in penthouse	coordination	Approved
				155		Revision to dryer surround opening dimensions	coordination	Approved
					150	Add Handrails to link (2nd part)	coordination	Approved
		136			151	Temporary cladding at lounge bump-out to existing construction	coordination	Approved
				156		Revisions 2 Clarification to gypsum ceilings in stairwells	coordination	Approved
				157		Clarification to balcony soffit heights	coordination	Approved
		137			154	Provide cricketed backslope insulation between ERV#1 and MUA#2	Percon	Approved
		138			155	Provide keypad locksets on Resident laundry room doors	Owner Requested	Approved
		139				Cancelled - Provide range hood in gathering space kitchen 5116a	Owner Requested	Approved
		140			153	Millwork revisions for site coordination issues	coordination	Approved
	191			158	159	Furr-out around FA panel in Med room 1070	coordination	Approved
				159		Revision to ceilings bulkheads in corridor 5082 and 5099	coordination	Approved
				160		Revised - Ceiling height in corridor 5081	coordination	Approved
				141	157	Modify stainless steel count 2078	coordination	Approved
				161		Revision to fireplace hearth stone in 5115	coordination	Approved
	192	142			160	Revised counter support at M60 under counter fridge	Owner Requested	Approved
193R1	143				165	Temporary Cladding of columns exposed to exterior in P1	coordination	Approved
				162		Revision to shower floor drains for sheet flooring	coordination	Approved
194R1	144				158	Modify rated wall at Room 5115 to suit piping	coordination	Approved
				163		Revisions to door frame protection	coordination	Approved
				164		Revised 2: Relocate Shower room storage cabinets	coordination	Approved
		145				Cancelled:Add LCD Austco annunciator displays for nurse call in P1	coordination	Approved
				165		Clarifications on IT room 6003 panel terminations and rack equipment locations	coordination	Approved
196	146				162	Horizontal cable management and access control data drop	coordination	Approved
				166		Drywall bulkhead control joint locations	coordination	Approved
				167		Clarification to expansion joint details	coordination	Approved
						Cancelled: Add closure panel to back pans on 3rd floor curtainwall	coordination	Approved
	202R1	148			166	Door hardware revisions	Owner request/coordination	Approved
				168		Revised Kitchen hood in gathering Space kitchen	coordination	Approved
				169		Install heat pump in shower room 5105	coordination	Approved
195R1	149	164R2			161	Revised: Filter panels and relocated upper cabinets of SI#164 Revised 2	coordination	Approved
197	150R			171	163	Wall closure at soffit construction in Janitor Room 1065	coordination	Approved
				170		Revision to cubical curtains in tub rooms	coordination	Approved
				172		Revised Closure at hopper fixture SS#2 base to wall	coordination	Approved
		151				Revise fireplace hearth material	coordination	Approved
199	152				164	Revised Sentronic closers to 24V	coordination	Approved
	153				167	Revision to ceiling in Lobby 5002	coordination	Approved
				175		Installation of TV mounts in residents rooms	as per contract	Approved
				174		Clarification on location of fireplace switches	coordination	Approved
				173	169	Revision to BF operator buttons	coordination	Approved
		154			168	Cabinet lock revisions for keying	owner request	Approved
				176		Austco nomenclature and IT info clarification	coordination	Approved
	205R4	155R2			188	Revised: Revision to storm line serving existing building at Apple Wing	Design Improvement/coordination	Approved
				177		Ceiling height revisions in corridors 1030 1032	coordination	Approved
				178		Comms cabinet in block c level 5	Design Improvement	Approved
				179		Clarifications for interferences at clean-out access doors	coordination	Approved
				180		Clarification for quantity of lockers in staff lockers	coordination	Approved
		156				Revise colour on P2 exterior louvre	Coordination	Approved
		157			171	Revised Temporary fire department connection extension	Authority Having Jurisdiction	Approved
	209	158			172	Add Smoke detector in control room 1020	Authority Having Jurisdiction	Approved
				181		Delete light fixtures over M17 in rooms 1064 and 1075	coordination	Approved
	207				170	Extend thresholds at balcony doors	coordination	Approved
	211	159	4		173	Relocate P3 fire hydrant to P1	Coordination	Approved
		160	1		177	P1 temporary exit signage	Coordination	Approved
	214	161	2		180	Flow switch, supervised valve and ATS wiring revision	Coordination	Approved
	212	162			174	Stairwell signage revision	Coordination	Approved
		163				Cancelled Add countertop infill at rethern ovens in servery millwork	Coordination	Approved
218R	164					Revised - Relocate main floor pot lights conflicting with memory box millwork	Coordination	approved

	216	165				179	Additional heaters in temporary space transition areas	coordination	approved
		166				175	Cancelled Additional sign holders for IPAC	client request	under review
	221	167		182		181	Delete Remove Illuminated exit sign glass at doors 1063, 1076, 1064	coordination	approved
			3			190	Revise stairwell light fixture type KS in phase	ministry	approved
				184			Replace pumps P#20 & 21	coordination	approved
	220					176	Add closers to link doors	coordination	approved
	236R1	168R				214	Existing generator modifications and replacement oil tank pad	coordination	approved
				185			Revised ERV 1-4 Operation Clarification	coordination	approved
				186			Existing generator fuel tank upgrade clarification	coordination	approved
		169			227R2	187	Millwork modifications for kitchen sink drains and kitchen equ ventilation	Design Improvement	approved
	223R1				260	178	CO 156 referenced - East parking storm interface with light pole	coordination	approved
	232	170				186	Corner guards at elevator door jams	customer request	approved
				188			Fold down grab bar material order	code deficiency	approved
				189			Dishwasher fan control	coordination	approved
	224R1			190			Revised Repair wall finishes at fold-down grab bar removals	code deficiency	approved
	224R1			191			Fold down grab bar carrier anchoring detail	code deficiency	approved
				192			additional soiled utility room signs	Design Improvement	approved
	234	171				199	revised additional notifier paging relay	owner requested	approved
	230	172				184	Add med fridge outlet to med room	owner requested	approved
	231	173				185	add hose bib in janitor 1065	owner requested	approved
	233	174				202	Revise stairwell door wall stops to floor stops	coordination	approved
			4				Replaced combination faucet eyewash stations with faucets only	customer request	approved
	226					182	fold down shower benches in shower rooms	coordination	approved
				193R2			Revise lift track location above tubs	coordination	under review
				194			Clarification to wanderguard blue integration with access control system	coordination	approved
		175					Revise stair 5 door card readers wit combination keypad	customer request	cancelled
				195			Clarification to snow removal plan on A600	coordination	approval
	261	176				215	Revised slab reinforcing detail for P2	Design Improvement	approved
	237	177				191	Additional HID access cards	customer request	approved
		178					Provide wall switch for F#7 in hair salon 1103	customer request	approved
				196			Accepted alternate light fixtures P2	Design Improvement	approved
		179					Revised light fixtures type KS in P2 stairwells	Design Improvement	approved
		180					provide punch-pad locks on control room 1020 and hair salon 1103	customer request	cancelled
	243	181				213	Revise combination eye wash stations in P2	customer request	approved
				197			Clarification to Main floor coffee maker receptacles	customer request	approved
				200			Revision to P2 shaft E dimensions	Design Improvement	approved
	250	185		271		198	Cap heating pipes in basement to accommodate demolition of building wings	coordination	approved
				267 268 246					
		184R				197	Revisions to address electrical distribution issues discovered in demolition areas	coordination	approved
		186			265 245	196	Relocate existing distribution panel x and f	coordination	approved
		188			273	204	Revisio to tunnel (crawl space) sprinkler piping	coordination	approved
	248	187				200	additional asbestos pipe removals in basement	coordination	approved
	249					203	Increase to builders risk coverage P2	owner request	approved
		189					Additional Cameras in dining area	owner request	cancelled
		190					P2 additional cameras	owner request	
	254		5 CDSR			205	Temporary electric heaters and ventilation grilles for junction points from P1 to P2	coordination	approved
		191					Revision to BAS and Fire Alarm alert supply air shutdown sequencing	Design Improvement	approved
	259	192				207	Relocated sanitary pipe in demolition area insulation cover	coordination	approved
	260	193				208	Additional continuous insulation on temporary exterior walls P2	Design Improvement not owner request	approved
	253	183				206	Delete hopper service sinks SS#2 in Soiled Utility rooms in P2	Owner/authorities	approved
				202			Revise faucet aerators in P2		approved
				203			Updated rates for testing services under cash allowances		approved
	250	185				201	Heating piping isolation	site coordination	approved
		194					Revision to P2 CS#2 counter sinks and faucets	client request	
		195					Revision to skylight curb framing	design	
	263	196				209	Revision to canopy framing at gridline Y	coordination	approved
				204			Clarification to wall finish and flashing detail at canopy along gridline Y		
	265			205		210	Clarification to temporary stormwater pipe from Maple Wing to CBMH2-5	site coordination	approved
				206R			Revised - Phase 2 pre-piling and vibration monitoring		approved
	264		5 CDSR			211	additional ventilation grilles from CD 5 Rev	coordination	approved
	255					212	provide double tap functionality on card readers	owner request	approved
	284			207			ref SI 22 and 24 - P2 Grade beam and foundation clarifications	site coordination	approved
	287			210			Clarification to detail 170r/D2 from SI#31	site coordination	
	284	199				220	Structural Clarifications relative to RF1284	site coordination	approved
	266R	198				216	Revision pile cap and grade beam located at gridline 6Y	site coordination	approved
				212			Revisions to P2 piles for out of tolerance	site coordination	approved
	236R1	168R				214	Existing generator modifications and replacement oil tank pad		
	268	201				217	Modify projecting beam for piling conflict	design	approved
						218	CO 53 P2 pile splicing up to June 22 2026	site coordination	approved
	276	202				221	HVAC BMS control sequence revision for dehumidification	Mechanical request	approved
						219	CO 53 P2 pile splicing up to June 23-30 2026	site coordination	approved

Date Issued	Quote Sent	Approval Date	Quoted	Approved	Contract Time (days)
18-02-22	17-03-22	28-03-22	\$34,553.53	\$34,553.53	
17-02-22	17-03-22	28-03-22	\$4,919.20	\$4,919.20	
30-03-22	30-03-22	05-04-22	\$29,846.88	\$29,846.88	
30-03-22	30-03-22	05-04-22	\$282,579.86	\$282,579.86	
15-03-22	07-04-22	06-05-22	\$4,677.20	\$4,677.20	
28-03-22	22-04-22	25-04-22	\$863.50	\$863.50	
21-04-22	25-04-22				
05-05-22	06-05-22	06-05-22	\$8,607.50	\$8,607.50	
28-03-22	16-01-23	19-01-23	\$3,756.50	\$3,756.50	
29-03-22	09-05-22	16-05-22	(\$1,361.00)	(\$1,361.00)	
07-04-22	09-05-22	27-05-22	(\$6,000.00)	(\$6,000.00)	
N/A	19-05-22	01-06-22	(\$11,906.00)	(\$11,906.00)	
N/A	09-05-22				
12-04-22	16-05-22	01-06-22	\$5,585.25	\$5,585.25	
02-12-22	06-12-22	10-01-22	\$4,539.70	\$4,539.70	
21-04-22	20-05-22	27-06-22	\$70,326.38	\$70,326.38	
27-04-22	19-05-22	01-06-22	\$6,046.70	\$6,046.70	
13-05-22	20-05-22	29-06-22	\$7,885.44	\$7,885.44	
27-04-22	25-05-22	01-06-22	\$15,888.40	\$15,888.40	
25-04-22	30-05-22	10-06-22	\$1,512.50	\$1,512.50	
22-06-22	08-07-22	22-07-22	(\$6,650.00)	(\$6,650.00)	
23-06-22	06-07-22				
16-08-22	15-09-22	22-09-22	\$3,454.00	\$3,454.00	
19-08-22	24-10-22	27-10-22	(\$8,416.88)	(\$8,416.88)	
03-08-22	05-08-22	11-08-22	\$42,426.23	\$42,426.23	
02-06-22	09-08-22	11-08-22	\$6,702.30	\$6,702.30	
15-09-22	28-09-22	05-10-22	(\$66,054.48)	(\$66,054.48)	
03-08-22	12-08-22	12-08-22	\$98,826.40	\$98,826.40	
03-08-22	09-11-22	22-11-22	\$21,724.63	\$21,724.63	
26-07-22	18-08-22	22-09-22	\$15,196.50	\$15,196.50	
26-04-22	15-09-22	26-01-23	\$134,858.85	\$134,858.85	
31-08-22	31-08-22				
09-09-22	28-09-22	05-10-22	(\$12,750.00)	(\$12,750.00)	
22-08-22	28-10-22	08-11-22	\$77,892.15	\$77,892.15	
21-11-22	05-12-22	10-01-22	(\$4,081.00)	(\$4,081.00)	
12-10-22	18-04-24	29-04-24	\$10,606.20	\$10,606.20	
19-09-22	19-09-22	10-11-22	\$4,785.00	\$4,785.00	
31-08-22	23-09-22	10-10-22	\$2,414.10	\$2,414.10	
22-09-22	17-10-22	15-11-22	\$23,009.80	\$23,009.80	
16-09-22					
16-09-22	28-09-22				
21-09-22	29-09-22	06-10-22	\$61,577.36	\$61,577.36	TBD
23-09-22	11-01-23	22-01-23	\$37,038.71	\$37,038.71	4
26-09-22	14-10-22	27-10-22	\$3,597.83	\$3,597.83	
07-10-22	20-06-23	27-06-23	\$11,964.96	\$11,964.96	
09-11-22	13-12-22	26-01-23	\$9,497.44	\$9,497.44	
11-10-22	31-10-22	08-11-22	\$2,369.33	\$2,369.33	
20-10-22	13-12-22	10-01-23	\$969.52	\$969.52	
20-01-23	10-03-23	28-06-23	\$2,768.37	\$2,768.37	
17-10-22	25-10-22	01-11-22	\$1,050.68	\$1,050.68	
08-11-22	13-12-22	10-01-23	\$5,258.00	\$5,258.00	
27-07-22	16-11-22	22-11-22	\$3,300.11	\$3,300.11	
07-12-22					
21-12-22	08-02-23	28-02-23	\$8,783.50	\$8,783.50	
10-01-23	03-02-23	28-02-23	\$7,507.50	\$7,507.50	
10-01-23	03-03-23	21-03-23	(\$2,035.00)	-\$2,035.00	
08-11-22	13-12-22	10-01-23	\$3,014.00	\$3,014.00	
18-01-23					
18-01-23	17-01-23	21-02-23	\$5,193.10	\$5,193.10	
28-11-22	10-01-23	20-01-23	\$14,145.87	\$14,145.87	4
06-02-23					
07-02-23	24-03-23	03-05-23	\$19,405.10	\$19,405.10	
23-03-23	08-09-23	09-09-25	\$10,312.50	\$10,312.50	
15-08-23	15-08-23	07-05-24	\$11,985.60	\$11,985.60	
14-02-23	17-03-23	22-03-23	\$501.60	\$501.60	
09-03-23	03-05-23	06-06-23	\$75,577.95	\$75,577.95	
22-03-23					
22-03-23	20-04-23	26-04-23	\$0.00	\$0.00	
29-03-23	12-05-23	01-06-23	(\$5,382.50)	(\$5,382.50)	
30-03-23	29-06-23	03-08-23	\$18,212.70	\$18,212.70	
30-03-23					
05-04-23	17-05-23	23-05-23	\$1,142.90	\$1,142.90	
17-04-23	12-05-23	18-05-23	\$1,164.02	\$1,164.02	
18-04-23	01-09-23	25-09-23	-\$21,023.00	-\$21,023.00	
03-11-22	20-04-23	26-04-23	\$2,117.50	\$2,117.50	
20-04-23	19-07-23	27-07-23	\$25,942.40	\$25,942.40	
02-05-23	25-07-23	12-10-23	\$10,118.90	\$10,118.90	
02-05-23	26-06-23	04-07-23	\$2,865.50	\$2,865.50	
09-05-23					
23-05-23	05-06-23	27-06-23	\$66,131.08	\$66,131.08	2
23-05-23					
25-05-23	07-07-23	20-07-23	\$7,090.72	\$7,090.72	
25-05-23	22-09-23	03-10-23	\$68,113.10	\$68,113.10	

29-05-23	20-06-23	27-06-23	(\$2,670.00)	(\$2,670.00)
30-05-23	21-03-24	12-04-24	\$18,950.80	\$18,950.80
30-05-23	02-08-23	08-08-23	\$660.00	\$660.00
01-06-23	05-06-23	22-06-23	\$10,222.30	\$10,222.30
06-06-23	19-07-23	26-07-23	\$726.00	\$726.00
15-06-23	19-07-23	25-07-23	\$0.00	\$0.00
13-06-23	28-06-23	04-07-23	\$10,563.30	\$10,563.30
14-06-23	07-07-23	09-08-23	\$10,095.80	\$10,095.80
09-05-24	26-06-24	12-08-24	\$55,860.00	\$55,860.00
12-07-23				
12-07-23				
12-07-23	14-08-23	24-08-23	\$8,513.40	\$8,513.40
18-07-23	23-08-23	30-08-23	\$1,036.20	\$1,036.20
23-08-23	29-08-23	05-09-23	\$3,312.89	\$3,312.89
25-07-23	03-10-23	11-10-23	\$3,850.00	\$3,850.00
06-02-24	22-02-24	12-03-24	\$116,723.25	\$116,723.25
26-07-23	01-09-23	12-09-23	\$5,904.80	\$5,904.80
27-07-23	19-09-23	03-10-23	\$246.50	\$246.50
31-07-23	24-10-23	21-03-24	(\$497.00)	(\$497.00)
03-08-23	19-09-23	03-10-23	\$3,090.10	\$3,090.10
23-08-23	13-09-23	02-10-23	\$6,792.50	\$6,792.50
28-08-23	11-02-25	25-02-25	\$54,487.51	\$54,487.51
15-09-23	10-09-23	24-10-23	\$5,335.90	\$5,335.90
15-09-23				
06-06-23	02-08-23	25-09-23	\$1,439.90	\$1,439.90
02-10-23	30-10-23	10-11-23	\$3,300.00	\$3,300.00
02-10-23	17-10-23	18-10-23	\$42,145.73	\$42,145.73
17-10-23	29-11-23	07-01-24	\$2,753.30	\$2,753.30
26-10-23	14-11-23	05-12-23	\$8,269.80	\$8,269.80
31-10-23	01-04-24	12-04-24	\$15,745.40	\$15,745.40
01-11-23	20-11-23	10-01-24	\$35,019.60	\$35,019.60
08-11-23	22-11-23	07-01-23	\$0.00	\$0.00
08-11-23				
10-11-23	08-05-24	23-05-24	\$55,073.65	\$55,073.65
14-11-23	24-11-23	27-11-23	\$3,122.90	\$3,122.90
30-05-23	31-10-23	10-11-23	\$2,448.60	\$2,448.60
15-09-23	16-11-23	20-11-23	\$4,701.40	\$4,701.40
20-11-23				
22-11-23	09-01-24	15-01-24	\$28,778.20	\$28,778.20
22-11-23	08-01-24	10-01-24	\$4,059.00	\$4,059.00
27-11-23				
29-11-23	11-01-24	15-01-24	\$1,651.10	\$1,651.10
29-11-23	15-02-24	27-02-24	\$19,183.78	\$19,183.78
15-08-23	30-11-23	14-12-23	\$22,236.50	\$22,236.50
19-12-23				
08-01-24	08-01-24	10-01-24	\$0.00	\$0.00
22-12-23	24-01-24	30-01-24	(\$29,960.00)	(\$29,960.00)
02-01-24	15-03-24	03-04-24	(\$112,848.00)	(\$112,848.00)
04-01-24	02-02-24	27-02-24	\$13,369.24	\$13,369.24
08-01-24	17-04-24	29-04-24	\$32,157.40	\$32,157.40
06-12-23	14-12-23	11-01-24	(\$7,500.00)	(\$7,500.00)
10-11-23	02-01-24	11-01-24	(\$550.00)	(\$550.00)
24-01-24	26-02-24	07-03-24	\$7,681.30	\$7,681.30
31-01-24	01-05-24	07-05-24	\$53,607.07	\$53,607.07
08-02-24	23-02-24	07-03-24	\$1,907.40	\$1,907.40
21-02-24	21-02-24	27-02-24	(\$10,600.00)	(\$10,600.00)
09-02-24	04-03-24	07-03-24	\$39,165.00	\$39,165.00
22-03-24	22-03-24	04-04-24	\$3,637.92	\$3,637.92
07-03-24				
04-03-24	05-04-24	26-04-24	\$11,698.50	\$11,698.50
14-03-24	02-07-24	29-07-24	\$22,195.00	\$22,195.80
14-03-24	22-04-24	22-05-24	\$9,624.86	\$9,624.86
22-04-24	22-04-24	29-04-24	\$5,564.06	\$5,564.06
20-03-24	07-05-24	23-05-24	\$8,929.80	\$8,929.80
02-05-24	01-05-24	07-05-24	\$14,213.38	\$14,213.38
24-04-24	24-04-24	24-05-24	\$1,540.57	\$1,540.57
01-05-24	24-04-24	07-05-24	(\$500.00)	(\$500.00)
08-04-24	08-05-24	15-05-24	\$21,541.30	\$21,541.30
11-04-24	06-05-24	24-05-24	\$29,342.14	\$29,342.14
13-05-24	30-05-24	06-06-24	\$2,971.10	\$2,971.10
10-05-24	10-05-24	23-05-24	(\$4,132.80)	(\$4,132.80)
29-05-24	11-06-24	23-07-24	\$22,341.00	\$22,341.00
03-06-24	12-06-24	23-07-24	\$10,373.00	\$10,373.00
04-06-24	04-06-24	06-06-24	\$317,200.00	\$317,200.00
17-04-24	17-04-24	29-05-24	\$10,670.00	\$10,670.00
08-07-24	19-07-24		\$34,672.55	
18-07-24	09-08-24	29-08-24	\$1,821.00	\$1,821.60
22-07-24	22-07-24	29-07-24	\$1,056.00	\$1,056.00
22-07-24	07-08-24	14-08-24	\$5,908.76	\$5,908.76
22-07-24		11-09-24		\$0.00
07-08-24	03-09-24	19-09-24	\$6,043.40	\$6,043.40
13-08-24	09-09-24	19-09-24	\$20,700.61	\$20,700.61
19-08-24	11-09-24	19-09-24	\$4,275.35	\$4,275.35
19-09-24	24-09-24	03-10-24	\$5,417.50	\$5,417.50
18-07-24	15-08-24	29-08-24	(\$4,964.00)	(\$4,964.00)

06-11-24					
19-09-24	29-09-24	04-10-24	\$1,045.44	\$1,045.44	
24-07-24					
14-09-24					
12-09-24					
01-10-24					
17-09-24					
21-10-24	22-10-24	29-10-24	\$0.00	\$0.00	
16-10-24					
08-10-24					
10-10-24					
08-10-24	15-10-24	21-10-24	\$1,364.66	\$1,364.66	
22-10-24					
20-11-24	20-11-24	20-11-24	\$5,268.77	\$5,268.77	
30-10-24					
06-11-24					
19-11-24					
02-04-25					
15-11-24	02-12-24	10-12-24	\$10,226.30	\$10,226.30	
20-11-24					
02-12-24	02-12-24	10-12-24	\$3,942.40	\$3,942.40	
09-12-24					
11-12-24					
12-12-24	30-01-25	07-02-25	\$5,830.00	\$5,830.00	
06-01-25					
17-12-25	15-12-25	20-12-25	\$4,548.50	\$4,548.50	
06-01-25	30-01-25	13-01-25	\$12,562.00	\$12,562.00	
11-03-25					
14-01-25					
15-01-25	30-01-25	07-02-25	\$1,650.00	\$1,650.00	
16-01-25	30-01-25	07-02-25	\$4,455.00	\$4,455.00	
11-03-25					
22-01-25	30-01-25	07-02-25	\$1,670.35	\$1,670.35	
30-01-25	11-03-25	25-03-25	\$1,247.07	\$1,247.07	
03-03-25					
30-01-25					
10-02-25	05-03-25	13-03-25	\$0.00	\$0.00	
12-02-25					
12-02-25	11-03-25	25-03-25	\$2,694.91	\$2,694.91	
12-02-25	08-04-25	15-04-25	\$10,961.13	\$10,963.13	
12-02-25					
25-03-25	25-03-25	25-03-25	\$4,923.41	\$4,923.41	
01-02-29					
24-03-25					
15-04-25					
25-02-25					
24-02-25	01-04-25	01-04-25	\$4,105.20	\$4,105.20	
03-03-25					
04-03-25					
07-04-25					
10-03-25	09-04-25	15-04-25	\$20,851.60	\$20,851.60	
11-03-25					
11-03-25					
24-03-25	18-03-25	04-04-25	\$804.65	\$804.65	
20-03-25	02-04-25	02-04-25	\$3,241.99	\$3,241.99	
17-03-25					
08-09-25					
24-03-25					
24-03-25	07-04-25	07-04-25	\$6,264.50	\$6,264.50	
25-03-25	09-04-25	15-04-25	\$0.00	\$0.00	
15-04-25					
02-04-25			\$55,094.46	\$55,096.46	
02-04-25	02-04-25	05-05-25	\$856.90	\$856.90	
17-04-25	17-04-25	27-04-25	\$8,505.09	\$8,505.09	
28-04-25					
06-10-25	21-10-26	02-03-26	\$81,623.25	\$81,623.25	
06-05-25					
14-05-25					
14-05-25					
14-05-25					
22-05-25					
23-05-25	23-05-25	04-06-25	\$9,400.60	\$9,400.60	
29-05-25	29-05-25	23-06-25	\$1,578.50	\$1,578.50	
29-05-25					
29-05-25	29-05-25	02-06-25	\$1,650.00	\$1,650.00	
04-06-25	04-06-25	23-06-25	\$20,973.70	\$20,973.70	
11-06-25	17-06-25	02-09-25	\$4,642.00	\$4,642.00	
11-06-25	17-06-25	18-06-25	\$9,350.00	\$9,350.00	
12-06-25	30-06-25	08-07-25	\$2,005.58	\$2,005.58	
09-09-25					
08-10-25	08-10-25	08-10-25	\$1,092.30	\$1,092.30	

	08-07-25	18-09-25	18-09-25	\$3,290.10	\$3,290.10	
	09-09-25			\$12,510.42		
	22-09-25	22-09-25	26-09-25	\$2,886.95	\$2,886.95	
	24-07-25	24-07-25	16-11-25	\$26,994.61	\$26,994.61	
	13-08-25					
	12-08-25	12-08-25	18-08-25	\$2,118.60	\$2,118.60	
	25-08-25	15-04-26	05-05-26	\$35,879.05	\$35,879.05	
	11-09-25					
	27-08-25					
	03-09-25	16-10-25	27-10-25	\$38,332.29	\$38,332.29	
	29-08-25	29-08-25	29-08-25	\$17,908.00	\$17,908.00	
	03-09-25	09-10-25	09-10-25	\$4,259.20	\$4,259.20	
	04-09-25			\$49,401.00		
	09-09-25					
	09-09-25					
	09-09-25					
	11-09-25					
	08-10-25	13-01-26	13-01-26	\$11,117.70	\$11,117.70	
	16-09-25	09-10-25	09-10-25	\$3,006.30	\$3,006.30	
	17-09-25	09-10-25	09-10-25	\$4,759.70	\$4,759.70	
	18-09-25	10-10-26	02-03-26	\$1,613.70	\$1,613.70	
	23-09-25					
	24-09-25	24-09-25	24-09-25	\$4,163.50	\$4,163.50	
	10-10-25					
	29-10-25					
	03-11-25	03-11-25	19-02-26	\$10,237.70		
	11-11-25					
	11-11-25	17-04-26	20-05-26	\$32,862.69	\$32,862.69	
	18-11-25	18-11-25	24-11-25	\$2,963.40		
	19-11-25					
	26-11-26					
	26-11-26					
	01-12-26		19-02-26			
	03-12-26	08-04-26	05-05-26	\$3,505.70	\$3,505.70	
	09-12-26					
	16-12-26					
	23-12-26	12-01-26	13-01-26	\$3,114.10	\$3,114.10	
	19-12-26	01 6 2026	09-01-26	\$6,767.20	\$6,767.20	
	23-12-26	01 6 2026	09-01-26	\$12,612.60	\$12,612.60	
	14-01-26	14-01-26				
	14-01-26	14-01-26	26-01-26	\$4,702.50	\$4,702.50	
	16-01-26	16-01-26	19-01-26	\$21,421.74	\$21,421.74	
	20-01-26		19-02-26			
	20-01-26					
	26-01-26	06-02-26	13-02-26	\$13,261.78	\$13,261.78	
	26-01-26					
	23-02-26	23-02-26	09-03-26	\$900.83	\$900.83	
	24-02-26	24-02-26	09-03-26	\$15,262.50	\$15,262.50	
	12-02-26	12-02-26		(\$4,418.00)	(\$4,418.00)	
	18-02-26					
	23-02-26					
	16-01-26	16-01-26	24-02-26	\$5,073.20	\$5,073.20	
	24-02-26					
	24-02-26					
	24-02-26	24-02-26	21-04-26	\$798.00	\$798.00	
	04-03-26					
	25-03-26	01-04-26	21-04-26	\$5,263.50	\$5,263.50	
	08-04-26					
	08-04-26	08-04-26	21-04-26	\$1,714.50	\$1,714.50	
	08-04-26	08-04-26	21-04-26	\$2,395.80	\$2,395.80	
	13-04-26					
	27-04-26	30-07-26	11-08-26	\$4,138.24	\$4,138.24	
	01-05-26	01-05-26	01-05-26	\$6,883.32	\$6,883.32	
	16-06-26					
	21-05-26	21-05-26	22-05-26	\$12,325.06	\$12,325.06	
	29-06-26	29-06-26	13-07-26	\$100,614.15	\$100,614.15	
	05-08-26	05-08-26	21-08-26	\$15,646.40	\$15,646.40	
	14-07-26	14-07-26	11-08-26	\$1,863.23	\$1,863.23	

Board of Management Meeting

August 27, 2026

CLINICAL SERVICES – Mel Cross, RN, Director of Care

Overall Overview

Clinical Services continued to focus on workforce stabilization, regulatory compliance and improvement across key clinical programs during July. Progress was demonstrated in annual physical completion, wound care oversight, bathing compliance and Nurse Practitioner recruitment, while registered staff vacancies and agency utilization remain the primary operational and financial pressures.

Staffing and Workforce Stability

PSW staffing remains stable, with no vacant lines.

RN recruitment has progressed, with 1 full-time and 1 part-time RN currently in orientation. A second full-time RN will begin orientation next month. Once onboarding is completed, these hires are expected to resolve the current RN vacancies.

RPN staffing remains more challenging. Six agency RPNs are currently being utilized to maintain safe resident care coverage while recruitment and onboarding of internal staff continues. Agency utilization remains a significant budget pressure and reducing this reliance continues to be a priority.

The Clinical Administrative Assistant also submitted her resignation in July to pursue an opportunity more closely aligned with her personal goals and future endeavours.

Ministry and Compliance

The Ministry completed an inspection in July focused on air conditioning requirements and associated Policies and Procedures.

The inspection resulted in two Written Notices, primarily related to wording within resident care plans and ensuring individual resident preferences are clearly captured and reflected in the plan of care. Follow-up work is underway to strengthen care planning language and reinforce expectations with staff.

Critical Incidents

A total of 3 Critical Incidents were submitted in July, continuing the lower incident volume seen during the second quarter. Two incidents involved resident-to-resident abuse, including one occurrence within the BSTU, while the third involved a fall resulting in injury. Incident trends continue to be reviewed for opportunities to strengthen prevention strategies and resident safety.

Program Goal and Evaluation Updates Medical Services

Recruitment of a Second Nurse Practitioner

The six-week Nurse Practitioner student placement was successfully completed and provided an opportunity to assess clinical ability, organizational fit and interest in long-term care. A full-time position has been offered contingent on successful completion of registration requirements, and the candidate has accepted. A fall 2026 start is anticipated.

Secure Conversation Efficiencies

Work continues to improve the quality and efficiency of communication with prescribers. Staff feedback has informed education and process changes, and supporting materials have been developed and distributed. A non-urgent communication tracker has also been introduced to provide a more appropriate pathway to communicate these types of resident concerns that do not require immediate prescriber response.

Annual Physical Examinations

Prescribers completed 24 annual physical examinations in July, bringing the year-to-date completion rate for active residents to 78.1%. The overall trend continues to move upward, although the percentage remains fluid as admissions and discharges occur. Improvements to the tracking process are also underway to strengthen accuracy and future trending.

Nursing and Personal Care

Bathing Compliance

Bathing compliance continues to demonstrate sustained improvement. The home has maintained a 100% bathing attempt rate, with no unrecovered missed bath since April. The current focus has shifted toward reducing resident refusals through repeated approaches, individualized strategies and recovery opportunities.

Wound Care Quality and Oversight

Wound care improvements continued through July. Weekly wound counts decreased from 62 on July 7 to 51 by July 30, with progressive reductions also noted during the intervening weeks.

Wound numbers naturally fluctuate based on new resident needs, healing and other unpredictable clinical circumstances; however, the overall trend continues to demonstrate sustained improvement from earlier in the year.

Weekly wound rounds, frontline education, enhanced clinical oversight and tighter control of wound supply utilization remain in place.

Clinical Quality and Operational Accomplishments

Improvements in frontline end-of-life care continue following the introduction of the End-of-Life Clinical Care Coach. The role provides direct clinical support, education and guidance to staff, helping strengthen confidence and consistency in palliative and end-of-life care.

The Medical Director also continues to lead interdisciplinary Care Team Rounds in resident home areas. These rounds bring together PSWs, registered staff, management, housekeeping, dietary and other team members to share observations, concerns, successes and questions related to resident care. This collaborative approach supports earlier identification of issues, improved communication and more coordinated resident-centred care.

Financial and Budgetary Update

Agency registered staff utilization remains the primary Clinical Services budget pressure. Continued use of agency RPNs, and recent reliance on agency RNs while permanent staff were being recruited, has resulted in higher-than-planned frontline staffing costs.

The focus for the second half of the year remains recruitment, onboarding and retention of internal registered staff to reduce agency dependence.

Medical supply spending continues to benefit from improved oversight, particularly within wound care. Product standardization, reduced waste and more appropriate treatment selection have helped sustain the cost improvements achieved during the first half of the year.

Key Priorities Moving Forward

Priorities moving forward will focus on completing RN orientation and stabilizing the internal registered staff complement, while continuing efforts to reduce reliance on agency RPNs. Clinical Services will also continue progressing the second Nurse Practitioner hire toward a fall start, strengthening Secure Conversation and prescriber communication processes, and maintaining gains in bathing and wound care outcomes. Additional focus will remain on improving annual physical completion and tracking accuracy, addressing the July Ministry Written Notices through stronger documentation of resident preferences within care plans, and sustaining improvements in end-of-life care and interdisciplinary Care Team Rounds.

STAFFING/STUDENTS – Tiffany Chapman, HR Coordinator

New Hires/Terminations July 2026

- ❖ **13 New Hires:** 1 RN, 2 RPNs, 4 PSWs, 1 Activity Assistant, 1 Temp Receptionist, 2 FSWs, 1 Housekeeper, 1 HR Manager
- ❖ **19 Terminations/Resignations:** 2 RNs, 1 RPN, 10 PSWs, 2 FSW, 1 Nurse Manager, 1 Clin. Admin., 1 Scheduling Coordinator, 1 Unit Support

❖ **Vacancies as of August 20, 2026**

- ❖ PSW Vacancies: 4 temporary part time
- ❖ RPN Vacancies: 1 temporary full-time, 5 permanent part-time, 1 temporary part-time
- ❖ RN Vacancies: 0 (in process of onboarding to fill)
- ❖ Dietary Vacancies: 5 permanent part-time, 1 temporary part-time
- ❖ Housekeeping Vacancies: 1 permanent part-time
- ❖ Activities Vacancies: 1 permanent part-time
- ❖ CSS Vacancies: 0

Students for July

- ❖ Canadore & CTS PSW Student completed

HOUSEKEEPING & NUTRITION & FOOD SERVICES – Trina Milne, Manager

Winter/Fall Menu commencing in the Fall (October).

New Flooring to be ordered for the two dining rooms on 2nd floor.

INFECTION CONTROL – Hannah Bryant, RN, Manager of IPAC

New Information:

Audits:

- Staff hand hygiene and personal protective equipment audits continue.
- Resident hand hygiene audits continue.
- PPE set-up audits happen bi-weekly to ensure sufficient supply of PPE on units.
- Quarterly IPAC audits continue (will be done weekly when in outbreak).

Outbreaks:

- No confirmed outbreaks to report for July.

Immunization

- Preparing for influenza vaccines in the fall.

IPAC Construction Audits

- Preventative measure audits continue with the demolition phase and the continuous repairs to the new build.
- Attending the bi-weekly construction IPAC meetings.

COMMUNITY SUPPORT SERVICES (CSS) – Cheryl Hamilton, Manager of CSS

We have not had any significant changes to our operations in CSS. We have an upcoming audit for our Transportation program in September which we are well prepared for. We are operating a bit understaffed right now with 3 staff on a leave for various reasons. Hoping to be back fully staffed in September. We currently have 43 Assisted Living clients, 186 Housekeeping clients and 28 Respite clients. We have 7 Homemakers and 23 PSW's (3 of those are on leave). Staff retention has not been an issue or recruitment at this time, although historically has been a challenge. No real changes to Ministry funding that I am aware of and we are operating at full capacity. Our Program Coordinator will be retiring in December so will be looking to replace her role in the coming months.